

**The College of New Jersey
Board of Trustees**

**April 24, 2003
Loser 201/Student Center 202W
2:30 p.m.**

Minutes of Public Board Meeting

Present: Mr. Walter Chambers, Chairperson; Mrs. Patricia Rado, Vice Chairperson; Mr. Tom Bracken; Mr. Robert Gladstone; Mr. Wayne Griffith; Mr. Bruce Hasbrouck; Ms. Stacy Holland; Mr. Robert Kaye; Mr. James McAndrew; Mrs. Barbara Pelson; Mr. Jeffrey Perlman; Dr. R. Barbara Gitenstein, President; Mr. Rohit Thawani, Student Trustee; Ms. Monique Manfra, Alternate Student Trustee; Dr. Beth Paul, Faculty Representative to the Board; Dr. William Behre, Faculty Representative to the Board; Ms. Joanne Popowski, Staff Representative to the Board; Ms. Kathy Ragan, Staff Representative to the Board

Not Present: Mr. John Beake; Ms. Hazel Gluck; Mr. Harry Reichard; Mr. Jose Sosa

The meeting was called to order at 2:35pm.

I. Announcement of Compliance

Mr. Chambers announced that the requirements of the Open Public Meetings Act concerning public notice of this meeting had been met.

II. Motion to go into closed session

It was moved by Mrs. Rado, seconded by Mr. Griffith, that the Board go into closed session to discuss personnel actions and all pending litigation items exempt under the Open Public Meetings Act. The motion carried unanimously.

III. Resumption of Public Session/Pledge of Allegiance

IV. Approval of the Minutes of the February 27, 2003 Meeting

It was moved by Mrs. Rado, seconded by Mr. Bracken, that the minutes be approved. The motion carried unanimously.

V. New Business

A. Report of the Executive Committee

Mrs. Rado reported for the committee.

1. Personnel Actions

a. Promotions, Appointments – Faculty - Attachment A

It was moved by Ms. Rado, seconded by Mr. Kaye, that attachment A be approved. The motion carried unanimously

- b. Change of Status, Permanent Appointments, Temporary Appointments, Extension of Temporary Appointments, Resignations, One Year Reappointments- Staff - Attachment B

It was moved by Mr. McAndrew, seconded by Mr. Bracken, that attachment B be approved. The motion carried unanimously

B. Report of the Finance & Construction Committee

Mr. Perlman reported for the committee.

1. Bid Waivers for College Business Purposes:

- Computing and Technical – Attachment C

It was moved by Mr. Perlman, seconded by Mr. Kaye, that the resolution be approved. The motion carried unanimously.

- Professional and Other Services - Attachment D

It was moved by Mrs. Rado, seconded by Mrs. Pelson, that the resolution be approved. The motion carried unanimously.

- Inter-Agency – Attachment E

It was moved by Mr. Perlman, seconded by Mrs. Rado, that the resolution be approved. The motion carried unanimously

- Utilities – Attachment F

It was moved by Mr. Perlman, seconded by Ms. Holland, that the resolution be approved. The motion carried unanimously

- Printing and Publications – Attachment G

It was moved by Mr. Perlman, seconded by Ms. Holland, that the resolution be approved. The motion carried unanimously

- Library – Attachment H

It was moved by Mr. Perlman, seconded by Mr. Thawani, that the resolution be approved. The motion carried unanimously

- Construction Contracting – Attachment I

It was moved by Mr. Perlman, seconded by Mr. McAndrew, that the resolution be approved. The motion carried unanimously.

C. Report of the Development and College Relations Committee

Mrs. Pelson reported for the committee.

1. Resolution Honoring Mr. Rohit M. Thawani, Student Trustee – Attachment J

It was moved by Mrs. Pelson, seconded by Mr. Gladstone, that the resolution be approved. The motion carried unanimously.

VI. Report of the Student Trustees

Mr. Thawani and Ms. Manfra reported on the 2003 AGB Conference and Student Trustee one-day conference.

