

TRENTON STATE COLLEGE BOARD OF TRUSTEES

Thursday, April 16, 1992
Brower Student Center, Room 211

PUBLIC BOARD MEETING MINUTES

Present: Mrs. Dierdre Barz, Chair; Mr. Walter Chambers; Mr. Robert Kaye, Vice Chair; Dr. Lynden Kibler; Mr. Arnold Mohel; Ms. Abby Fader, Student Trustee; Ms. Tara Doyle, Alternate Student Trustee; Dr. William Alexander and Dr. Michael Iannone, Faculty Representatives to the Board; Ms. Sarah Kleinman, DHE; Dr. Harold W. Eickhoff, President; Ms. Mary Romspert

The meeting was called to order at 4:35 p.m.

I. Announcement of Compliance:

Mrs. Barz read the following statement:

It is hereby announced and recorded that the requirements of the Open Public Meetings Act as to proper notification of time and place of meeting have been satisfied.

The Open Public Meetings Act, or Sunshine Law, requires that the Board notify the public of impending meetings, and that it conduct those meetings in public. It does not require participation in those meetings.

The Board has published procedures to offer members of the public and members of the campus community opportunities to address issues relevant to the Board's powers and duties. Requests to speak to the agenda items must be registered at least 24 hours in advance of the meeting. Request to speak to other items relevant to the Board's powers and duties must be submitted in writing one week prior to the Board meeting, and should specify in detail the nature of the topic and comments. Forms to register are available in the Office of the President. These procedures are designed to encourage the orderly conduct of the Board's business, to support duly established College relationships, and to ensure that thoughtful discourse characterizes the Board's deliberation.

Comments from persons registered to speak are limited to a reasonable length of time. Members of the public may not make motions. The Board may choose, after hearing a comment, to refer the issue to committee, to refrain from action entirely, or to defer discussion to a more appropriate time.

Mrs. Barz announced that Ralph Edelbach has registered to speak to a non-agenda item.

II. Pledge of Allegiance

The Pledge of Allegiance was recited.

III. Approval of the Minutes of the February 20, 1992 Public Board Meeting

It was moved by Mr. Mohel, seconded by Dr. Kibler, that the minutes be approved. The motion carried unanimously.

IV. Approval of the Minutes of the March 9, 1992 Public Board Meeting

It was moved by Mr. Chambers, seconded by Dr. Kibler, that the minutes be approved. The motion carried unanimously.

Mrs. Barz welcomed Sarah Kleinman, Director, Office of Senior Institutions, Department of Higher Education, who is replacing Larry Marcus as DHE representative on the Board of Trustees.

V. Report of the President

The President made his report to the Board. Included was a statement about the academic calendar for 1992-93, which is being worked on in the context of a ten year projection.

VI. Report of the Board Officers

Dr. Kibler reported on his attendance at the Trenton Computer Fair. Mrs. Barz announced that the Nominating Committee consists of Mr. Kaye, Dr. Hoover and Mr. Mohel. They will report on a slate of officers for 1992-93 at the June meeting.

VII. Unfinished Business

There was no unfinished business.

VIII. New Business

A. Report of the Executive Committee

1. Personnel Actions

It was moved by Mr. Kaye, seconded by Mr. Chambers, that the following personnel actions be approved. The motion carried unanimously.

a. Appointments - Faculty (ATTACHMENT A)

b. Faculty Reappointments to a Second Year

1. Priscilla O'Connor Assistant Professor
 Nursing
 1992-93

c. Appointments - Staff

1. Penny Lehman Managing Administrative
 Assistant I
 3/16/92
2. Mary Biggs Dean II
 Roscoe L. West Library
 6/25/92

d. Exchange - Faculty

1. Martin LeBeau St. Martin's College
 England
 1992-1993

e. Leaves of Absence - Faculty

1. Irene Gamba Assistant Professor
 Mathematics and Statistics
 9/92 - 8/94

f. Sabbatical Leaves (ATTACHMENT B)

g. One Year Reappointments - Staff (ATTACHMENT C)

2. Consideration of a resolution approving a calendar of public meetings for the Trenton State College Board of Trustees for 1992-1993. (ATTACHMENT D)

Mrs. Barz noted that there was an error in the proposed calendar, and that the meetings would begin in September, rather than August. Following this clarification, it was moved by Mr. Kaye, seconded by Mr. Chambers, that the resolution on the revised calendar be approved.

