

**The College of New Jersey
Board of Trustees**

**Thursday, February 25, 1999
106 Loser Hall
Minutes of Public Board Meeting**

Present: Mr. Robert Gladstone, Chair; Mrs. Barbara Pelson; Dr. Al Cho; Mr. Walter Chambers; Mr. Jeffrey Perlman; Mr. James Harkness; Mr. Harry Reichard; Dr. R. Barbara Gitenstein, President; Mr. Michael DelBene, Student Trustee; MsSamantha Rozycki, Alternate Student Trustee; Dr. Donald Brown, Faculty Representative to the Board; Dr. John Karsnitz, Faculty Representative to the Board

Not Present: Mr. Bruce Hasbrouck, Vice Chair; Mr. Robert Kaye; Dr. Carla Enriquez; Mrs. Patricia Rado; Mr. Jose Sosa; Mr. Thomas Bracken

The meeting was called to order at 2:35pm

I. Announcement of Compliance

Mr. Gladstone announced that the requirements of the Open Public Meetings Act concerning public notice of this meeting had been met.

II. Motion to go into closed session

It was moved by Mr. Chambers, seconded by Mr. Hasbrouck that the Board go into closed session to discuss personnel actions, items exempt under the Open Public Meetings Act.

III. Closed Session

IV. Resumption of Public Session/Pledge of Allegiance

V. Swearing in of New Trustees

Deputy Attorney General Barbara Kleva swore in Mr. Harry Reichard and Mr. James Harkness.

VI. Approval of the Minutes of the December 10, 1998 Meeting

It was moved by Mr. Chambers, seconded by Mr. Perlman, that the minutes be approved. The motion carried unanimously.

VII. Report of the President

Dr. Gitenstein made her report.

VIII. Report of the Board Officers

Chairman Gladstone made his report appointing Mr. Chambers as the Chair of the Board's Long Range Planning Committee.

IX. Appointment of the Board Officers Nominating Committee

Chairman Gladstone appointed Mr. Perlman, Ms. Rado and Mr. Bracken to the Board Officers Nominating Committee.

X. Report of the Trustee member of the Provost/VPAA Search Committee

Ms. Rozycki made her report.

XI. Report of the Presidential Inaugural Committee

Dr. Jesse Rosenblum reported for Mr. Hasbrouck.

XII. Report of the Trustee member of the TSC Corporation

Mr. Harkness made his report.

XIII. Report of the Trustee member of the TCNJ Foundation

Mr. Chambers made his report.

XIV. Report of the Trustee Liaison to the Governing Boards Association

Mr. Perlman made his report.

XV. New Business

A. Report of the Executive Committee

1. Personnel Actions

- a. Promotions, Sabbatical Leave, Appointments, Retirements,
Leave of Absence – Faculty – attachment A

It was moved by Mr. Gladstone, seconded by Mrs. Pelson that the resolution be approved. The motion carried unanimously.

- b. Reappointments, Change of Status, New Appointments, New Appointments, Temporary, Extension of Temporary Appointment, Resignations, Retirements - Staff - [attachment B](#)

It was moved by Mr. Harkness, seconded by Mr. Chambers that the resolution be approved. The motion carried unanimously.

- c. Appointments – Graduate Assistants – [attachment C](#)

It was moved by Mrs. Pelson seconded by Mr. Chambers that the resolution be approved. The motion carried unanimously.

B. Report of the Academic Affairs Committee

Mr. Chambers reported for the Committee.

1. Resolution Changing The College of New Jersey Graduate Class Schedule - [attachment D](#)

It was moved by Mr. Chambers, seconded by Mr. Harkness that the resolution be approved. The motion carried unanimously.

C. Report of the Finance and Construction Committee

Mr. Perlman reported for the Committee

1. Resolution Approving Bid Waivers for College Business Purposes: Professional and Other Services - [attachment E](#)

It was moved by Mr. DelBene, seconded by Mr. Perlman that the resolution be approved. The motion carried unanimously.

2. Resolution Approving Bid Waivers for College Business Purposes: Computer and Technology - [attachment F](#)

It was moved by Mr. Perlman, seconded by Mr. DelBene that the resolution be approved. The motion carried unanimously.

