

**The College of New Jersey  
Board of Trustees  
October 4, 2011  
Paul Loser Hall 201/106  
3:00pm**

**Minutes**

**Present:** Christopher Gibson, Chair; Brad Brewster, Vice Chair; Eleanor Horne, Secretary; Robert Altman; Rosie Hymerling; Gayle Matthei-Meredith; Susanne Svizeny; Randi Lynn Veenstra, Student Trustee; Megan Coburn, Alternate Student Trustee; Mike Martinovic; Faculty Representative; John McCarty; Faculty Representative; Jackie Deitch-Stackhouse, Staff Representative; Lynette Harris, Staff Representative; R. Barbara Gitenstein, President

**Not Present:** Jorge Caballero; Barbara Pelson; Miles Powell; Joshua Zeitz

**I. Announcement of Compliance**

Ms. Svizeny announced that the requirements of the Open Public Meetings Act concerning public notice of this meeting had been met.

**II. Motion to go into closed session**

It is moved by Mrs. Hymerling, seconded by Dr. Altman, that the Board go into closed session to discuss personnel actions including Faculty Appointments, Staff New Appointments, New Appointments Temporary, Change of Status, Resignations, Retirements, all pending litigation including Fiocco v. TCNJ, William Rogers v. TCNJ, and William Rudeau, anticipated litigation, contract negotiations related to the Campus Town Center project, and presidential evaluation; items exempt under the Open Public Meetings Act.

**III. Closed Session**

**IV. Resumption of Public Session/Pledge of Allegiance**

**V. Swearing in of New Trustee**

General Counsel Thomas Mahoney swore in Alternate Student Trustee Megan Coburn.

**VI. Approval of the Minutes of the July 12, 2011 Public Meeting**

It was moved by Dr. Altman, seconded by Ms. Matthei-Meredith, that the minutes be approved. The motion carried unanimously.

**VII. Approval of the Minutes of the September 1, 2011 Public Meeting**

It was moved by Ms. Matthei-Meredith, seconded by Dr. Altman, that the minutes be approved. The motion carried unanimously.

VIII. Report of the President

Dr. Gitenstein gave her report.

IX. Report of the Board Officers

A. Report of the Board Officers Nominating Committee

Dr. Altman reported for the committee and announced the following slate of officers for 2011 to 2012:

Christopher Gibson, Chair  
Bradley Brewster, Vice Chair  
Eleanor Horne, Secretary

It was moved by Dr. Altman, seconded by Ms. Veenstra, that the slate of officers be approved. The motion carried unanimously

B. Appointment of the ad-hoc By-laws Review Committee

Mr. Gibson announced the formation of an ad-hoc committee to review The College of New Jersey Board of Trustees By-Laws. Members will include Dr. Altman, Mr. Gibson and another board member to be named at a later date.

X. Report of the Trustee member of the TSC Corporation

There was no report given.

XI. Report of the Trustee member of the TCNJ Foundation

There was no report given.

XII. Report of the Trustee Liaison to the New Jersey Association of State Colleges and Universities

Dr. Altman gave his report and recognized NJASCU outgoing Executive Director Darryl Greer and incoming Executive Director Michael Klein.

XIII. New Business

A. Report of the Executive Committee

Mr. Gibson reported for the committee.

1. Faculty Actions – Attachment A

It was moved by Ms. Matthei-Meredith, seconded by Ms. Svizeny, that the resolution be approved. The motion carried unanimously.

2. Staff Actions – Attachment B

It was moved by Mr. Brewster, seconded by Ms. Svizeny, that the resolution be approved. The motion carried unanimously.

B. Report of the Academic Affairs Committee

Dr. Altman reported for the committee.

C. Report of the Finance and Investments Committee

Mr. Gibson reported for the committee.

1. Resolution Approving Waivers of Advertising (Formal RFP) for College Business Purposes - Attachment C

It was moved by Mrs. Hymmerling, seconded by Ms. Matthei-Meredith, that the resolution be approved. The motion carried unanimously.

D. Report of the Building and Grounds Committee

Mr. Gibson reported for the committee.

