

TRENTON STATE COLLEGE BOARD OF TRUSTEES

Thursday, April 25, 1996
Community Commons, New Residence Pod

BOARD MEETING MINUTES

Present: Mr. Marvin Greenberg, Chair; Dr. Haskell Rhett, Vice Chair; Mrs. Jeanne Naglak, Secretary; Mr. Bruce Hasbrouck; Mr. Robert Kaye; Mr. Jose Sosa; Dr. Lynden Kibler; Ms. Eleanor Horne; Mr. Rob Boyle, Student Trustee; Mr. Anthony Perno, Alternate Student Trustee; Dr. Susan Boughn and Dr. Denis Murphy, Faculty Representatives to the Board, Dr. Harold Eickhoff, President

The meeting was called to order at 10:00 a.m.

I. Announcement of Compliance

Mr. Greenberg announced that the requirements of the Open Public Meetings Act concerning public notice of this meeting had been met.

II. Motion to go into closed session

It was moved by Dr. Rhett, seconded by Mr. Sosa, that the Board move to closed session.

III. Closed Session

IV. Resumption of Public Session/Pledge of Allegiance

The Pledge of Allegiance was recited.

V. Report of the Board Officers

Mr. Greenberg appointed Dr. Kibler, Chair; Mr. Hasbrouck; and Mr. Perno to the Nominating Committee. The Deputy Attorney General was consulted regarding the involvement of the student trustee on this committee. It was stated that although the student can be a part of the decision process, he can not take action or vote.

VI. New Business

A. Report of the Finance and Construction Committee

Mr. Hasbrouck reported for the committee.

1. Resolution approving waivers of advertising for college business purposes: Professional and other Services
(ATTACHMENT A)

It was moved by Mr. Hasbrouck, seconded by Dr. Rhett, that the resolution be approved. The resolution passed unanimously.

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2. Resolution approving waivers of advertising for construction contracting purposes (ATTACHMENT B)

It was moved by Mr. Hasbrouck, seconded by Dr. Rhett, that the resolution be approved. The resolution passed unanimously.

3. Resolution concerning Parking Garage (ATTACHMENT C)

It was moved by Mr. Hasbrouck, seconded by Mr. Kaye, that the resolution be approved. After discussion, the resolution was approved 7-2. Mr. Boyle and Dr. Kibler voted against the motion.

VII. Recess

At 12:42 Mr. Greenberg called for a lunch recess. The meeting resumed at 1:16.

VIII. Report of the President

The President made his report. During this report Dr. Biggs presented information on the future of information technology, and Dr. Gormly presented information on the Academic departmental review process.

XIV. Adjournment

The following resolution was moved by Mrs. Naglak, seconded by Dr. Kibler:

BE IT

RESOLVED: The next public meeting of the Trenton State College Board of Trustees will be held on Thursday, June 27, 1996, at a time and location to be announced.

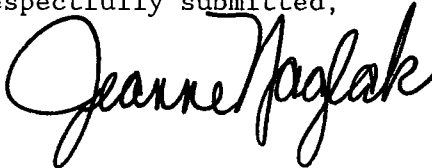
BE IT

FURTHER

RESOLVED: That this meeting be adjourned.

The meeting was adjourned at 2:39 p.m.

Respectfully submitted,



Jeanne Naglak
Secretary

**Resolution of the Board of Trustees of Trenton State College
Approving the Project Costs for the Armstrong Parking Garage Project**

WHEREAS: The concept of the construction of the Crowell Hall Renovation and Addition Project including the incorporation of underground parking was approved through the Trenton State College Institutional Plan; and,

WHEREAS: The actual design of the project now cannot incorporate the underground parking and requires the elimination of the Crowell Parking Lot; and,

WHEREAS: The College has determined that this situation can be rectified by constructing a 147 vehicle parking garage over the existing Lot 13A behind Armstrong Hall; and,

WHEREAS: The Board of Trustees of Trenton State College on December 14, 1995 approved the hiring of Design Interface to provide professional project/construction management services to advance the construction of the Armstrong Parking Garage Project; and,

WHEREAS: The preliminary plans and specifications for this project have resulted with a total project cost estimate of \$1,600,000; and,

**NOW, THEREFORE,
BE IT**

RESOLVED: That the Board of Trustees of Trenton State College hereby approves the major construction project, entitled Armstrong Parking Garage, at a total project cost of \$1,600,000 and authorizes the President to advance this project, the financing for and construction thereof.

