

TRENTON STATE COLLEGE BOARD OF TRUSTEES
Thursday, February 21, 1991
Brower Student Center, Room 211
4:30 P.M.

MINUTES OF PUBLIC BOARD MEETING

Present: Mr. Robert Kaye; Dr. Erna Hoover; Dr. Lynden Kibler; Dr. Laurence Marcus; Mr. John Wandishin; Ms. Eleanor Horne; Mr., William Feliciano, Student Trustee; Ms. Abby Fader, Student Trustee; Dr. Carlos Enriquez; Dr. Harold W. Eickhoff, President; Dr. Michael Iannone, Faculty Representative; Ms. Teresa Sanchez-Lazer

In the absence of Board Chairperson Mrs. Dierdre Barz, Vice Chairperson Mr. Robert Kaye chaired the meeting. The meeting was called to order at 4:45 p.m.

I. **Announcement of Compliance**--Mr. Kaye read the following announcement:

It is hereby announced and recorded that the requirements of the Open Public Meetings Act as to proper notification of time and place of meeting have been satisfied.

The Open Public Meetings Act, or Sunshine Law, requires that the Board notify the public of impending meetings, and that it conduct those meetings in public. It does not require public participation in those meetings.

The Board has published procedures to offer members of the public and members of the campus community opportunities to address issues relevant to the Board's powers and duties. Requests to speak to agenda items must be registered at least 24 hours in advance of the meeting. Requests to speak to other items relevant to the Board's powers and duties must be submitted in writing one week prior to the Board meeting, and should specify in detail the nature of the topic and comments. Forms to register are available in the Office of the President. These procedures are designed to encourage the orderly conduct of the Board's business, to support duly established College relationships, and to ensure that thoughtful discourse characterizes the Board's deliberation.

Comments from persons registered to speak are limited to a reasonable length of time. Members of the public may not make motions. The Board may choose, after hearing a comment, to refer the issue to committee, to refrain from action entirely, or to defer discussion to a more appropriate time.

Mr. Kaye announced that no one had registered to speak to agenda items. Four persons had registered to speak to non-agenda items, and their remarks would be heard immediately prior to adjournment of the meeting.

Brucker, Eric Vice President for Academic
Affairs
6/30/91

c. Appointments--Faculty

Brucker, Eric Professor, Economics
One year, temporary
9/1/91

Burns, Linda Asst. Professor Nursing
one semester temp.
1/21/91

Burroughs, Linda Instructor, Biology
One Semester,
Temporary (3/4 time)
1/21/91

Campisano, Christopher Asst. Professor Ed. Adm./Sec. Ed.
One Semester, Temporary
1/21/91

Dadamo, Diana Instructor, Mathematics and
Statistics
One Semester, Temporary
1/30/91

Fama, Peter Instructor, Computer Science
One Semester, Temporary
1/30/91

McLaughlin, Elizabeth Instructor, Mathematics and
Statistics
One Semester, Temporary
1/30/91

d. Appointments--Staff

Baldwin-Way, Sue Acting Director, College
Relations
2/9/91

Boras, Adele Production Editor/Proofreader
College Relations
1/16/91

Gatley, Michael College Scheduling Officer
Records and Registration
1/12/91

Switzer, Mary

Project Specialist
 Vocational Education
 (TIDE grant)
 1/14/91-6/30/91

2. Appointment-- Graduate Assistants (ATTACHMENT A)

It was moved by Mr. Mohel, seconded by Ms. Horne, that the graduate assistant appointments be approved. The motion was unanimously carried.

3. Reappointments to a Second Year--Faculty (ATTACHMENT B)

It was moved by Ms. Horne, seconded by Mr. Mohel, that the faculty reappointments be approved. The motion was unanimously carried.

4. Personnel Actions--Other

The following personnel actions were moved by Mr. Kaye, seconded by Dr. Kibler, and unanimously approved:

a. Change of Status--Faculty and Librarians

Beaber, Pat	From: Librarian (12 month)
	To: Librarian (10 month)
	Eff: 7-1-91

Paddack, Jere	From: Professor (12 month)
	To: Professor (10 month)
	Eff: 7-1-91

b. Change of Status--Staff

Kilcher-Reilly, Michele	From: Executive Asst. to the Vice President
	To: Director of Personnel
	Eff: 2/4/91