1. Resolution Concerning Submission of the FY 2013 Capital Budget Request Totaling \$18,955,000 – Attachment D

It was moved by Dr. Altman, seconded by Ms. Svizeny, that the resolution be approved. The motion carried unanimously.

2. Resolution Approving Waivers of Advertising for College Business Purposes – Attachment E

It was moved by Ms. Horne, seconded by Ms. Svizeny, that the resolution be approved. The motion carried unanimously.

E. Report of the College Advancement Committee

Ms. Horne reported for the committee.

F. Report of the Student Life and Enrollment Management Committee

Ms. Horne reported for Ms. Pelson.

XIV. Adjournment

The following resolution was moved by Mr. Brewster, seconded by Ms. Svizeny.  
The motion carried unanimously.

Be It

Resolved: That the next public meeting of The College of New Jersey  
Board of Trustees will be held on Tuesday, December 6, 2011 at a  
time and location to be announced.

Be It

Further

Resolved: That this meeting be adjourned.

Respectfully submitted,

  
Eleanor Horne  
Secretary

**Faculty – Appointments**

Federica Anichini	World Languages Assistant Professor Temporary Effective: August 13, 2011 – June 30, 2012
Joanne Billmers	Chemistry Assistant Professor Temporary Effective: August 13, 2011 – June 30, 2012
Alexander Borisov	Physics Assistant Professor Temporary Effective: August 13, 2011 – June 30, 2012
Kristine Braaten	Mathematics & Statistics Assistant Professor Temporary Effective: August 13, 2011 – June 30, 2012
Linda Burroughs	Elem/Early Childhood Education Assistant Professor Temporary Effective: August 13, 2011 – June 30, 2012
Dolores Dzubyat	Nursing Instructor Temporary Effective: August 13, 2011 – June 30, 2012
Irene Ey	Library Librarian 2 Temporary Effective: July 1, 2011 – June 30, 2012
Stacey Fanning	Biology Assistant Professor Temporary Effective: August 13, 2011 – June 30, 2012
Lillian Farhat	World Languages Instructor Temporary Effective: August 13, 2011 – June 30, 2012
John Farrell	Health & Physical Education Assistant Professor Temporary Effective: August 13, 2011 – June 30, 2012

October 4, 2011

**Faculty – Appointments – (continued)**

Michel Galante	Music Assistant Professor Temporary Effective: August 13, 2011 – June 30, 2012
Harlene Galen	Elem/Early Childhood Education Instructor Temporary Effective: August 13, 2011 – June 30, 2012
Grady Gerbracht	Art Assistant Professor Temporary Effective: August 13, 2011 – June 30, 2012
Cassandra Gibson	Counselor Education Assistant Professor Temporary Effective: August 13, 2011 – June 30, 2012
Karen Gordon	Education Administration & Secondary Education Assistant Professor Temporary Effective: August 13, 2011 – June 30, 2012
David Hall	Physics Assistant Professor Temporary Effective: August 13, 2011 – June 30, 2012
Philip Hammel	Technology Studies Instructor Temporary Effective: August 13, 2011 – June 30, 2012
Eileen Heddy	Elementary/Early Childhood Education Instructor Temporary Effective: August 13, 2011 – June 30, 2012
Mark Hickman	Biology Assistant Professor Temporary Effective: August 13, 2011 – June 30, 2012
Amanda Izzo	Women & Gender Studies Assistant Professor Temporary Effective: August 13, 2011 – June 30, 2012

October 4, 2011

**Faculty – Appointments – (continued)**

Stephanie Jacobs	Counselor Education Assistant Professor Temporary Effective: August 13, 2011 – June 30, 2012
Dorothy Johnson	Special Education, Language & Literacy Assistant Professor Temporary Effective: August 13, 2011 – June 30, 2012
Hetty Joyce	Art Assistant Professor Temporary Effective: August 13, 2011 – June 30, 2012
Michael Kalson	Economics Assistant Professor Temporary Effective: August 13, 2011 – June 30, 2012
Isabel Kentengian	World Languages Instructor Temporary Effective: August 13, 2011 – June 30, 2012
Mirela Manea Krichten	Chemistry Assistant Professor Temporary Effective: August 13, 2011 – June 30, 2012
John Kuiphoff	Interactive Multi Media Assistant Professor Temporary Effective: August 13, 2011 – June 30, 2012
Margaret Laakso	Biology Assistant Professor Temporary Effective: August 13, 2011 – June 30, 2012
Ellen Lake	Biology Assistant Professor Temporary Effective: August 13, 2011 – June 30, 2012
Celia Liu	World Languages Instructor Temporary Effective: August 13, 2011 – June 30, 2012

