

TRENTON STATE COLLEGE BOARD OF TRUSTEES

Thursday, February 29, 1996
Brower Student Center, Room 202W

BOARD MEETING MINUTES

Present: Mr. Marvin Greenberg, Chair; Dr. Haskell Rhett, Vice Chair; Mr. Bruce Hasbrouck; Mr. Robert Kaye; Mr. Jose Sosa; Dr. Carlos Enriquez; Dr. Lynden Kibler; Mr. Rob Boyle, Student Trustee; Mr. Anthony Perno, Alternate Student Trustee; Dr. Susan Boughn and Dr. Denis Murphy, Faculty Representatives to the Board, Dr. Harold Eickhoff, President; Dr. Susan Karr, Secretary to the Board

The meeting was called to order at 3:08 p.m.

I. Announcement of Compliance

Mr. Greenberg announced that the requirements of the Open Public Meetings Act concerning public notice of this meeting had been met.

II. Swearing in of new Trustee

Mr. Jose Sosa was sworn in as a new Board member by Ms. Barbara Kleva, Deputy Attorney General.

III. Motion to go into closed session

It was moved by Dr. Enriquez, seconded by Dr. Kibler, that the Board move to closed session.

IV. Closed Session

V. Resumption of Public Session/Pledge of Allegiance

The Pledge of Allegiance was recited.

VI. Approval of the minutes of the December 14, 1995 meeting

It was moved by Dr. Rhett, seconded by Mr. Hasbrouck, that the minutes be approved.

VII. Report of the President

The President made his report.

VIII. Report of the Board Officers

The chair made his report.

- IX. Report of the Trustee member of the Trenton State College Development Corporation.

Dr. Rhett made his report.

- X. Report of the Trustee member of the Trenton State College Foundation.

Mr. Greenberg reported for Mrs. Naglak.

- XI. Report of the Trustee Liaison to the Governing Boards Association.

Dr. Kibler made his report.

- XII. New Business

- A. Report of the Executive Committee

Mr. Greenberg reported for the committee.

1. Personnel Actions

It was moved by Dr. Enriquez, seconded by Dr. Rhett, that the following personnel actions be approved. After discussion, the motion carried unanimously.

- a. Promotions (Attachment A)

It was moved by Ms. Horne, seconded by Mr. Hasbrouck, that the following personnel actions be approved. The motion carried unanimously.

- b. Sabbaticals (Attachment B)

It was moved by Mr. Sosa, seconded by Ms. Horne, that the following personnel actions be approved. After discussion, the motion carried unanimously.

- c. Appointments, Leaves of Absence, Retirements -- Faculty (Attachment C)

It was moved by Ms. Horne, seconded by Mr. Hasbrouck, that the following personnel actions be approved. The motion carried unanimously.

- d. Appointments, Change of Status, Leaves, Resignations -- Staff (ATTACHMENT D)

It was moved by Dr. Rhett, seconded by Mr. Hasbrouck, that the following personnel actions be approved. The motion carried unanimously.

e. Reappointments -- Staff (ATTACHMENT E)

2. Resolution approving refund eligibility for Trenton State College students called for mobilization in the United States military reserves (ATTACHMENT F)

It was moved by Dr. Rhett, seconded by Dr. Enriquez, that the resolution be approved. After discussion, the resolution passed unanimously.

B. Report of the Academic Affairs Committee

Ms. Horne reported for the committee.

1. Resolution placing limitations on the repeating of courses (ATTACHMENT G)

It was moved by Ms. Horne, seconded by Dr. Enriquez, that the resolution be approved. An amendment to remove the second Whereas was moved by Mr. Boyle and seconded by Mr. Sosa. After discussion, the amendment passed unanimously. The resolution passed with one dissenting vote.

C. Report of the Finance and Construction Committee

Mr. Hasbrouck reported for the committee.

1. Resolution concerning the sale of property owned by the State Colleges at 3900 Park Avenue, Edison, New Jersey (ATTACHMENT H)

It was moved by Mr. Hasbrouck, seconded by Dr. Rhett, that the resolution be approved. The resolution passed unanimously.

2. Resolution approving the revised project costs for the Paul Loser Nursing/Reception Building project (ATTACHMENT I)

It was moved by Mr. Hasbrouck, seconded by Mr. Kaye, that the resolution be approved. After discussion, the resolution passed unanimously.