Modica, Beth	From: Campus Scheduler
	To: Assistant to the V.P. for Administration and Finance (temporary)
	Eff: 10/6/90

c. Leave of Absence--Faculty

Hingston, Nancy	Asst. Prof., Mathematics and Statistics
	2/1/91-6/30/91

d. Sabbatical--Faculty

Malley, Kathleen	Asst. Prof., Health and Phys. Ed.
	Spring and Fall Semesters, 1991

e. Approval of Faculty Exchange

Gress, Franz	From: Johann Wolfgang Goethe Universitat
	To: Department of Political Science
	Eff: 9/91-6-92

B. Report of the Budget and Finance Committee (I,A,682)

Dr. Kibler reported for the Committee. Dr. Kibler noted that at Mrs. Barz's request, he was reporting on a series of meetings which were conducted between Mrs. Barz and various campus groups since December, 1990. A consistent focus of the meetings was the need for financial resources to support the various academic programs. Dr. Kibler reported that the Committee had been briefed on the concerns, and informed the Board that the concerns would be included in the planning process. He cautioned, however, that difficult decisions would have to be made in the future regarding College spending, and that the requests and concerns, like all college concerns, would have to be verified, prioritized, and balanced.

1. Resolution Approving Final Plans, Specifications and Cost Estimates for the Kendall Hall Renovation and Addition (ATTACHMENT C) (I,B,001)

It was moved by Dr. Kibler, seconded by Mr. Mohel, that the resolution be approved. The motion was unanimously carried.

2. Resolution Approving the Centennial Hall Hot Water Heating System Replacement (ATTACHMENT D) (I,B, 019)

It was moved by Dr. Hoover, seconded by Mr. Feliciano, that the resolution be approved. The motion was unanimously carried.

3. Resolution Approving Summer, 1991, Tuition and Fees (ATTACHMENT E) (I,B,037)

It was moved by Dr. Hoover, seconded by Dr. Enriquez, that the resolution be approved. The motion was unanimously carried.

4. Resolution Approving Waivers of Advertising for College Business Purposes (ATTACHMENT F) (I,B,063)

It was moved by Dr. Kibler, seconded by Dr. Enriquez, that the resolution be approved. The motion was unanimously carried.

5. Resolution Approving Waivers of Advertising for Construction Contracting Purposes (ATTACHMENT G) (I,B,070)

It was moved by Dr. Kibler, seconded by Dr. Hoover, that the resolution be approved.

6. Resolution Approving the Rebidding of Accounting Services for the Purposes of College Audit (ATTACHMENT H) (I,B,073)

Dr. Kibler presented an additional resolution for the Board's consideration, and read it aloud for the Board. It was moved by Dr. Enriquez, seconded by Mr. Feliciano, that the resolution be approved. The motion was unanimously carried.

- C. Report of the Academic Affairs Committee (I,B, 90)

Ms. Horne reported for the Committee. There were no action items. Presentations regarding program review generated discussion in the Committee meeting regarding funding of the academic program. All funding concerns will be referred to the appropriate Board committee and to the President for further consideration in the planning process.

Ms. Horne discussed the importance of faculty recruitment as an ongoing concern of the entire Board. She invited Dr. Richard Kamber to make a presentation regarding TSC's strengths and weaknesses in attracting new faculty (B,I, 106)

- D. Report of the College Relations Committee (I,B,203)

Dr. Hoover reported for the Committee. Due to the illness of Dr. Regina Sanchez-Porter, the Committee decided to remove the Policy Against Sexual Harassment from the Board Agenda until the April 25, 1991, public Board meeting.

Dr. Hoover expressed the Board's deep concern for Dr. Porter, and requested that a letter be sent to the family expressing the Board's support. Dr. Hoover then reported on the information presented to the Committee at its meeting. The Committee held preliminary discussions of a resolution presented by Mr. Feliciano which would express the Board's concerns regarding the budgetary problems.

- VIII. Statements by persons registered to speak to non-agenda items (I,B,263)

Mr. Kaye recognized the members of the faculty who had registered to speak to non-agenda items. These persons were Dr. Sally Archer, Dr. Len Tharney, Dr. Pat Butcher, and Dr. Lee Harrod.

- IX. Adjournment (II,A, 001)

The following resolution was moved by Mr. Mohel, seconded by Ms. Horne:

RESOLVED: The Board of Trustees will hold closed session on Thursday, April 25, 1991 and at any other time as necessary to consider personnel matters, labor relations, any pending litigation, and any other matters specifically exempted by the Open Public Meetings Act. It is anticipated that decisions made in closed session will be made public at future meetings.

**BE IT
FURTHER**

RESOLVED: The next public meeting of the Trenton State College Board of Trustees will be held at 4:30 P.M. on Thursday, April 25, 1991, in the Clayton R. Brower Student Center.

