

**The College of New Jersey  
Board of Trustees**

**Thursday, February 26, 1998  
202 West  
Brower Student Center**

**Minutes of Public Board Meeting**

Present: Mr. Robert Gladstone, Chair; Mrs. Jeanne Naglak, Secretary; Mrs. Barbara Pelson; Mr. Tom Bracken; Mr. Jeffrey Perlman; Mr. Walter Chambers; Dr. Carla Enriquez; Dr. Alfred Cho; Ms. Kelly Gavin, Student Trustee; Mr. Michael DelBene, Alternate Student Trustee; Dr. Harold Eickhoff, President (ex-officio, without vote); Dr. Denis Murphy, Faculty Representative to the Board; Dr. Don Brown, Faculty Representative to the Board

The meeting was called to order at 2:45 p.m.

I. Announcement of Compliance

Mr. Gladstone announced that the requirements of the Open Public Meetings Act concerning public notice of this meeting had been met.

II. Motion to go into closed session

It was moved by Dr. Enriquez, seconded by Mrs. Naglak, that the Board go into closed session to discuss personnel actions, and other items exempt under the Open Public Meetings Act.

III. Closed Session

IV. Resumption of Public Session/Pledge of Allegiance

The Pledge of Allegiance was recited.

V. Approval of the Minutes of the December 11, 1997 meeting

It was moved by Dr. Enriquez, and seconded by Ms. Gavin, that the minutes be approved.

VI. Report of the President

The President gave his report.

VII. Report of the Board Officers

A. Appointment of the Board Officers Nominating Committee

Mr. Gladstone appointed Mr. Robert Kaye, Mrs. Barbara Pelson and Mr. Jeffrey Perlman to the Nominating Committee.

It was moved by Dr. Enriquez, seconded by Mr. Chambers that the Board confirm these appointments. The resolution passed unanimously.

B. Report of the Transition Committee

Mr. Chambers reported for the Committee.

1. Resolution Approving the Recommendation by the Transition Committee for a Presidential Search Firm (Attachment A)

It was moved by Mr. Chambers, seconded by Dr. Enriquez that the resolution be approved. The resolution passed unanimously

VIII. Report of the Trustee member of the TSC Corporation

Mr. Perlman made his report.

IX. Report of the Trustee member of the TCNJ Foundation

Mr. Chambers made his report.

X. Report of the Trustee Liaison to the Governing Boards Association

No report was given.

XI. New Business

A. Report of the Executive Committee

1. Personnel Actions

It was moved by Mr. Gladstone, seconded by Mr. Kaye that the following resolution be approved. The motion carried unanimously.

a. Promotions - Faculty (Attachment B)

It was moved by Mr. Gladstone, seconded by Mr. Kaye that the following personnel actions be approved. The motion carried unanimously.

b. Sabbatical Leave, Appointments, Change of Status - Faculty (Attachment C)

It was moved by Mr. Gladstone, seconded by Mr. Kaye that the following personnel actions be approved. The motion carried unanimously.

c. One-Year Reappointments (12 Months), Three-Year Reappointments (10 Months), Four-Year Reappointments (10 Months), New Appointments, New Appointments (temporary), Extension of Temporary Appointment, Change of Status, Resignations - Staff (Attachment D)

It was moved by Mr. Gladstone, seconded by Mr. Kaye that the following personnel actions be approved. The motion carried unanimously.

d. Appointments - Graduate Assistants (Attachment E)

It was moved by Mr. Hasbrouck, seconded by Mr. Chambers that the following resolution be approved. After discussion, the motion carried unanimously.

B. Report of the Academic Affairs Committee

Mrs. Naglak reported for the committee.

1. Resolution Approving the Discontinuation of the Television and Theater Production Major Offered by the Department of Communications Studies (Attachment F)

It was moved by Mrs. Naglak, seconded by Ms. Gavin that the resolution be approved. The resolution passed unanimously.

C. Report of the Finance and Construction Committee

Mr. Perlman reported for the committee.

1. Resolution Approving Waivers for College Business Purposes:  
Computing and Technical ([Attachment G](#))

It was moved by Mr. Perlman, seconded by Mr. Chambers that the resolution be approved. The resolution passed unanimously.

2. Resolution Approving Bid Waivers for College Business Purposes:  
Professional and Other Services ([Attachment H](#))

It was moved by Mr. Perlman, seconded by Mr. Chambers that the resolution be approved. The resolution passed unanimously.