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3. Resolution approving waivers of advertising for college business purposes: Computing and Technical (ATTACHMENT J)

It was moved by Mr. Hasbrouck, seconded by Dr. Rhett, that the resolution be approved. After discussion, the resolution passed unanimously.

4. Resolution approving waivers of advertising for college business purposes: Professional and Other Services (ATTACHMENT K)

It was moved by Mr. Hasbrouck, seconded by Dr. Enriquez, that the resolution be approved. The resolution passed unanimously.

5. Resolution approving waivers of advertising for college business purposes: Publications (ATTACHMENT L)

It was moved by Mr. Hasbrouck, seconded by Dr. Enriquez, that the resolution be approved. The resolution passed unanimously.

6. Resolution approving waivers of advertising for college business purposes: Facilities Management (ATTACHMENT M)

It was moved by Mr. Hasbrouck, seconded by Dr. Rhett, that the resolution be approved. The resolution passed unanimously.

7. Resolution approving waivers of advertising for construction contracting purposes (ATTACHMENT N)

It was moved by Mr. Hasbrouck, seconded by Dr. Enriquez, that the resolution be approved. The resolution passed unanimously.

D. Report of the College Relations Committee

Dr. Kibler reported for the committee.

XIII. A member of the faculty addressed the board regarding a proposed parking garage.

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XIV. Adjournment

The following resolution was moved by Dr. Enriquez, seconded by Mr. Hasbrouck:

BE IT

RESOLVED: The next public meeting of the Trenton State College Board of Trustees will be held on Thursday, June 27, 1996, at a time and location to be announced.

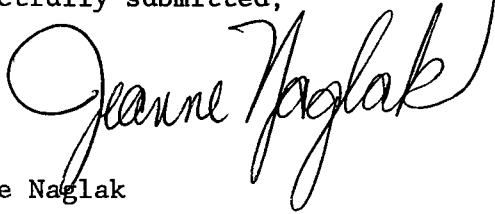
BE IT

FURTHER

RESOLVED: That this meeting be adjourned.

The meeting was adjourned at 6:30 p.m.

Respectfully submitted,

A handwritten signature in cursive script that reads "Jeanne Naglak". The signature is written in black ink and is positioned above the typed name and title.

Jeanne Naglak
Secretary

ATTACHMENT A

PROMOTIONS EFFECTIVE SEPTEMBER 1, 1996

TO ASSOCIATE PROFESSOR

Alvin Figueroa	Modern Languages
Nancy Hingston	Mathematics and Statistics
Donald Lovett	Biology
Priscilla O'Connor	Nursing
David Prensky	Business
Howard Reinert	Biology

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ATTACHMENT B

SABBATICALS - FACULTY

Phyllis Cooper	Health and Physical Education 1996-97
Siegfried Haenisch	Mathematics and Statistics Fall, 1996
Gail Hilbert	Nursing Spring, 1997
Lewis Hofmann	Business 1996-97
Michael Iannone	Mathematics and Statistics Spring, 1997
Jean Kirnan	Psychology 1996-97
Charles Kumnick	Art 1996-97
Marian McLeod	Communication Studies Spring, 1997
William Wegner	Communication Studies Fall, 1996
Ursula Wolz	Computer Science 1996-97

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FACULTY APPOINTMENTS

Timothy Clydesdale	Assistant Professor Department of Sociology Effective: September 1, 1996
Lucille Goydan	Instructor (One semester, temporary, part time) School of Nursing Effective: January 22, 1996
Diane Senerth	Instructor (One semester, temporary) Modern Languages Effective: January 22, 1996

RETIREMENT - FACULTY

Geraldine Bressler	Librarian I Roscoe West Library Effective: December 31, 1995
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PERSONAL LEAVE - FACULTY

Lynn Fox	Assistant Professor Language and Communication Sciences Effective: January 22, 1996
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APPOINTMENTS -- STAFF

Paula Berg Professional Services Specialist 3
Information Management
Effective: February 5, 1996

Patricia Gattuso Professional Services Specialist 3
Information Management
Effective: February 5, 1996

Daphne Hobson Professional Services Specialist 4
International Programs/School of Education
Effective: December 18, 1995

Pamela Jones Managing Assistant Director 2
Office of Equal Opportunity/Affirmative Action
Effective: January 27, 1996