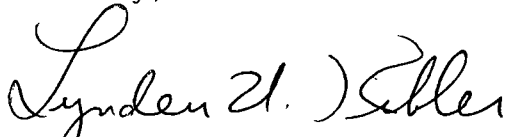
BE IT

FURTHER

RESOLVED: That this meeting be adjourned.

The meeting was adjourned at 6:45 p.m.

Submitted by,

A handwritten signature in cursive script that reads "Lynden U. Kibler". The signature is written in dark ink and is positioned above the typed name.

Dr. Lynden U. Kibler,
Secretary

Graduate Assistant Appointments
for Spring, 1991 Semester

Baldwin, Kathryn	EASE
Brenly, Joyce	Academic Support
Cser, Audry	School of Business
Wuebbenhorst, Nancy	School of Nursing
Xi, Ning	Mathematics
Campbell, Cheri	Counseling/Personnel Services
Cornwall, Alexandra	Academic Support
Davis, Christopher	Graduate Studies
Sharma, Deoki	Mathematics
Liddie, Alexander (III)	School of Nursing
Weber, John	Academic Affairs
Perrine, Sheryl	Academic Affairs

FACULTY REAPPOINTMENTS TO A 2ND YEAR 1991-1992

Chang, Shou Rei	Assistant Professor Engineering
Compte, Deborah	Assistant Professor Modern Languages
Cunningham, Robert	Assistant Professor Mathematics and Statistics
Hingston, Nancy	Assistant Professor Mathematics and Statistics
Jung, Won	Assistant Professor Engineering
Lovett, Donald	Assistant Professor Biology
Pearson, Kim	Instructor English
Prensky, David	Assistant Professor Management/Marketing
Rawicz, Harris	Assistant Professor Engineering
Reddy, Gopal	Assistant Professor Engineering
Rohloff, Claire	Assistant Professor Art
Sepahpour, Bijan	Assistant Professor Engineering
Shahid, Abdus	Assistant Professor Accounting
Singh, Allan	Assistant Professor Psychology
Steinsaltz, Steven	Assistant Professor Mathematics and Statistics
Wolz, Ursula	Assistant Professor Computer Science

RESOLUTION APPROVING THE REBIDDING OF
ACCOUNTING SERVICES FOR THE PURPOSES OF COLLEGE AUDIT

WHEREAS: The accounting firm of Coopers and Lybrand was retained for a period of three years to audit the finances of Trenton State College; and

WHEREAS: The three year contract has now been concluded;

NOW BE IT RESOLVED: That the Trenton State College Board of Trustees approves the rebidding of accounting services for the audit of the finances of the College.

February 21, 1991

CONSIDERATION OF APPROVAL OF A RESOLUTION FOR FINAL PLANS, SPECIFICATIONS
AND COST ESTIMATES FOR KENDALL HALL RENOVATION AND ADDITION

WHEREAS: Trenton State College is committed by its master plan to a mission of expanded high quality services to its students and to the community; and

WHEREAS: The College administration has determined that the capital improvements described in the Concept/Planning Document for Kendall Hall Renovation and Addition are necessary to support the educational and student activities of the College; and

~~WHEREAS: The Board of Trustees of Trenton State College and the Board of Higher Education previously approved the concept for this capital project as a Concept/Program Document; now therefore be it~~

RESOLVED: That the Board of Trustees of Trenton State College hereby approves the Final Plans, Specifications and Cost Estimates for Kendall Hall Renovation and Addition, as attached hereto, at a cost not to exceed \$10,420,000; and be it further

RESOLVED: That the President of the College is authorized to forward this document to the Chancellor for his recommendation to the Board of Higher Education for its consideration of approval; and be it further

RESOLVED: That the President of the College is authorized to bid and award the contracts necessary and appropriate to construct the facility described in the Concept/Program Document: Kendall Hall Renovation and Addition at a cost not to exceed \$10,420,000.

FEBRUARY 21, 1991

RES0719A

CONSIDERATION OF A RESOLUTION OF APPROVAL FOR THE CENTENNIAL HALL HOT WATER
HEATING SYSTEM REPLACEMENT

WHEREAS: The College retained engineering firm of Barnickel Engineering of Woodbridge, New Jersey has analyzed the condition of Centennial's hot water heating system and have recommended the system's condition is sufficiently deteriorated to require replacement; and

WHEREAS: The College administration has declared this to be a situation, which requires immediate action to remove this hot water heating system before it causes loss of the building's heating system and/or student property in the building, due to water damage; and

WHEREAS: ~~The Board of Trustees has approved a waiver of advertising for the firm of Barnickel Engineering of Woodbridge, New Jersey to prepare the engineering drawings and specifications necessary to ameliorate the condition of the Centennial Hall Hot Water Heating System; and~~