3. Resolution Approving Bid Waivers for College Business Purposes:  
Printing and Publications ([Attachment I](#))

It was moved by Mr. Perlman, seconded by Ms. Gavin that the resolution be approved. The resolution passed unanimously.

4. Resolution approving waivers for Construction Contracting Purposes  
([Attachment J](#))

It was moved by Mr. Perlman, seconded by Ms. Gavin that the resolution be approved. The resolution passed unanimously.

D. Report of the College Relations Committee

Mrs. Pelson reported for the committee.

1. Resolution of The College of New Jersey Board of Trustees Approving  
the Creation of a Quick Response Unit and Delegating the President or  
His Designee to Develop Appropriate Policies and Procedures  
([Attachment K](#))

It was moved by Mrs. Pelson, seconded by Mr. Chambers that the resolution be approved. The resolution passed unanimously.

2. Resolution Honoring Faculty Fellows for Outstanding Service to The  
College of New Jersey ([Attachment L](#))

It was moved by Mrs. Pelson, seconded by Mr. Chambers that the resolution be approved. The resolution passed unanimously.

XIII. Adjournment

The following resolution was moved by Mrs. Naglak, seconded by Dr. Enriquez:

BE IT

RESOLVED: The next public meeting of The College of New Jersey Board of Trustees will be held on Thursday, June 25, 1998, at a time and location to be announced.

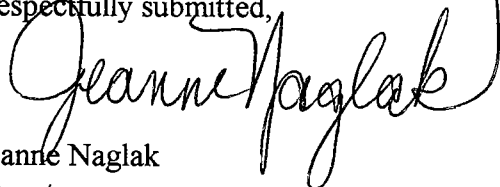
BE IT

FURTHER

RESOLVED: That this meeting be adjourned

The meeting was adjourned at 4:52 p.m.

Respectfully submitted,

A handwritten signature in cursive script that reads "Jeanne Naglak". The signature is written in black ink and is positioned to the right of the typed name.

Jeanne Naglak  
Secretary

## **Resolution Approving the Recommendation by the Transition Committee for a Presidential Search Firm**

Whereas: The College of New Jersey Board of Trustees has constituted a Transition Committee, whose primary responsibility is to recommend to the full Board a Presidential Search Firm to assist in the search for a new president, and

Whereas: The Transition Committee has met to review search firm proposals, and to interview those firms which best suit the institution, and

Whereas: After careful review of these firms the Transition Committee hereby recommends that the Board approve the Academic Search Consultation Service to serve The College as a consultant for the presidential search.

Therefore,  
Be It

Resolved: That The College of New Jersey Board of Trustees approves the recommendation of the Transition Committee to appoint Academic Search Consultation Service to support the Board's Search Committee in preparing a recommendation for the appointment of a new president to the full Board of Trustees.

PROMOTIONS EFFECTIVE SEPTEMBER 1, 1998

To Professor

Georgia Arvanitis                      Chemistry

Hossein Nouri                          Business

To Associate Professor

William Ball                              Political Science

Mark Kiselica                          Counseling and Personnel Services

Adam Knobler                          History

Bozena Leven                            Business

Robert McMahan                        Music

Romulo Ochoa                          Physics

Elizabeth Paul                          Psychology

John Pollock                              Communication Studies

Michael Robertson                      English

Bijan Sepahpour                         Engineering

SABBATICAL LEAVE - FACULTY

Thomas Allsen	History 1998-99
Celia Chazelle	History 1998-99
Roy Clouser	Philosophy and Religion 1998-99
Robert Cole	English Spring, 1999
Shirley Fisher	Health and Physical Education Fall, 1998
Nancy Hingston	Mathematics and Statistics 1998-99
Blythe Hinitz	Elementary and Early Childhood Education Spring, 1999
Deborah Knox	Computer Science 1998-99
Stuart Koch	Political Science Fall, 1998
Nancy Lasher	Business Fall, 1998
Herbert Mayo	Business 1998-99
Eugenia Shanklin	Sociology and Anthropology 1998-99
Robert Weber	Technological Studies Spring, 1999



APPOINTMENTS - FACULTY

Kimberly Boyd

Assistant Professor  
(one year temporary)  
Biology  
Effective: September 1, 1998