April 25, 1996

RESOL297

RESOLUTION APPROVING WAIVERS
OF ADVERTISING
FOR COLLEGE BUSINESS PURPOSES
(Professional and Other Services)

WHEREAS: State College Contracts Law permits waivers of advertising for specified purchases in excess of \$11,700, and

WHEREAS: The Law provides that such waivers shall be approved by the Trenton State College Board of Trustees, and

WHEREAS: Waiver requests have been reviewed and are recommended by the Finance and Construction Committee, a subcommittee of the Trenton State College Board of Trustees,

NOW, THEREFORE,
BE IT RESOLVED: The Trenton State College Board of Trustees approves waivers to the following vendors for purposes as designated herein:

VENDOR	PURPOSE	FUNDING SOURCE
Adams Party Rental	Rental of chairs and tables for Commencement exercises.	College Operating

TRENTON STATE COLLEGE

TO: Finance Committee
Trenton State College Board of Trustees

FROM: Harold W. Eickhoff, President

DATE: April 18, 1996

RE: Request for Award of Contract

VENDOR: Adams Party Rental

ESTIMATED AMOUNT: \$21,125.00

COMMODITY OR SERVICE: Rental of chairs and tables for
Commencement exercises.

WAIVER JUSTIFICATION: Section 18A:64-56-c of the State
College Contracts Law. (When a State
College has advertised for bids on two
occasions and received no bids on both
occasions, a contract may be authorized
by the Board of Trustees).

Office of the President
609/771-2101

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Trenton, New Jersey
08650-4700



TRENTON STATE COLLEGE

ATTACHMENT D
(three of three)

TO: Peter Mills
Vice President for Administration and Finance

FROM: Barbara Wineberg *BW*
Associate Vice President for Budget and Finance

DATE: April 8, 1996

SUBJECT: Commencement Chairs

Under provisions of Section A:64-56-c of the State College Contracts Law, when a State College has advertised for bids on two occasions and received no bids on both occasions, a contract may be authorized by the Board of Trustees.

This year, as in past years, the College solicited bids for the rental of chairs and tables for Commencement exercises. The College received no responsive bids and as required by law, the Request for Proposal was issued a second time. Again, no responsive bids were received.

After the two failed attempts, College Relations personnel contacted the following companies by phone/fax to request quotes. The results are as follows:

Adams Party Rental, Trenton, NJ	(\$21,125)
Ward Parties and More, Southhampton PA	(\$42,000)
Continental Rentals, Phil. PA	(\$22,088 + labor charges)
Main Line Party Rentals, King of Prussia, PA	(No Bid)
Miller's Rentals, Edison, NJ	(Insufficient inventory)

Adams Party Rental is able to provide the number of chairs (11,100) and tables (30) required and the labor necessary for setup and breakdown at the lowest price of those companies responding.

I am therefore recommending that a request for award of contract to Adams Party Rental be submitted to the Board of Trustees at their next meeting.

Thank you for your consideration of this request.