3. Resolution Approving Bid Waivers for College Business Purposes: Printing and Publications - [attachment G](#)

It was moved by Mr. Perlman, seconded by Mr. DelBene that the resolution be approved. The motion carried unanimously.

4. Resolution Approving Bid Waivers for Construction Contracting Purposes - attachment H

It was moved by Mr. Perlman, seconded by Mr. DelBene that the resolution be approved. The motion carried unanimously.

D. Report of the College Relations Committee

Mrs. Pelson reported for the Committee.

1. Resolution Honoring the The College of New Jersey Faculty Fellows - attachment I

It was moved by Mrs. Pelson, seconded by Mr. Harkness that the resolution be approved. The motion carried unanimously.

2. Resolution Conferring Emeritus Status for Professors McLaughlin, Goodkin and Everard - attachment J

It was moved by Mrs. Pelson, seconded by Mr. Chambers that the resolution be approved. The motion carried unanimously.

XVI. Adjournment

The following resolution was moved by Mr. Gladstone, seconded by Mr. DelBene:

Be It

Resolved: That the next public meeting of the college of New Jersey Board of Trustees will be held on Thursday, June 24, 1999 at a time and location to be announced.

Be It

Further

Resolved: That this meeting be adjourned.

The meeting was adjourned at 4:20pm

Respectfully submitted,

Barbara Pelson
Secretary

PROMOTIONS EFFECTIVE SEPTEMBER 1, 1999

To Professor

Amy Dell	Special Education
Karen Howe	Psychology
Rajib Sanyal	Business
Wei-hong Wang	Mathematics and Statistics

To Associate Professor

Robert Cunningham	Mathematics and Statistics
Lincoln Konkle	English
John Krimmel	Law and Justice
John Landreau	Modern Languages
Qin Shao	History
Connie Titone	Educational Administration and Secondary Education
Ursula Wolz	Computer Science
Simona Wright	Modern Languages

To Librarian I

Eleanor Fogarty	Library
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SABBATICAL LEAVE – FACULTY

MaryAnn Baenninger	Psychology Spring 2000
William Ball	Political Science 1999 – 2000
Ellen Frede	Elementary and Early Childhood Education 1999 – 2000
Regina Kenen	Sociology and Anthropology 1999 – 2000
William Klug	Biology Fall 1999
Martin LeBeau	Music Fall 1999
Yong Lee	Computer Science 1999 - 2000
Elizabeth Mackie	Art Spring 2000 – Fall 2000
Robert McCormack	Law and Justice 1999 - 2000
William Nyman	Art Spring 2000
Thomas Patrick	Business Spring 2000
Howard Reinert	Biology Fall 1999
Melinda Roberts	Philosophy and Religion 1999 – 2000
Morton Winston	Philosophy and Religion 1999 - 2000

February 25, 1999

APPOINTMENTS – FACULTY

Patricia Chichon	Clinical Education (one semester temporary) Nursing Effective: January 18, 1999
Irene Gersten	Assistant Professor (one semester temporary) English Effective: January 18, 1999
Charles Moench	Instructor (one semester temporary) Mathematics and Statistics Effective: January 18, 1999
Diane Steinberg	Assistant Professor (one semester temporary) English Effective: January 18, 1999
Richard Thayer	Assistant Professor (one year temporary) Mathematics and Statistics Effective: September 1, 1999

RETIREMENTS – FACULTY

Lahna Diskin	English Effective: June 30, 1999
Siegfried Haenisch	Mathematics and Statistics Effective: June 30, 1999
Gail Hilbert	Nursing Effective: June 30, 1999
Alexander Liddie	English Effective: June 30, 1999
Marian McLeod	Communication Studies Effective: June 30, 1999

February 25, 1999

LEAVE OF ABSENCE - FACULTY

Jean Kirnan

Psychology
1999-2000

Yong Lee

Mathematics and Statistics
Spring, 1999

Reappointments - Staff (Effective: July 1, 1999 - June 30, 2000)