Rebecca Li

Assistant Professor  
Sociology  
Effective: September 1, 1998

Jean Slobodzian

Assistant Professor  
(one semester, temporary, part-time)  
Special Education  
Effective: January 19, 1998

Kathryne McGrath Speaker

Assistant Professor  
Language and Communication Sciences  
(one semester temporary)  
Effective: January 19, 1998

Change of Status - Faculty

Larry Marcus

Associate Professor  
Office of the Dean of Education/Elementary  
and Early Childhood Education  
From: 10 month  
To: 12 month  
Effective: January 5, 1998

Joao Neves

Professor  
Office of the Dean and School of  
Business  
From: 10 month  
To: 12 month  
Effective: July 1, 1998

NEW APPOINTMENTS - STAFF

Andrew Baumbach                      Professional Services Specialist 2  
Development & Alumni Affairs  
Effective: January 19, 1998

Mario Pelusi                              Project Specialist  
Governor's School of the Arts  
Effective: March 1, 1998

Sanjana Rimal                            Professional Services Specialist 4  
Bursar's Office  
Effective: January 5, 1998

NEW APPOINTMENTS - STAFF (temporary)

Katie Caperna                            Acting Program Assistant  
Card Service Center  
Effective: January 5, 1998 - June 30, 1998

Brian Harris                              Project Specialist  
Community Development Services  
Effective: February 9, 1998 - June 30, 1998

Natalie Lewis                            Project Specialist  
STEP/School of Education  
Effective: February 16, 1998 - June 30, 1998

Yasser Soliman                          Consulting Physician  
Health Services  
From: January 13, 1998 - May 8, 1998

CHANGE OF STATUS - STAFF

Shari Golub                              From: Professional Services Specialist 4 (temporary)  
To: Professional Services Specialist 4 (permanent)  
Conference & Meeting Services  
Effective: January 12, 1998



ONE-YEAR REAPPOINTMENTS - STAFF (12 Months) - continued

Marla Fisher	Program Assistant (temporary) Development and Alumni Affairs Effective: July 1, 1998 - June 30, 1999
Joseph Hadge	Program Assistant Alcohol/Drug Education Program Effective: July 1, 1998 - June 30, 1999
Juith Heisler	Program Assistant Admissions Effective: July 1, 1998 - June 30, 1999
Constance Kirman	Program Assistant Graduate Studies Effective: July 1, 1998 - June 30, 1999
Shelley Krause	Assistant Director 3 Admissions Effective: July 1, 1998 - June 30, 1999
Amarnath Madineni	Assistant Director 3 Media & Technology Effective: July 1, 1998 - June 30, 1999
Catherine Padilla	Professional Services Specialist 3 College Relations Effective: July 1, 1998 - June 30, 1999
Angela Pellin	Professional Services Specialist 3 Information Management Effective: July 1, 1998 - June 30, 1999
Rosemarie Pena	Professional Services Specialist 3 Information Management Effective: July 1, 1998 - June 30, 1999

ONE-YEAR REAPPOINTMENTS - STAFF (12 Months) - continued

Randolph Shipon	Professional Services Specialist 3 Information Management Effective: July 1, 1998 - June 30, 1999
Timothy Smith	Assistant Director 1 Student Services & Administrative Systems Effective: July 1, 1998 - June 30, 1999
Andrew Stutzman	Professional Services Specialist 3 Information Management Effective: July 1, 1998 - June 30, 1999
Jennifer Whalley	Professional Services Specialist 4 Admissions Effective: July 1, 1998 - June 30, 1999

THREE-YEAR REAPPOINTMENTS - STAFF (10 Months)

Carol Evangelisto	Professional Services Specialist 3 Psychological Counseling Services Effective: September 1, 1998 - June 30, 2001
-------------------	---

FOUR-YEAR REAPPOINTMENT (10 Months)

Bonnie North	Professional Services Specialist 2 Psychological Counseling Services Effective: September 1, 1998 - June 30, 2002
--------------	---

## Graduate Assistants Spring 1998

### Stipend

Nicole Kolumban                      International Studies

Vanessa M. VanderGast              Department of Mathematics and Statistics

### Non-Stipend

Alice Compton                        Educational Admin. & Secondary Education

Michele Louis Miller                Mathematics and Statistics

### Change of Status

Maureen McConnell                To: Stipend - Development & Alumni Affairs  
From: Non-Stipend - Ed. Admin. & Secondary Ed.