James Lehman Project Specialist
Records and Registration
Effective: January 2, 1996 - December 31, 1996
(temporary)

Joanne Louizides-Bates Managing Assistant Director 2
Human Resources
Effective: January 2, 1996

Ralph Pignatelli Professional Services Specialist 1
Information Management
Effective: January 22, 1996

William Power Project Specialist
Information Management
Effective: January 2, 1996

Michael Rothstein Professional Services Specialist 2
STEP
Effective: January 8, 1996

Dale Simon Program Assistant (part-time)
Media and Technology
Effective: January 2, 1996

Greg Ziliani Professional Services Specialist 3
Information Management
Effective: January 30, 1996

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ONE YEAR REAPPOINTMENTS -- STAFF (10 month)

Stephen Dolan	Professional Services Specialist 2 Athletics Effective: September 1, 1996 - June 30, 1997
Lynette Harris	Professional Services Specialist 4 Community Development Services Effective: September 1, 1996 - June 30, 1997
Margaret Kinney	Professional Services Specialist 3 Community Development Services Effective: September 1, 1996 - June 30, 1997
Sally Miller	Assistant Director 3 Athletics Effective: September 1, 1996 - June 30, 1997
George Nazario	Professional Services Specialist 3 Athletics Effective: September 1, 1996 - June 30, 1997
Joseph Russo	Assistant Director 3 Athletics Effective: September 1, 1996 - June 30, 1997
Patricia Udicious	Professional Services Specialist 3 Athletics Effective: September 1, 1996 - June 30, 1997

ONE YEAR REAPPOINTMENTS -- STAFF (12 month)

Kai Lee	Program Assistant Development & Alumni Affairs Effective: July 1, 1996 - June 30, 1997
Sharon Matthias	Professional Services Specialist 4 Admissions Effective: July 1, 1996 - June 30, 1997
Amy McCumber	Assistant Director 3 Admissions Effective: July 1, 1996 - June 30, 1997
Shawn Sivy	Professional Services Specialist 1 Information Management Effective: July 1, 1996 - June 30, 1997
Stephen Smith	Professional Services Specialist 2 Development & Alumni Affairs Effective: July 1, 1996 - June 30, 1997

RESOLUTION APPROVING REFUND ELIGIBILITY FOR TRENTON STATE COLLEGE STUDENTS
CALLED FOR MOBILIZATION IN THE UNITED STATES MILITARY RESERVES

- WHEREAS: Recent world events have resulted in the President of the United States calling for the partial mobilization of the men and women of the United States Military Reserve Forces; and
- WHEREAS: Several Trenton State College students are presently serving our country as members of the United States Reserve Forces; and
- WHEREAS: The Trenton State College Board of Trustees has a strong commitment to support these men and women; and
- WHEREAS: The Board of Trustees under the authority of the autonomy legislation can waive or refund tuition, fee and room expenses,
- NOW THEREFORE
BE IT RESOLVED: That all Trenton State College students who are called to active duty during the 1995/1996 academic year who are unable to complete the semester shall receive a full refund of tuition and fees; and
- BE IT FURTHER
RESOLVED: That these same students receive a pro-rated refund for the portion of room and board (meal) payments that have not been used.

RESOLUTION PLACING LIMITATIONS ON THE REPEATING OF COURSES

Whereas: Trenton State College currently places no limitations upon the number of times that a student may repeat a course; and

Whereas: The practice of unlimited repetition of courses is not consistent with a strong commitment to academic excellence; and

Whereas: The practice of unlimited repetition of courses cannot be considered a good use of college resources since it adds unnecessarily to the volume of students attempting to enroll in classes,

Therefore Be
It Resolved
That:

Effective Fall, 1996, a student may repeat any course once. If a student desires to take a course more than twice, permission must be obtained from the chair of the department in which the student is majoring and the chair of the department offering the course.

And Be It
Further
Resolved That:

When a course is repeated, only the highest grade is counted in the grade point average and toward meeting graduation requirements, although all grades earned will appear on a transcript.

And Be It
Further
Resolved That:

The deans will issue a report in September, 1997 showing the impact of these limitations upon the repeating of courses within each school.

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RESOLUTION CONCERNING THE SALE OF
PROPERTY OWNED BY THE STATE COLLEGES AT
3900 PARK AVENUE, EDISON, NJ.