VII. FY04 Budget

- Introduction
Mr. Walter Chambers, Chair
- Presentation

Remarks
Dr. R. Barbara Gitenstein, President

FY04 Budget Presentation
Ms. Barbara Wineberg, Treasurer
- Open Forum on FY04 Budget

VIII. Adjournment

The following resolution was moved by Mr. Thawani, seconded by Ms. Holland. The motion carried unanimously.

Be It

Resolved: That the next public meeting of The College of New Jersey Board of Trustees will be held on Monday, June 30, 2003 at a time and location to be announced.

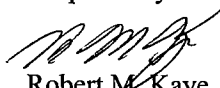
Be It

Further

Resolved: That this meeting be adjourned.

The meeting was adjourned at 4:15pm.

Respectfully submitted,


Robert M. Kaye
Secretary

Promotions - Faculty (Effective September 1, 2003)

To Associate Professor:

Paul Leynes	Psychology
Sai Kuen Li	Sociology & Anthropology
Regina Morin	Modern Languages
Janet Morrison	Biology
Cynthia Paces	History
Alfred Pelham	Business
Consuelo Preti	Philosophy & Religion
David Reimer	Mathematics & Statistics
Lee Riccardi	Art
Louis Tucci	Business
Sue Wong	Language & Communication Sciences

To Professor:

Celia Chazelle	History
Ruth Hall	Psychology
Elizabeth Mackie	Art
Michael Robertson	English
Subarna Samanta	Business
Bijan Sepahpour	Engineering

To Librarian I:

Karen Hartman	Roscoe L. West Library
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Appointments - Faculty

Glen Goldberg	Instructor English Full-Time Temporary Effective: January 30, 2003
Karen Gordon	Assistant Professor Educational Administration & Secondary Education Full-Time Temporary Effective: August 27, 2002
Donald Hirsch	Assistant Professor Chemistry Tenure Track Effective: January 6, 2003

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Change of Status - Staff

J. CAROLINE BROTHERTON-MILLER	Academic Services From: Director 1 – Records & Registration To: Dean 3 – Academic Services Effective: January 1, 2003
CHRISTINE CARUSO	Student Financial Services From: Program Assistant – Classified To: Project Specialist N18 – UnClassified Effective: January 1, 2003
FRANCIS COOPER	Records & Registration From: Director 3 – Graduate Studies To: Director 2 – Records & Registration Effective: January 1, 2003
MARLENA FRACKOWSKI	West Library From: Librarian 2 – 12 months To: Assistant Dean 2 Effective: January 13, 2003
CHERYL GOLIA	Undergraduate Global Programs From: Principal Operator Auto Typewriter To: Program Assistant Effective: January 6, 2003
BEVERLY KALINOWSKI	Academic Services From: Associate Director 2 – Records & Registration To: Director 3 – Academic Services Effective: January 1, 2003
CRAIG KAPP	Information Technology From: Assistant Director 3 To: Assistant Director 2 Effective: January 13, 2003
SUSAN LONG	College Relations From: Associate Director 2 – Full Time To: Project Specialist N27 – Part Time Effective: November 15, 2002
MICHAEL MARCHETTI	Graduate Studies From: Program Assistant To: Professional Services Specialist 4 Effective: January 6, 2003
NIKOLAUS MISCHE	Undergraduate Global Programs From: Professional Services Specialist 3 To: Managing Assistant Director 3 Effective: January 13, 2003
J. PAUL STEPHENS	Graduate Studies From: Project Specialist – International Studies To: Director 3 – Graduate Studies Effective: January 1, 2003

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Change of Status - Staff (continued)

ANDREW STUTZMAN

Information Technology
From: Assistant Director 3
To: Assistant Director 2
Effective: January 1, 2003

MATTHEW WINKEL

Information Technology
From: Program Assistant Part – Time
To: Professional Services Specialist 4 – Full Time
Effective: January 1, 2003

JEDDEL YERAS

Access Technology
From: Professional Services Specialist 3
To: Project Specialist U22
Effective: January 6, 2003

Staff Appointments – Permanent

EILEEN ROSE

Student Financial Services
Program Assistant
Effective: April 1, 2003

THOMAS MANKOVICH

Development & Alumni Affairs
Professional Services Specialist III
Effective: February 17, 2003