October 4, 2011

**Faculty – Appointments – (continued)**

Linda McMahon	Nursing Instructor Temporary Effective: August 13, 2011 – December 31, 2011
Konstantinos Mountrakis	Sociology/Anthropology Assistant Professor Temporary Effective: August 13, 2011 – December 31, 2011
Christina Nolfo	Civil Engineering Instructor Temporary Effective: August 13, 2011 – June 30, 2012
Amy Pacini	Nursing Instructor Temporary Effective: August 13, 2011 – June 30, 2012
Avani Palkhiwala	Computer Science Assistant Professor Temporary Effective: August 13, 2011 – June 30, 2012
Anne Peavy	Special Education, Language, & Literacy Assistant Professor Temporary Effective: August 13, 2011 – June 30, 2012
Karen Prince	Elementary/Early Childhood Education Assistant Professor Temporary Effective: August 13, 2011 – June 30, 2012
Kumiko Reichert	Library Librarian 3 Temporary Effective: August 13, 2011 – June 30, 2012
Nina Ringer	English Instructor Temporary Effective: August 13, 2011 – June 30, 2012
Lisa Roe	Library Librarian 3 Temporary Effective: August 13, 2011 – June 30, 2012

October 4, 2011



**Faculty – Appointments – (continued)**

Ryan Ross	Health and Exercise Science Assistant Professor Temporary Effective: August 13, 2011 – June 30, 2012
Michael Rossi	Political Science Assistant Professor Temporary Effective: August 13, 2011 – June 30, 2012
Diane Steinberg	English Assistant Professor Temporary Effective: August 13, 2011 – June 30, 2012
Daniel Sullivan	Mechanical Engineering Assistant Professor Temporary Effective: August 13, 2011 – June 30, 2012
Anthony Uzwiak	Biology Associate Professor Temporary Effective: August 13, 2011 – June 30, 2012
Mary Jane Vinch	Nursing Instructor Temporary Effective: August 13, 2011 – June 30, 2012
Ann Warner Ault	World Languages Assistant Professor Temporary Effective: August 13, 2011 – June 30, 2012
Mauro Zamora	Art Assistant Professor Temporary Effective: August 13, 2011 – June 30, 2012

**New Appointments – Staff**

Gregory Caiola	Development Director Effective: August 31, 2011
Kirsten Clark	Athletics & Recreation Senior Associate Director Effective: September 6, 2011
James M. Day	Arts & Communications Interim Assistant Dean Effective: September 6, 2011
Eileen Kurowski	Counseling & Psychological Services Project Specialist Effective: September 24, 2011
Laura Rossano	School of Education Project Specialist Effective: August 17, 2011

**New Temporary Appointments – Staff**

Richard Galante	Athletics & Recreation Assistant Director Effective: September 1, 2011 End date: June 30, 2012
-----------------	---

**Change of Status - Staff**

Kevin Fay	Admissions From: Professional Services Specialist 4 To: Assistant Director Effective: September 10, 2011
Jamal Johnson	Admissions From: Professional Services Specialist 4 To: Assistant Director Effective: September 10, 2011
Nicole Maldonado	Academic Affairs From: Professional Services Specialist 4 To: Professional Services Specialist 3 Effective: September 10, 2011
Mark Mehler	Finance & Business Services From: Director of Purchasing To: Director of Budgets Effective: September 10, 2011

October 4, 2011

**Change of Status – Staff (continued)**

Tiffany Ross  
College Advancement  
From: Program Assistant  
To: Professional Services Specialist 4  
Effective: September 10, 2011