B. Report of the Academic Affairs Committee

Dr. Kibler reported for the Committee and presented the following resolutions for consideration.

1. Consideration of Resolution approving submission of a Program Approval Document for a Master of Science Degree in Educational Management (ATTACHMENT E)

Dr. Kibler moved, seconded by Mr. Mohel, that the resolution be approved. The motion passed unanimously.

2. Consideration of Resolution approving the Department of Technology Education be renamed the Department of Technological Studies (ATTACHMENT F)

Dr. Kibler moved, seconded by Mr. Chambers, that the resolution be approved. The motion passed unanimously.

3. Consideration of Resolution approving the Department of Communication and Theatre be renamed the Department of Communication Studies (ATTACHMENT G)

Dr. Kibler moved, seconded by Mr. Chambers, that the resolution be approved. The motion passed unanimously.

4. Consideration of Resolution approving submission of a Program Approval Document for a major in Health Promotion (ATTACHMENT H)

Dr. Kibler moved, seconded by Mr. Mohel, that the resolution be approved. The motion passed unanimously.

5. Consideration of Resolution approving submission of a Preliminary Program Announcement for a Bachelor of Arts Degree in Spanish (ATTACHMENT I)

Dr. Kibler moved, seconded by Mr. Chambers, that the resolution be approved. The motion passed unanimously.

C. Report of the Budget and Finance Committee.

1. Consideration of Resolution Approving Waivers of Advertising for Construction Contracting Purposes (ATTACHMENT J)

Mr. Mohel moved, seconded by Dr. Kibler, that the resolution be approved. The motion passed unanimously.

2. Consideration of Resolution Approving Waivers of Advertising for College Business Purposes (ATTACHMENT K)

Mr. Mohel moved, seconded by Mr. Chambers, that the resolution be approved. The motion passed unanimously.

D. Report of the College Relations Committee

Mr. Chambers reported for the Committee. There were no items for formal Board action.

Dr. Ralph Edelbach addressed the Board.

IX. Adjournment

The following resolution was moved by Dr. Kibler, seconded by Mr. Chambers.

RESOLVED: The Board of Trustees will hold closed session on Thursday, June 4, 1992 and at any other time as necessary to consider personnel matters, labor relations, any pending litigation, and any other matters specifically exempted by the Open Public Meetings Act. It is anticipated that decisions made in closed session will be made public at future meetings.

BE IT
FURTHER

RESOLVED: The next public meeting of the Trenton State College Board of Trustees will be held at 4:30 p.m. on Thursday, June 4, 1992, at a location to be announced.

BE IT
FURTHER

RESOLVED: That this meeting be adjourned.

Mrs. Barz announced that a reception for students in the national and international exchange and study abroad programs would follow the meeting.

The meeting was adjourned at 5:30 p.m.

Submitted by,



Dr. Lynden U. Kibler,
Secretary

FACULTY APPOINTMENTS, FALL 1992

1. Celia M. Chazelle Assistant Professor
History
9/1/92
2. Adam Knobler Assistant Professor
History
9/1/92
3. John Landreau Assistant Professor
Modern Languages
9/1/92
4. Nancy Lasher Assistant Professor
Business Administration
9/1/92
5. Bozena Leven Assistant Professor
Economics
9/1/92
6. David Luhrsen Assistant Professor
Management/Marketing
9/1/92
7. John McGill Assistant Professor
Management/Marketing
9/1/92
8. Melinda A. Roberts Assistant Professor
Philosophy and Religion
January 1993
9. Dennis Sweeney Assistant Professor
History
9/1/92