THOMAS SCHEUREN

Residence Life
Professional Services Specialist 4 – 10 months
Effective: January 27, 2003

Staff Appointments – Temporary

TONJULA FORD-WILSON

Small Business Development Center Grant
Project Specialist N14
Effective: January 13, 2003 – December 31, 2003

TIMOTHY HALL

Education for Language Grant
Project Specialist N14 – Part Time
Effective: November 11, 2002 – August 1, 2003

WENDY PEARMAN

TSC Corporation
Project Specialist N18
Effective: November 20, 2002 – February 28, 2003

MARY KAY STOLOSKI

Career Services
Program Assistant
Effective: January 13, 2003 – May 2, 2003

Extension of Temporary Staff Appointments

LORRAINE ALLEN

Small Business Development Center Grant
Director 3
Effective: January 1, 2003 – December 31, 2003

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Extension of Temporary Staff Appointments (continued)

GAIL EAGLE
Small Business Development Center Grant
Managing Assistant Director 3
Effective: January 1, 2003 – December 31, 2003

Staff Resignations

ANNE MARIE MILLS
Government & Community Relations
Executive Assistant 4
Effective: December 11, 2002

LOLY A. VERASTEGUI
NJSSI Regional Center Grant
Project Specialist N16
Effective: January 31, 2003

One Year Reappointments (effective July 1, 2003 – June 30, 2004) – AFT Staff

ARIELLA ALPERT
Career Services
Professional Services Specialist 4

IVONNE CRUZ
EOF Programs
Professional Services Specialist 4

KEVIN LITTLE
Information Technology
Professional Services Specialist 3

MICHAEL PUCCIO
Student Center Operations
Program Assistant

ROBERTA TRUSCELLO
Academic Grants & Sponsored Research
Professional Services Specialist 3

GRACE WILLIAMS
Student Financial Services
Professional Services Specialist 4

**One Year Reappointments (effective September 1, 2003 – June 30, 2004) – AFT Staff –
10 months**

KATE BERRY
Residence Life
Professional Services Specialist 4 – 10 months

KEVIN FAY
Admissions
Professional Services Specialist 4 – 10 months

KAROLINA MATYNIA
Residence Life
Professional Services Specialist 4 – 10 months

RESOLUTION APPROVING WAIVERS
OF ADVERTISING
FOR COLLEGE BUSINESS PURPOSES
(Computing and Technical)

WHEREAS: State College Contracts Law permits waivers of advertising for specified purchases in excess of \$18,600, and

WHEREAS: The Law provides that such waivers shall be approved by The College of New Jersey Board of Trustees, and

WHEREAS: Waiver requests have been reviewed and are recommended by the Finance and Construction Committee, a subcommittee of The College of New Jersey Board of Trustees,

NOW, THEREFORE,
BE IT RESOLVED: The College of New Jersey Board of Trustees approves waivers to the following vendors for purposes as designated herein:

VENDOR	PURPOSE	FUNDING SOURCE
Allias/Wavefront \$19,270.00	"Maya" software utilized in multiple art-graphics student labs	College Operating
Alltel/Extreme \$40,000.00	Maintenance for network equipment	College Operating
Computer Associates \$43,664.00	Software maintenance for the security & accounting systems on the mainframe	College Operating
Connectivity Systems \$19,130.00	Mainframe and security software and internet connectivity	College Operating
Endeavor/Voyager \$50,349.00	Maintenance for automated card catalog system at the Library	College Operating
IBM \$93,224.00	Maintenance for hardware and software	College Operating
MCI/Worldcom \$27,912.00	Two T1 lines which provide internet connectivity for the campus	College Operating
N.C.S./Persons, Inc. \$23,276.00	Maintenance and forms for Op-Scan devices	College Operating
NJEdge \$29,480.00	Annual dues and network link	College Operating
Novell, Inc. \$80,000.00	Master license agreement and software upgrade	College Operating