Erika Worthy  
Human Resources  
From: Assistant Director  
To: Director  
Effective: September 24, 2011

**Resignations - Staff**

Rebecca Breese  
Admissions  
Professional Services Specialist 4  
Effective: September 1, 2011

Allan Parsells  
Athletics & Recreation  
Professional Services Specialist 3  
Effective: August 16, 2011

Susan Rohanna  
Human Resources  
Director  
Effective: September 24, 2011

Danielle Silva  
College Advancement  
Professional Services Specialist 4  
Effective: August 30, 2011

**Retirements – Staff - Emeritus**

David Icenhower  
Athletics & Recreation  
Associate Director  
Effective: September 1, 2011

Christine Leichliter  
Arts & Communication  
Assistant Dean  
Effective: September 3, 2011

**Resolution Approving Waivers  
Of Advertising  
For College Business Purposes  
(Finance and Investments Committee)**

**Whereas:** State College Contracts Law permits waivers of advertising for specified purchases in excess of \$30,700, and

**Whereas:** The Law provides that such waivers shall be approved by The College of New Jersey Board of Trustees, and

**Whereas:** Waiver requests have been reviewed and are recommended by the Finance and Investments Committee, a subcommittee of The College of New Jersey Board of Trustees, and

**Therefore,  
Be It**

**Resolved:** The College of New Jersey Board of Trustees approves waivers to the following vendors for purposes as designated herein:

<b>VENDOR</b>	<b>PURPOSE</b>	<b>FUNDING SOURCE</b>
Borden-Perlman Insurance Agency \$82,921	Athletic Accident Insurance	Student Charges
Cognitive Marketing, Inc. \$398,394	Messaging Consultant	College Operating
Online Computer Library Center, Inc. \$60,000	Online Bibliographic Services	College Operating
Mercer County Improvement Authority (dba Sun National Bank Center) \$350,000	Performance sponsored by the College Union Board: Artist TBD	Student Activity Fee
Concert Ideas \$210,000	Performance sponsored by the College Union Board: Artist TBD	Student Activity Fee

October 4, 2011

**Resolution Concerning Submission of the  
FY 2013 Capital Budget Request  
Totaling \$18,955,000**

**Whereas:** Under the P.L. 1994, C.48, The College of New Jersey Board of Trustees has the power and duty to “Submit a request for state support to the Division of Budget and Accounting in the Department of Treasury and to the Commission in accordance with the provisions of the law;” and

**Whereas:** This budget request must be submitted in accordance with planning guidelines promulgated by the Division of Budget and Accounting; and

**Whereas:** The FY 2013 – 2019 capital budget request prepared in accordance with the FY 2013 – 2019 Division of Budget and Accounting planning guidelines has been reviewed with the Buildings and Grounds Committee of The College of New Jersey Board of Trustees; and

**Whereas:** The Buildings and Grounds Committee of the Board has recommended its approval;

**Therefore, Be  
It Resolved:** That the Board of Trustees approves the Capital Budget Request totaling \$18,955,000 for fiscal year 2013 and \$307,042,000 for the seven year term of 2013 – 2019.