WHEREAS: The College administration has determined there is no alternative solution to this situation other than to undertake a demolition and hot water heating system replacement at an estimated total project cost of \$740,000; and

WHEREAS: The College administration has determined that this project can be funded from available Auxiliary Services cash funds; now therefore be it

RESOLVED: That the Trenton State College Board of Trustees hereby approved the major construction project entitled the Centennial Hall Hot Water Heating System Replacement at a total project cost of \$740,000, and as such authorizes the President to advance this project to a safe and appropriate conclusion as rapidly as possible; and be it further

RESOLVED: That the President of the College is authorized to forward this project to the Chancellor for his recommendation to Board of Higher Education for its consideration of approval of their March, 1991 meeting.

FEBRUARY 21, 1991

RESOLUTION FOR SUMMER 1991 TUITION AND FEE RATES

WHEREAS: THE BOARD OF TRUSTEES OF TRENTON STATE COLLEGE HAS THE RESPONSIBILITY FOR APPROVING THE COLLEGE OPERATING BUDGET AND ADJUSTING STUDENT CHARGES AS NECESSARY; AND

WHEREAS: THE CURRENT SUMMER SCHOOL RATES REFLECT THE TUITION AND FEE CHARGES THAT WERE USED FOR STUDENTS DURING THE 1990 FISCAL YEAR;

WHEREAS: SUMMER SCHOOL TUITION AND FEE RATES ARE ANNUALLY ADJUSTED ~~TO REFLECT CHARGES THAT ARE SIMILAR TO THE COSTS OF THE~~ REGULAR ACADEMIC YEAR; AND

WHEREAS: FINANCIAL AID PROGRAMS ARE IN PLACE TO SUPPORT TUITION AND FEE INCREASES FOR STUDENTS WHO ARE UNABLE TO PAY THE FULL COST OF ATTENDING THE TRENTON STATE COLLEGE SUMMER SESSION;

NOW THEREFORE
BE IT RESOLVED: THAT THE BOARD OF TRUSTEES APPROVES THE SUMMER SCHOOL TUITION AND FEE SCHEDULE DESCRIBED BELOW FOR UNDERGRADUATE AND GRADUATE STUDENTS.

February 21, 1991

UNDERGRADUATEIN-STATE

HOURS	TUITION	GEN SERVICE	ID	STUDENT CTR	TOTAL
.50	\$40.00	\$8.50	\$.00	\$2.00	\$50.50
1	\$80.00	\$17.00	\$1.00	\$4.00	\$102.00
2	\$160.00	\$34.00	\$1.00	\$8.00	\$203.00
3	\$240.00	\$51.00	\$1.00	\$12.00	\$304.00
4	\$320.00	\$68.00	\$1.00	\$16.00	\$405.00
5	\$400.00	\$85.00	\$1.00	\$20.00	\$506.00
6	\$480.00	\$102.00	\$1.00	\$24.00	\$607.00
7	\$560.00	\$119.00	\$1.00	\$28.00	\$708.00
8	\$640.00	\$136.00	\$1.00	\$32.00	\$809.00
9	\$720.00	\$153.00	\$1.00	\$36.00	\$910.00
10	\$800.00	\$170.00	\$1.00	\$40.00	\$1,011.00
11	\$880.00	\$187.00	\$1.00	\$44.00	\$1,112.00

UNDERGRADUATEOUT-OF-STATE

.50	\$60.00	\$8.50	\$.00	\$2.00	\$70.50
1	\$120.00	\$17.00	\$1.00	\$4.00	\$142.00
2	\$240.00	\$34.00	\$1.00	\$8.00	\$283.00
3	\$360.00	\$51.00	\$1.00	\$12.00	\$424.00
4	\$480.00	\$68.00	\$1.00	\$16.00	\$565.00
5	\$600.00	\$85.00	\$1.00	\$20.00	\$706.00
6	\$720.00	\$102.00	\$1.00	\$24.00	\$847.00
7	\$840.00	\$119.00	\$1.00	\$28.00	\$988.00
8	\$960.00	\$136.00	\$1.00	\$32.00	\$1,129.00
9	\$1,080.00	\$153.00	\$1.00	\$36.00	\$1,270.00
10	\$1,200.00	\$170.00	\$1.00	\$40.00	\$1,411.00
11	\$1,320.00	\$187.00	\$1.00	\$44.00	\$1,552.00