- WHEREAS: In 1981, the Trenton State College Board of Trustees approved the purchase, with the other state colleges, of a property located at 3900 Park Avenue, Edison, NJ; and
- WHEREAS: In 1987, the state colleges agreed to defease the NJEFA bonds relating to the acquisition of the property located at 3900 Park Avenue, Edison, NJ; and
- WHEREAS: The state colleges have been attempting to sell the property; and
- WHEREAS: The sale of the property to Park Development Company and approved by the Trenton State College Board of Trustees on December 14, 1995 was not executed; and
- THEREFORE, BE
IT RESOLVED: That the Trenton State College Board of Trustees agrees to the sale of the property owned by the State Colleges located at 3900 Park Avenue, Edison, NJ, to the Jain Center of New Jersey, for \$1,140,000.

Resolution of the Board of Trustees of Trenton State College
Approving the Revised Project Costs for the Paul Loser Nursing/Reception
Building Project

- WHEREAS: The concept of the construction of the Paul Loser Nursing/Reception Building Project ("Project") was approved through the Trenton State College (the "Public College") Institutional Plan; and
- WHEREAS: The Board of Trustees of Trenton State College ("Board") on September 22, 1994 approved the hiring of an architectural/engineering firm to advance the construction of the Project; and
- WHEREAS: The Trenton State College Board of Trustees approved on June 22, 1995 the Conveyance of Land to the New Jersey Educational Facilities Authority for a certain Project to be Built Thereon; and
- WHEREAS: The Trenton State College Board of Trustees authorized on June 22, 1995 the Execution and Delivery of a Lease and Agreement for the Paul Loser Nursing/Reception Building, with a project cost of \$8,250,000; and
- WHEREAS: The preliminary plans and specifications for this project have resulted with a revised project cost of \$8,798,000; and

NOW, THEREFORE,
BE IT

- RESOLVED: That the Board of Trustees of Trenton State College hereby approves the major construction project, entitled Paul Loser Nursing/Reception Building, at a project cost of \$8,798,000 and authorizes the President to advance this project, the financing for and construction thereof.

**RESOLUTION APPROVING WAIVERS
OF ADVERTISING
FOR COLLEGE BUSINESS PURPOSES
(Computing and Technical)**

WHEREAS: State College Contracts Law permits waivers of advertising for specified purchases in excess of \$11,700, and

WHEREAS: The Law provides that such waivers shall be approved by the Trenton State College Board of Trustees, and

WHEREAS: Waiver requests have been reviewed and are recommended by the Finance and Construction Committee, a subcommittee of the Trenton State College Board of Trustees,

**NOW, THEREFORE,
BE IT RESOLVED:** The Trenton State College Board of Trustees approves waivers to the following vendors for purposes as designated herein:

VENDOR	PURPOSE	FUNDING SOURCE
3-M Company (\$51,429.00)	Magnetic Security System and Circulation Self-Check-Out	College Operating

RESOLUTION APPROVING WAIVERS
OF ADVERTISING
FOR COLLEGE BUSINESS PURPOSES
(Professional and Other Services)

WHEREAS: State College Contracts Law permits waivers of advertising for specified purchases in excess of \$11,700, and

WHEREAS: The Law provides that such waivers shall be approved by the Trenton State College Board of Trustees, and

WHEREAS: Waiver requests have been reviewed and are recommended by the Finance and Construction Committee, a subcommittee of the Trenton State College Board of Trustees,

NOW, THEREFORE,
BE IT RESOLVED: The Trenton State College Board of Trustees approves waivers to the following vendors for purposes as designated herein:

VENDOR	PURPOSE	FUNDING SOURCE
Bellver International College in Mallorca, Spain (\$15,785.00)	Rental of eight classrooms and office space for the summer program in Mallorca, Spain	Self Funded
InterCollege, Cyprus (\$49,087.65)	Facilities rental for the summer programs	Self Funded
University of Montpelier (\$23,456.00)	Tuition, room, board, ground transportation and excursion costs for the Group Study Tour	Self Funded
Hotel Carlton, Treviso, Italy (\$27,048.00)	Room and board for the Treviso Study program	Self Funded
Oak Hall Cap and Gown (\$13,628.00)	Rental of Caps and Gowns for commencement	College Operating
Josten's (\$18,042.00)	Purchase of diplomas	College Operating