**Sabbatical Leaves
1992-1993**

<u>Name</u>	<u>Department</u>	<u>Period Covered</u>
Archer, Sally	Psychology	Spring, 1993
Chaffin, Roger	Psychology	1992-1993
Dell, Amy	Special Education	Fall, 1992
Ekizian, Michael	English	Spring, 1993
Everard, Kenneth	Business Education	Calendar Year 1993
Feinman, Clarice	Law and Justice	Spring, 1993
Friedman, Ellen	English	Spring, 1993
Letcher, David	Business Administration	Fall, 1992
Murray, Thomas	English	Spring, 1993
Winston, Morton	Philosophy and Religion	1992-1993

ATTACHMENT C

STAFF -- ONE YEAR REAPPOINTMENTS

*-10 month contract

7/92 - 6/93

* Bailey, Beth	Professional Services Specialist 4 (10 month) Community Development Services
* Diaz, Linda	Professional Services Specialist 4 (10 month) Community Development Services
Kane, Gabrielle	Professional Services Specialist 4 Auxiliary Services
Martens, Anne	Professional Services Specialist 2 Alumni Affairs
Mazahreh, Husam	Professional Services Specialist 2 Information Management
* McCarthy, Lisa	Professional Services Specialist 4 (10 month) Community Development Services
Rosenthal, Michele	Professional Services Specialist 3 Community Development Services
Sivy, Shawn	Professional Services Specialist 3 Information Management

Trenton State College Board of Trustees
Calendar of Public Meetings for 1992-1993

Thursday, September 10	4:30 p.m.
Thursday, October 8	4:30 p.m.
Thursday, December 3	4:30 p.m.
Thursday, February 25	4:30 p.m.
Thursday, April 29	4:30 p.m.
Thursday, June 17	4:30 p.m.

Unless otherwise announced, all meetings will be held in the Clayton Brower Student Center on the Trenton State College campus.

RESOLUTION

WHEREAS: The State of New Jersey now requires candidates for principal's certification to possess a master's degree in administration or management; and

WHEREAS: A growing need for such educational leaders is projected; and

WHEREAS: Trenton State College has a long history of preparing educational leaders for New Jersey schools through its certificate programs for principals; and

WHEREAS: A master's program in Educational Management has been designed drawing upon the College's strength and experience in preparing educational administrators;

THEREFORE BE
IT RESOLVED

THAT: A Program Approval Document (PAD) be submitted to the New Jersey Department of Higher Education, seeking approval for a Master of Science degree in Educational Management.

RESOLUTION

WHEREAS: The Department of Technology Education has a nationally recognized, innovative curriculum focusing on the area of technological studies; and

WHEREAS: The Department is playing a significant role in the development of the interdisciplinary course "Society, Ethics, and Technology" for the general education curriculum; and

WHEREAS: General technological studies have received considerable recognition through the Science/Technology/Society movement; and

WHEREAS: The name Technology Education is no longer indicative of the full academic and intellectual scope of that Department;

THEREFORE BE
IT RESOLVED
THAT:

The Department of Technology Education be renamed the Department of Technological Studies.

RESOLUTION

WHEREAS: "Communication Studies" is a name increasingly favored for programs not appropriately characterized by titles such as "Speech" or "Theatre;" and

WHEREAS: The Department of Communication and Theatre no longer offers a separate program in theatre; and

WHEREAS: The designation "Communication and Theatre" no longer reflects the primary emphasis of the Department; and

WHEREAS: The term "Communication" reflects the central focus of programs now offered through the Department; and

WHEREAS: The term "Studies" reflects the seriousness with which that Department addresses the work of providing concentrated analysis and development of messages;

THEREFORE BE
IT RESOLVED

THAT: The Department of Communication and Theatre be renamed the Department of Communication Studies.