Office of Budget and Finance
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**RESOLUTION APPROVING WAIVERS
OF ADVERTISING
FOR CONSTRUCTION CONTRACTING PURPOSES**

WHEREAS: State College Contracts Law permits waivers of advertising for specified purchases in excess of \$11,700, and

WHEREAS: The Law provides that such waivers shall be approved by the Trenton State College Board of Trustees, and

WHEREAS: Waiver requests have been reviewed and are recommended by the Finance and Construction Committee, a subcommittee of the Trenton State College Board of Trustees,

**NOW, THEREFORE,
BE IT RESOLVED:** The Trenton State College Board of Trustees approves waivers to the following vendors for purposes as designated herein:

VENDOR	PURPOSE	FUNDING SOURCE
Synergics Energy Development, Inc. (\$69,100.00)	Professional Engineering Services Associated with the Cogeneration Takeover Project	1992A EFA Bond Issue Capital Reserves Advance Litigation

Date: April 17, 1996
To: Finance Committee
Trenton State College Board of Trustees
From: Harold W. Eickhoff
President
Re: Bid Waiver Request

Vendor: Synergics Energy Development, Inc.

Estimated Amount: \$ 69,100.00

Commodity or Service: Professional Engineering Services
Associated with the Cogeneration
Takeover Project

Waiver Justification: Pursuant to Trenton State College
procedures for Architects/Engineers
Manual Section 801.1 relating to
architectural/engineering
pre-qualification and selection.

WAIVE128

Office of the President
609/771-2101

Hillwood Lakes, CN 4700
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April 17, 1996

MEMORANDUM

TO: Peter L. Mills
Vice President for Administration and Finance

FROM: Gregory W. Bressler *GB*
Associate Vice President for
Facilities Management and Planning

SUBJECT: Waiver of Advertising Approval to Synergics Energy
Development, Inc. for Additional Engineering and
Project Management Services associated with the
Cogeneration Takeover Project

At their February 17, 1994 meeting, the Trenton State College Board of Trustees approved a waiver of advertising to Synergics Energy Development, Inc. for professional engineering services associated with the Cogeneration Takeover project. These services included ascertaining the status of the project's design and construction; completing the remaining design as necessary and appropriate; preparing bid documents; obtaining competitive bid proposals; and, participating in the administration of the remaining construction work through the plant start-up and commissioning process.

When the aforementioned original waiver was approved, there was an underlying assumption that the basic engineering design of the cogeneration project was relatively accurate and that very little redesign would be necessary. In actuality, however, significant engineering and design beyond the original scope of services was required to be performed by the consultant due to the lack of completion of the engineering by the original design/build contractor, Atmos Engineering. These additional engineering services consisted of the following: replacement of aluminum coping with stone coping on the parapet wall (\$2,080); design of lateral bracing and ladder to the parapet wall between the Cogen building and the Power House (\$2,600); addition of a fuel oil fill station to the facility (\$3,120); incorporation of an UPS system in the control room (\$520); addition of a fence around the gas metering area (\$520); replacement of the gas compressor piping connections with flex connections (\$3,900); modifications to the C. E. switchgear (\$10,800); additional startup/testing expenses due to problems and PLC changes with the gas turbine and boiler/duct burner controls; additional construction phase engineering, including shop drawing review, RFI responses, design modifications and field visits (\$1,560); additional as-built drawings (\$5,200); additional project management

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(\$10,000); and, consultant expenses (\$4,380). The sum total of these additional engineering design and project management services were negotiated down to a fee of \$58,180.

In addition to these engineering expenses, the College requested that at the completion of construction and testing of the cogeneration plant, Synergics retain the noise consultant firm of Ostergaard Associates to measure and monitor noise levels generated from a fully operational facility. This is necessary in order to ensure compliance with the regulatory restrictions imposed by the Department of Environmental Protection for noise pollution. The negotiated fees for the additional noise consultant services are \$10,920.

A review of the aforementioned additional negotiated expenses, in the total amount of \$69,100.00, finds them to be appropriate for the magnitude of both the scope and detail involved with a project of this level of sophistication. With the unknown parameters confronting the consultant at the outset of the project takeover, I am comfortable in recommending these fees, although I am disappointed the Atmos work was not as complete as once thought to be. Please be advised that we will include these new expenses in our pending claim against the original design/build vendors and their Surety.

Therefore, I recommend Synergics Energy Development, Inc. be considered for a waiver of advertising, in the amount of \$69,100.00, by the Trenton State College Board of Trustees at their April 25, 1996 meeting.

Thank you.