\$60.00 SUMMER SCHOOL FEE FOR VISITING STUDENTS

GRADUATEIN-STATE

HOURS	TUITION	GEN SERVICE	ID	STUDENT CTR	TOTAL
.50	\$75.00	\$8.50	\$.00	\$2.00	\$85.50
1	\$150.00	\$17.00	\$1.00	\$4.00	\$172.00
2	\$300.00	\$34.00	\$1.00	\$8.00	\$343.00
3	\$450.00	\$51.00	\$1.00	\$12.00	\$514.00
4	\$600.00	\$68.00	\$1.00	\$16.00	\$685.00
5	\$750.00	\$85.00	\$1.00	\$20.00	\$856.00
6	\$900.00	\$102.00	\$1.00	\$24.00	\$1,027.00
7	\$1,050.00	\$119.00	\$1.00	\$28.00	\$1,198.00
8	\$1,200.00	\$136.00	\$1.00	\$32.00	\$1,369.00
9	\$1,350.00	\$153.00	\$1.00	\$36.00	\$1,540.00
10	\$1,500.00	\$170.00	\$1.00	\$40.00	\$1,711.00
11	\$1,650.00	\$187.00	\$1.00	\$44.00	\$1,882.00

GRADUATEOUT-OF-STATE

.50	\$100.00	\$8.50	\$.00	\$2.00	\$110.50
1	\$200.00	\$17.00	\$1.00	\$4.00	\$222.00
2	\$400.00	\$34.00	\$1.00	\$8.00	\$443.00
3	\$600.00	\$51.00	\$1.00	\$12.00	\$664.00
4	\$800.00	\$68.00	\$1.00	\$16.00	\$885.00
5	\$1,000.00	\$85.00	\$1.00	\$20.00	\$1,106.00
6	\$1,200.00	\$102.00	\$1.00	\$24.00	\$1,327.00
7	\$1,400.00	\$119.00	\$1.00	\$28.00	\$1,548.00
8	\$1,600.00	\$136.00	\$1.00	\$32.00	\$1,769.00
9	\$1,800.00	\$153.00	\$1.00	\$36.00	\$1,990.00
10	\$2,000.00	\$170.00	\$1.00	\$40.00	\$2,211.00
11	\$2,200.00	\$187.00	\$1.00	\$44.00	\$2,432.00

\$60.00 SUMMER SCHOOL FEE FOR VISITING STUDENTS

RESOLUTION APPROVING WAIVERS
OF ADVERTISING
FOR COLLEGE BUSINESS PURPOSES

WHEREAS: State College Contracts Law permits waivers of advertising for specified purchases in excess of \$9200, and

WHEREAS: The Law provides that such waivers shall be approved by the Trenton State College Board of Trustees, and

WHEREAS: Waiver requests have been reviewed and are recommended by the Finance Committee, a subcommittee of the Trenton State College Board of Trustees,

NOW, THEREFORE,
BE IT RESOLVED: The Trenton State College Board of Trustees approved waivers to the following vendors for purposes as designated herein:

<u>VENDOR</u>	<u>PURPOSE</u>
Dr. Eileen Bunderson (\$14,000.00) (Fully funded through a grant from DHE)	Principal Investigator for the Science Teaching Improvement Project in the Trenton School District.
Auto-Graphics (19,925.00)	Customization of Automated Library System database.

February 21, 1991

RESOLUTION APPROVING WAIVERS
OF ADVERTISING
FOR CONSTRUCTION CONTRACTING PURPOSES

WHEREAS: State College Contract Law permits waivers of advertising for specified purchases in excess of \$9,200, and

WHEREAS: The Law provides that such waivers shall be approved by the Trenton State College Board of Trustees, and

WHEREAS: Waiver requests have been reviewed and are recommended by the Finance Committee, a subcommittee of the Trenton State College Board of Trustees,

NOW, THEREFORE,
BE IT RESOLVED: The Trenton State College Board of Trustees approved waivers to the following vendors for purposes as designated herein:

VENDOR	PURPOSE
Schlesinger Associates (\$66,000.00)	Landscape Architect Facility Consultant Services, To prepare site improvement development plan for the Green Lane Play Fields.
Telecommunications International, Inc. (\$47,667.00)	Telecommunications Facility Consultant, To prepare development plan for the new voice and data communications needs for the Community Commons project.
Contamination Control Engineering, Inc. (\$16,440.00)	Asbestos Facility Consultant, To advance and administer the asbestos abatement in Centennial Hall in association with the Centennial Hot Water Heat Project.
Besam, Inc. (\$55,000.00)	Relocation of existing components of the exterior door automatic control systems and re-installation of same with new components to match the existing automatic door systems at Cromwell Hall as part of the Exterior Facade Removal/Replacement Project.

February 21, 1991