RESOLUTION APPROVING WAIVERS
OF ADVERTISING
FOR COLLEGE BUSINESS PURPOSES
(Publications)

WHEREAS: State College Contracts Law permits waivers of advertising for specified purchases in excess of \$11,700, and

WHEREAS: The Law provides that such waivers shall be approved by the Trenton State College Board of Trustees, and

WHEREAS: Waiver requests have been reviewed and are recommended by the Finance and Construction Committee, a subcommittee of the Trenton State College Board of Trustees,

NOW, THEREFORE,
BE IT RESOLVED: The Trenton State College Board of Trustees approves waivers to the following vendors for purposes as designated herein:

VENDOR	PURPOSE	FUNDING SOURCE
Nittany Valley Offset (\$15,800.00)	Printing of the <u>1996 Search Brochure</u>	College Operating
Somerton Booksellers, Ltd. (\$12,100.00)	Textbooks for overseas students	Self Funded
Barnes and Noble (\$55,000.00)	Textbooks for overseas students	Self Funded

RESOLUTION APPROVING WAIVERS
OF ADVERTISING
FOR COLLEGE BUSINESS PURPOSES
(Facilities Management)

WHEREAS: State College Contracts Law permits waivers of advertising for specified purchases in excess of \$11,700, and

WHEREAS: The Law provides that such waivers shall be approved by the Trenton State College Board of Trustees, and

WHEREAS: Waiver requests have been reviewed and are recommended by the Finance and Construction Committee, a subcommittee of the Trenton State College Board of Trustees,

NOW, THEREFORE,
BE IT RESOLVED: The Trenton State College Board of Trustees approves waivers to the following vendors for purposes as designated herein:

VENDOR	PURPOSE	FUNDING SOURCE
Continental Fire and Safety (\$23,591.75)	ANSUL Kitchen Fire Suppression System	Student Center 37% Housing 63%

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RESOLUTION APPROVING WAIVERS
OF ADVERTISING
FOR CONSTRUCTION CONTRACTING PURPOSES

WHEREAS: State College Contracts Law permits waivers of advertising for specified purchases in excess of \$11,700, and

WHEREAS: The Law provides that such waivers shall be approved by the Trenton State College Board of Trustees, and

WHEREAS: Waiver requests have been reviewed and are recommended by the Finance Committee, a subcommittee of the Trenton State College Board of Trustees,

NOW, THEREFORE,
BE IT RESOLVED: The Trenton State College Board of Trustees approves waivers to the following vendors for purposes as designated herein:

VENDOR	PURPOSE	FUNDING SOURCE
Siemens ROLM Communications, Inc. (\$68,852.00)	Installation of voice, data and video communications network in association with the Paul Loser Nursing/Reception Building project	Auxiliary Income (Long-distance Revenue)
Kehrt Shatken Sharon Architects (\$522,423.00)	Professional Architectural/Engineering Services associated with the Paul Loser Nursing/Reception Building project	1996A EFA Bond Issue
Honeywell, Inc. (\$160,000.00)	Installation of hardware and software to provide building automation and energy management system controls at the Paul Loser Nursing/Reception Building project	1996A EFA Bond Issue
Solar Turbines, Incorporated (\$29,610.00)	Manufacturer's extended service agreement for the Centaur turbine associated with the Cogeneration Takeover project	Capital Reserves
Synergics Energy Development, Inc. (\$120,000.00)	Professional Engineering Services associated with the Cogeneration Takeover project	1992A EFA Bond Issue Capital Reserves Advance Litigation
S & C Electrical Company (\$15,381.00)	Manufacturer/supplier of an additional bay of metal enclosed switchgear for the Bliss transformer associated with the Crowell Hall Renovation and Addition project	1996A EFA Bond Issue

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Siemens ROLM
Communications,
Inc.
(\$15,101.09)

Installation of voice and data
communications network in association
with the Parking Garage Building
project

1994B EFA Bond Issue
Housing Reserves

Frederic R. Harris
(\$134,475.00)

Professional Engineering services for
the Lake Ceva Restoration project

1996A EFA Bond Issue

AT&T CampusWide
Access Solutions
(\$13,200.00)

Hardware and software system to
accommodate exterior access control
and window security at Decker Hall
associated with the Decker Hall
Exterior Facade and Window Improvement
project

Housing Reserves