October 4, 2011

**THE COLLEGE OF NEW JERSEY  
FY 2013 CAPITAL BUDGET REQUEST**

Project Title	Project Number	FY 2013	FY 2014	FY 2015	FY 2016- 2019	Total
Facilities Renewal - Comm on Higher Education	001	\$ 4,037	\$ 4,037	\$ 4,037	\$ 16,147	\$ 28,258
Preservation, Utilities	003	\$ -	\$ 2,500	\$ 2,500	\$ -	\$ 5,000
Preservation, Power House	004	\$ 674	\$ 613	\$ -	\$ -	\$ 1,287
Roscoe West Library Renovation and Renewal	006	\$ -	\$ 15,350	\$ -	\$ -	\$ 15,350
Compliance ADA, Various Buildings	007	\$ 515	\$ 515	\$ 515	\$ 2,060	\$ 3,605
Asbestos Compliance, Various Buildings	008	\$ 563	\$ 564	\$ 563	\$ 2,066	\$ 3,756
Fire/safety compliance, Various Buildings	009	\$ 3,579	\$ 1,193	\$ 325	\$ 325	\$ 5,422
Infrastructure - Roads	015	\$ 275	\$ 275	\$ 275	\$ 1,100	\$ 1,925
Construction New, Maintenance Building	023	\$ -	\$ -	\$ -	\$ 1,774	\$ 1,774
Demolition Holman Hall	034	\$ -	\$ -	\$ -	\$ 3,000	\$ 3,000
Infrastructure - Well Activation	360	\$ -	\$ 3,100	\$ -	\$ -	\$ 3,100
Acquisition - Telecommunications	370	\$ -	\$ 900	\$ -	\$ -	\$ 900
Infrastructure - Data	371	\$ 550	\$ 500	\$ 677	\$ -	\$ 1,727
Infrastructure - Cogeneration	372	\$ -	\$ -	\$ -	\$ 3,063	\$ 3,063
Acquisition, Capital Equipment	373	\$ 1,500	\$ 1,500	\$ 1,500	\$ 6,000	\$ 10,500
Construction Renovation, Green Farm House	374	\$ 1,838	\$ -	\$ -	\$ -	\$ 1,838
Quimby's Prairie Renewal	677	\$ -	\$ -	\$ -	\$ 1,769	\$ 1,769
Jogging Trail	679	\$ -	\$ -	\$ -	\$ 1,114	\$ 1,114
Asset Renewal-Academic and Administrative	680	\$ 5,424	\$ 3,500	\$ 2,200	\$ 12,000	\$ 23,124
Forcina Hall Swing Space	736	\$ -	\$ -	\$ -	\$ 2,068	\$ 2,068
Loser Hall Swing Space	737	\$ -	\$ -	\$ -	\$ 348	\$ 348
New Academic Building	738	\$ -	\$ 63,666	\$ -	\$ -	\$ 63,666
Central Plant Chiller	740	\$ -	\$ -	\$ -	\$ 2,393	\$ 2,393
New Nursing Building	977	\$ -	\$ -	\$ -	\$ 41,400	\$ 41,400
Site Work - Nursing Building	978	\$ -	\$ -	\$ -	\$ 2,505	\$ 2,505
Loser Hall Renovation	1004	\$ -	\$ -	\$ -	\$ 8,700	\$ 8,700
Green Hall Renovation	1032	\$ -	\$ -	\$ -	\$ 35,000	\$ 35,000
Armstrong/Science	1033	\$ -	\$ -	\$ -	\$ 25,250	\$ 25,250
68 Library Renovation	1034	\$ -	\$ 3,600	\$ -	\$ -	\$ 3,600
New Observatory	1035	\$ -	\$ 5,600	\$ -	\$ -	\$ 5,600
		\$ 18,955	\$ 107,413	\$ 12,592	\$ 168,082	\$ 307,042

**Resolution Approving Waivers  
Of Advertising  
(Buildings and Grounds Committee)**

Whereas: State College Contracts Law permits waivers of advertising for specified purchases in excess of \$30,700, and

Whereas: The Law provides that such waivers shall be approved by The College of New Jersey Board of Trustees, and

Whereas: Waiver requests have been reviewed and are recommended by the Buildings and Grounds Committee, a subcommittee of The College of New Jersey Board of Trustees,

Therefore,  
Be It  
Resolved: The College of New Jersey Board of Trustees approves waivers to the following vendors for purposes as designated herein:

<b>VENDOR</b>	<b>PURPOSE</b>	<b>FUNDING SOURCE</b>
Honeywell International, Inc \$57,944	Various projects related to security and camera systems	E&G Operating – 60% Housing Operating – 40%
EnviroTrac Ltd. \$74,475	Professional consulting services associated with fuel oil remediation	E&G Operating
BESAM Automated Entrance Systems, Inc. \$28,185	Replace automatic power operators and doors at Eickhoff Hall main entrances	Housing Operating
Solar Turbines, Inc. \$382,656	Service agreement for the integrated combustion turbine generator system and controls	College Operating – 55% BSC Operating – 9% Housing Operating – 36%

October 4, 2011