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Oracle Corporation \$108,000.00	Academic site license for relational database platform	College Operating
Quest \$21,345.00	Maintenance for software to monitor performance and perform actions on the database	College Operating
S.C.T. \$177,722.00	Maintenance, service & additional modules for Alumni & Development & Student Information Systems administrative systems	College Operating
Siemens Information & Communication Networks \$141,541.00	Maintenance for voice communications systems	College Operating - 30% Student Fee - 70%
Sprint \$115,200.00	Provide T3 line which provides internet connectivity to the campus	College Operating
Sun Microsystems \$219,385.00	Hardware, software and maintenance for the internet and e-mail systems	College Operating
Sungard \$35,500.00	Disaster recovery service for IBM mainframe and administrative systems	College Operating
DataCore Systems \$20,000.00	Processing of undergraduate applications and prospects	College Operating
Princeton Review \$24,000.00	On-line application vendor	College Operating
BlackBoard, Inc. \$31,900.00	Consulting services for the Card Access System	Housing
Canon Business Solutions \$321,880.00	Digital copying equipment	College Operating

RESOLUTION APPROVING WAIVERS
OF ADVERTISING
FOR COLLEGE BUSINESS PURPOSES
(Professional and Other Services)

WHEREAS: State College Contracts Law permits waivers of advertising for specified purchases in excess of \$18,600, and

WHEREAS: The Law provides that such waivers shall be approved by The College of New Jersey Board of Trustees, and

WHEREAS: Waiver requests have been reviewed and are recommended by the Finance and Construction Committee, a subcommittee of The College of New Jersey Board of Trustees,

NOW, THEREFORE,
BE IT RESOLVED: The College of New Jersey Board of Trustees approves waivers to the following vendors for purposes as designated herein:

VENDOR	PURPOSE	FUNDING SOURCE
KPMG LLP \$85,000.00	External auditing service	College Operating with Charge-back to Functional Units

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RESOLUTION APPROVING WAIVERS
OF ADVERTISING
FOR COLLEGE BUSINESS PURPOSES
(Inter-Agency)

WHEREAS: State College Contracts Law permits waivers of advertising for specified purchases in excess of \$18,600, and

WHEREAS: The Law provides that such waivers shall be approved by The College of New Jersey Board of Trustees, and

WHEREAS: Waiver requests have been reviewed and are recommended by the Finance and Construction Committee, a subcommittee of The College of New Jersey Board of Trustees,

NOW, THEREFORE,
BE IT RESOLVED: The College of New Jersey Board of Trustees approves waivers to the following vendors for purposes as designated herein:

VENDOR	PURPOSE	FUNDING SOURCE
NJ Association of State Colleges & Universities \$130,109.00	Membership Dues	College Operating

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RESOLUTION APPROVING WAIVERS
OF ADVERTISING
FOR COLLEGE BUSINESS PURPOSES
(Utilities)

WHEREAS: State College Contracts Law permits waivers of advertising for specified purchases in excess of \$18,600, and

WHEREAS: The Law provides that such waivers shall be approved by The College of New Jersey Board of Trustees, and

WHEREAS: Waiver requests have been reviewed and are recommended by the Finance and Construction Committee, a subcommittee of The College of New Jersey Board of Trustees,

NOW, THEREFORE,
BE IT RESOLVED: The College of New Jersey Board of Trustees approves waivers to the following vendors for purposes as designated herein:

VENDOR	PURPOSE	FUNDING SOURCE
Comcast Cable Television \$131,000.00	Cable television to the campus	Housing 90.0% TSC Corp 4.0% Student Center 2.5% College Operating 3.5%
Verizon \$593,000.00	Local and long distance telephone services	Student Revenue 52% College Operating 48% with charge back to functional areas

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RESOLUTION APPROVING WAIVERS
OF ADVERTISING
FOR COLLEGE BUSINESS PURPOSES
(Printing and Publications)

WHEREAS: State College Contracts Law permits waivers of advertising for specified purchases in excess of \$18,600, and

WHEREAS: The Law provides that such waivers shall be approved by The College of New Jersey Board of Trustees, and

WHEREAS: Waiver requests have been reviewed and are recommended by the Finance and Construction Committee, a subcommittee of The College of New Jersey Board of Trustees,

NOW, THEREFORE,
BE IT RESOLVED: The College of New Jersey Board of Trustees approves waivers to the following vendors for purposes as designated herein:

VENDOR	PURPOSE	FUNDING SOURCE
TA Design \$49,552.00	Designing The College of New Jersey Magazine	College Operating
Lane Press \$59,314.80	Printing The College of New Jersey Magazine	College Operating
CRW Graphics \$44,885.50	Printing of the Recruiting Special Interest Brochures	College Operating
CRW Graphics \$193,479.00	Spring Recruiting Package	College Operating

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RESOLUTION APPROVING WAIVERS
OF ADVERTISING
FOR COLLEGE BUSINESS PURPOSES
(Library)

WHEREAS: State College Contracts Law permits waivers of advertising for specified purchases in excess of \$18,600, and

WHEREAS: The Law provides that such waivers shall be approved by The College of New Jersey Board of Trustees, and

WHEREAS: Waiver requests have been reviewed and are recommended by the Finance and Construction Committee, a subcommittee of The College of New Jersey Board of Trustees,

NOW, THEREFORE,
BE IT RESOLVED: The College of New Jersey Board of Trustees approves waivers to the following vendors for purposes as designated herein:

VENDOR	PURPOSE	FUNDING SOURCE
Heckman Bindery \$21,000.00	Binding services for library materials	College Operating
Midwest Library Service \$45,000.00	Books and library materials	College Operating
Academic Book Center \$30,000.00	Library books and research materials	College Operating

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RESOLUTION APPROVING WAIVERS
OF ADVERTISING
FOR CONSTRUCTION CONTRACTING PURPOSES

WHEREAS: State College Contracts Law permits waivers of advertising for specified purchases in excess of \$18,600, and

WHEREAS: The Law provides that such waivers shall be approved by The College of New Jersey Board of Trustees, and

WHEREAS: Waiver requests have been reviewed and are recommended by the Finance and Construction Committee, a subcommittee of The College of New Jersey Board of Trustees,

NOW, THEREFORE,
BE IT RESOLVED: The College of New Jersey Board of Trustees approves waivers to the following vendors for purposes as designated herein:

VENDOR	PURPOSE	FUNDING SOURCE
MRM Architecture \$35,250.00	Professional architectural and engineering services to design the conversion of the existing house at 1880 Pennington Rd. to a Child Care Center	JEC Bond
Jack Gordon Architect \$1,440,000.00	Professional architectural and engineering services to design the Brower Student Center Expansion and Event Center	2002 Bond Issue
Butler Balancing \$33,600.00	Professional building balancing services for the Biology Building	1996 Bond Issue to be reimbursed from error and omission claim
HACBM Architects \$143,300.00	Professional engineering services for the New Student Apartment project, Metzger Drive Road Realignment and the Science Link	1996 Bond Issue - 21% 2002 Bond Issue - 79%

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**Resolution Honoring
Mr. Rohit M. Thawani
For Service To
The College of New Jersey Board of Trustees**

- Whereas: Mr. Rohit Thawani has served the community of The College of New Jersey for the past four years through active involvement in college standing committees, academic and social organizations, and community service; and
- Whereas: Mr. Thawani has maintained high academic standing while exhibiting extraordinary dedication to improving the quality of life on campus through leadership roles in the Student Government Association, Residence Hall Governments, Order of Omega Honor Society, and Sigma Pi Fraternity; as well as mentoring future campus leaders; and
- Whereas: As a member of the Board of Trustees, Mr. Thawani has participated in deliberations of interest to the citizens of New Jersey and to the students of The College of New Jersey during a time of dynamic change; and
- Whereas: Mr. Thawani has served the Board as a member of the Academic Affairs and Development and College Relations Committee; and consistently offered unique insight on issues brought before the Board for action; and
- Whereas: Mr. Thawani has become a leader among Student Trustees across the State by coordinating and implementing the 2003 New Jersey State Student Trustee Conference hosted at The College of New Jersey;
- Therefore,
Be It
Resolved: That The College of New Jersey Board of Trustees honors Mr. Rohit M. Thawani for his service to the Board and to the State of New Jersey, and wishes him continued success in the achievement of his future goals as a graduate of the institution.

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