**Resolution Approving The Discontinuance Of The Television And  
Theater Production Major Offered By The Department Of  
Communication Studies At The College Of New Jersey**

Whereas: The Department of Communications Studies has recommended, based on priorities and resources, the discontinuance of the Television and Theater Production Major; and

Whereas: This decision is based on both the cost of resources and the insufficient job opportunities for graduates, and

Whereas: The Department has proposed reorganizing their program into one major with three separate tracks, with the new Radio and Television track designed to replace the Television and Theater Production major, and

Whereas: No new courses will be required for the reorganization nor will student theater productions be jeopardized;

Therefore, Be  
It Resolved

That: The Television and Theater Production major be discontinued as of February 26, 1998 and no new students be admitted into the major; and,

Be It Further  
Resolved That:

Students currently enrolled in the Television and Theater Production major be given the option of continuing in that major or switching to the new Radio and Television track and that those who decide to stay in the major be allowed to complete their degrees in a timely fashion.

RESOLUTION APPROVING WAIVERS  
OF ADVERTISING  
FOR COLLEGE BUSINESS PURPOSES  
(Computing and Technical)

WHEREAS: State College Contracts Law permits waivers of advertising for specified purchases in excess of \$17,700, and

WHEREAS: The Law provides that such waivers shall be approved by The College of New Jersey Board of Trustees, and

WHEREAS: Waiver requests have been reviewed and are recommended by the Finance and Construction Committee, a subcommittee of The College of New Jersey Board of Trustees,

NOW, THEREFORE,  
BE IT RESOLVED: The College of New Jersey Board of Trustees approves waivers to the following vendors for purposes as designated herein:

<b>VENDOR</b>	<b>PURPOSE</b>	<b>FUNDING SOURCE</b>
Parametric Technology \$30,000.00	Site license for Pro/Engineer and Pro/Mechanica software	College Operating
Universal Algorithms \$68,473.00	Purchase the Series25 software products	College Operating
Alltell Supply, Inc. \$39,182.50	"Software from Any Location" activate the data connections to all residence halls	College Operating



RESOLUTION APPROVING WAIVERS  
OF ADVERTISING  
FOR COLLEGE BUSINESS PURPOSES  
(Professional and Other Services)

WHEREAS: State College Contracts Law permits waivers of advertising for specified purchases in excess of \$17,700, and

WHEREAS: The Law provides that such waivers shall be approved by The College of New Jersey Board of Trustees, and

WHEREAS: Waiver requests have been reviewed and are recommended by the Finance and Construction Committee, a subcommittee of The College of New Jersey Board of Trustees,

NOW, THEREFORE,  
BE IT RESOLVED: The College of New Jersey Board of Trustees approves waivers to the following vendors for purposes as designated herein:

<b>VENDOR</b>	<b>PURPOSE</b>	<b>FUNDING SOURCE</b>
Wood Food Service \$5,732,974.00	On-campus food service	Housing - 83% Student Center - 10% Summer Camps - 2% C-Store Construction- 5%
Summit Bank \$134,027.36	Credit card contract	College Operating
St. Francis Hospital \$34,000.00	Expenses for clinical teaching	College Operating

Holiday Home Services \$24,308.31	Faculty/staff housing units in Mallorca during the on-site summer program in Spain	Self Funded Revenue Account
Bellver International College \$22,894.00	Rental of instructional facilities for the summer program in Mallorca Spain	Self Funded Revenue Account
Ernst and Young \$47,500.00	External auditing services	College Operating
Oak Hall Cap & Gown \$20,688.00	Rental of caps and gowns for Commencement	College Operating
Academic Search Consultation Service \$42,340.00	Presidential search consulting services	College Operating

RESOLUTION APPROVING WAIVERS  
OF ADVERTISING  
FOR COLLEGE BUSINESS PURPOSES  
(Printing and Publications)

WHEREAS: State College Contracts Law permits waivers of advertising for specified purchases in excess of \$17,700, and

WHEREAS: The Law provides that such waivers shall be approved by The College of New Jersey Board of Trustees, and

WHEREAS: Waiver requests have been reviewed and are recommended by the Finance and Construction Committee, a subcommittee of The College of New Jersey Board of Trustees,

NOW, THEREFORE,  
BE IT RESOLVED: The College of New Jersey Board of Trustees approves waivers to the following vendors for purposes as designated herein:

<b>VENDOR</b>	<b>PURPOSE</b>	<b>FUNDING SOURCE</b>
John D. Lucas Printing \$27,681.50	Printing of The College of New Jersey Undergraduate Bulletin	College Operating

RESOLUTION APPROVING WAIVERS  
OF ADVERTISING  
FOR CONSTRUCTION CONTRACTING  
PURPOSES

WHEREAS: State College Contracts Law permits waivers of advertising for specified purchases in excess of \$17,700, and

WHEREAS: The Law provides that such waivers shall be approved by The College of New Jersey Board of Trustees, and

WHEREAS: Waiver requests have been reviewed and are recommended by the Finance and Construction Committee, a subcommittee of The College of New Jersey Board of Trustees,

NOW, THEREFORE,  
BE IT RESOLVED: The College of New Jersey Board of Trustees approves waivers to the following vendors for purposes as designated herein:

<b>VENDOR</b>	<b>PURPOSE</b>	<b>FUNDING SOURCE</b>
Contamination Control Engineering, Inc. \$21,796.45	Increase to original emergency waiver for the professional environmental engineering services for the hydraulic vehicle lift system	College Operating
Contamination Control Engineering, Inc. \$20,965.00	Professional environmental engineering services for the asbestos abatement phase of the Bliss Hall Renovation and Addition project	Capital Reserves To be reimbursed by June 1998 Bond Issue

Cambridge Construction Management, Inc. \$283,255.00	Professional construction management services for the Bliss Hall Renovation and Addition project	Capital Reserves To be reimbursed by June 1998 Bond Issue
John F. Kennedy \$48,500.00	Professional landscape architectural services for Bliss Hall and the School of Business facility	Capital Reserves To be reimbursed by June 1998 Bond
Berkowsky Associates \$60,000.00	Architectural/engineering services for the Bliss Renovation and Addition project	Capital Reserves To be reimbursed by June 1998 Bond
Berkowsky Associates \$42,000.00	Architectural/engineering services for the to the Bliss Hall Annex	Capital Reserves To be reimbursed by June 1998 Bond Issue
Environmental Waste Management Associates \$83,300.00	Additional environmental engineering consultant for the soil remediation project for the Cogeneration plant	Capital Reserves and Department of Treasury
Faridy Thorne Fraytak \$21,000.00	Architectural/engineering services for the Holman Hall Roof Replacement project	FY98 Capital Renewal and Replacemet Appropriation
John F. Kennedy Assoc. \$88,600.00	Professional landscape architectural services for the Science Complex & Biology Building	1996A Bond Issue and Higher Education Facilities Trust Fund
Berkowsky Associates \$105,000.00	Architectural and engineering services for the renovation and addition to the Administrative Services Building	1992E Bond Issue (Refinancing of 1989C Bond Issue)

**Resolution Of The College Of New Jersey Board Of Trustees  
Approving The Creation Of A Quick Response Unit And  
Delegating The President Or His Designee To Develop Appropriate  
Policies And Procedures**

Whereas: The Lions' EMS Club has approached the management of The College volunteering to create and staff a Quick Response Unit, and;

Whereas: A Quick Response Unit would supplement the current services provided by Ewing Township EMS and Pennington Road First Aid Squad and expedite the response to emergencies on campus; and

Whereas: The Attorney General's Office of the State of New Jersey has ruled that this service can be provided and would create no liability for the student volunteers, The College or the State of New Jersey other than injury sustained by a squad member while performing the service. Said injuries would be subject to and covered by workmen's compensation, similar to all other college employees;

Therefore,  
Be It

Resolved: That the Board of Trustees of The College of New Jersey approves the creation of a Quick Response Unit and authorizes the President or his designee to establish appropriate policies and procedures.

**Resolution Honoring  
Faculty Fellows  
for Outstanding Service  
to The College of New Jersey**

- Whereas: Faculty and staff serving as Faculty Fellows are providing exemplary service in the First Year Experience at The College of New Jersey; and
- Whereas: Fellows are an essential component of the First Year Experience which is a unique program to The College of New Jersey; and
- Whereas: Faculty Fellows generously give of their time and talents in assisting first year students in their transition to The College, and often at the unusual hours which students maintain; and
- Whereas: Faculty Fellows further the education of their students by promoting an active living/learning environment at The College of New Jersey.
- Therefore, Be It Resolved: That the Board of Trustees of The College of New Jersey commends the Faculty Fellows for their service to The College.