RESOLUTION

WHEREAS: The Department of Health and Physical Education has been focusing its efforts in directions of its academic strength and of community need; and

WHEREAS: External consultants have recommended that the Department take the field of Health Promotion as its primary non-teaching emphasis; and

WHEREAS: There is growing recognition of the need to reduce lifestyle induced disease through programs which promote wellness; and

WHEREAS: The Department of Health and Physical Education has developed expertise in health promotion which already is taught through its Corporate Fitness track;

THEREFORE BE
IT RESOLVED

THAT: A Program Approval Document (PAD) be submitted to the New Jersey Department of Higher Education, seeking approval for a major in Health Promotion.

RESOLUTION

WHEREAS: There has been growing recognition nationally and within the State of New Jersey of the need for foreign language study; and

WHEREAS: Trenton State College has a history of foreign language study and already offers a minor in Spanish; and

WHEREAS: A major in Spanish would support institutional goals of diversity and multiculturalism; and

WHEREAS: Many of the College's students enter with significant academic preparation in Spanish and an interest in pursuing that study at a more advanced level;

THEREFORE BE
IT RESOLVED

THAT: A Preliminary Program Announcement (PPA) be submitted to the New Jersey Department of Higher Education, seeking approval for a Bachelor of Arts degree in Spanish.

RESOLUTION APPROVING WAIVERS
OF ADVERTISING
FOR CONSTRUCTION CONTRACTING PURPOSES

WHEREAS: State College Contract Law permits waivers of advertising for specified purchases in excess of \$10,300, and

WHEREAS: The Law provides that such waivers shall be approved by the Trenton State College Board of Trustees, and

WHEREAS: Waiver requests have been reviewed and are recommended by the Finance Committee, a subcommittee of the Trenton State College Board of Trustees,

NOW, THEREFORE,
BE IT RESOLVED: The Trenton State College Board of Trustees approved waivers to the following vendors for purposes as designated herein:

<u>VENDOR</u>	<u>PURPOSE</u>
Hoisington Engineers Limited (\$15,500.00)	Structural Engineering Consultant for the Decker Hall Facade Project
Jordan and Pease Architects (\$51,199.00)	Professional Architectural Services for the Ely, Allen and Brewster Renovation Project
Colm Engineering, P.A. (\$25,000.00)	Professional Engineering Project Management Services for the Cogeneration Project
Acentech Incorporated (\$16,000.00)	Audio Consultant for the Kendall Hall Renovation and Addition Project
Hoisington Engineers Limited (\$24,500.00)	Professional Engineering Consultant for the Holman Hall Balcony Renovation Project
GKCO, Incorporated (\$14,500.00)	Cogeneration Consultant for the Cogeneration Project

RESOLUTION APPROVING WAIVERS
OF ADVERTISING
FOR COLLEGE BUSINESS PURPOSES

WHEREAS: State College Contracts Law permits waivers of advertising for specified purchases in excess of \$10,300, and

WHEREAS: The Law provides that such waivers shall be approved by the Trenton State College Board of Trustees, and

WHEREAS: Waiver requests have been reviewed and are recommended by the Finance Committee, a subcommittee of the Trenton State College Board of Trustees,

NOW, THEREFORE,
BE IT RESOLVED: The Trenton State College Board of Trustees approved waivers to the following vendors for purposes as designated herein:

<u>VENDOR</u>	<u>PURPOSE</u>
Lithoid Printing (\$31,000.00)	Printing of the Undergraduate Bulletin
Nittany Valley Offset (\$17,00.00)	Printing and folding of Search Brochure
Vailsburg Travel (\$11,200.00)	Airfare for students attending the Group Study Tour in France (College Reimbursed)
Institut Universitaire de Technologie de Montpellier (\$12,000.00)	Tuition, room, board, ground transportation and excursion costs for the Group Tour at the Institut (College Reimbursed)