John Brad Coburn	Professional Services Specialist 3 Information Management
Craig Comperatore	Professional Services Specialist 3 Library and Information Services
Lisette Gonzalez	Program Assistant Admissions
Robert Hadden	Program Assistant Residence Life
Nancy Hill	Program Assistant Campus Life
Debra Kelly	Assistant Director 4 Career Services
Cristin Klepp	Program Assistant Admissions
Nikolaus Mische	Program Assistant International Studies
Kilpatry Nunez	Program Assistant Admissions
Teresa Reinhart	Professional Services Specialist 3 Campus Life
A. Patrick Roger-Gordon	Program Assistant Residence Life
Natalka Sawchuk	Professional Services Specialist 2 Library and Information Services
Elizabeth Sims-Pottle	Program Assistant Graduate Studies
Suran Song	Program Assistant (part-time) Library and Information Services
Sarah Wajda	Program Assistant International Studies

February 25, 1999

Reappointments - Staff 10 Mo. (Effective: September 1, 1999 - June 30, 2000)

Sandra Hess Professional Services Specialist 4
Residence Life

Reginald Motley Professional Services Specialist 4
Residence Life

Natalie Pardee Professional Services Specialist 4
Residence Life

Deborah Ranieri Professional Services Specialist 3
Athletics

Change of Status - Staff

Katie Caperna From: Acting Program Assistant
To: Program Assistant
Card Service Center
Effective: January 4, 1999

Marla Fisher From: Program Assistant
To: Professional Services Specialist 2
Development and Alumni Affairs
Effective: January 18, 1999

Larry Gage From: Acting Managing Assistant Director 1
To: Managing Assistant Director 1
Psychological Counseling Services
Effective: January 4, 1999

Janice Vermeychuk From: Assistant Director 4
To: Assistant Director 1
Health Services
Effective: January 4, 1999

New Appointments - Staff

Anthony Anzevino Professional Services Specialist 3
Athletics
Effective: December 1, 1999

Tara LaPosa Professional Services Specialist 3
College Relations
Effective: January 4, 1999

New Appointments - Staff (continued)

Lloyd Ricketts Director 3
Business Services
Effective: February 22, 1999

Mary Mallery Managing Assistant Director 1
Library
Effective: January 18, 1999

Anthony Marchetti Program Assistant
College Relations
Effective: January 4, 1999

New Appointments - Staff - Temporary

Patricia Chichon Program Specialist
Nursing
Effective: January 18, 1999 - May 7, 1999

Hilary Baston-Campbell Professional Services Specialist 4 - 10Mo.
Residence Life
Effective: February 1, 1999 - May 24, 1999

Matthew Varhley Program Assistant - 10Mo. (part-time)
Residence Life
Effective: January 15, 1999 - May 1, 1999

Extension of Temporary Appointments - Staff

Ceceilla O'Callaghan Acting Director
Career Services
Effective: January 1, 1999 - March 31, 1999

Resignations - Staff

Mark Dolan Professional Services Specialist 4 - 10Mo.
Residence Life
Effective: January 18, 1999

Anne Martens Director 2
Development & Alumni Affairs
Effective: January 15, 1999

Resignations - Staff (continued)

Meredith Murray Professional Services Specialist 2
Development & Alumni Affairs
Effective: January 15, 1999

Stephen Smith Professional Services Specialist 2
Development & Alumni Affairs
Effective: January 15, 1999

Dwight Woodard Program Assistant
Library
Effective: January 15, 1999

Retirements - Staff

Donald Greenwood Director 3
School of Education
Effective: February 1, 1999

Dorothy Minkoff Director 3
School of Education/Testing Center
Effective: July 1, 1999

Ronald Tola Director 1
Facilities
Effective: March 1, 1999

Resignations - Graduate Assistants

Stacey Hackett	Educational Administration
Heather Hansen	Math Lab
Jennifer Housen	Development/Alum Affairs
Michelle Miller	Math and Statistics

Appointments - Graduate Assistants (Spring 1999 only)

Christopher Balent	Men's Basketball
Linda Canulette	International Studies
Laura Dietz	Educational Administration
Dona Rae Kondash	Educational Administration
Meredith Murray	Development/Alum Affairs
Patricia Schoenemann	Math and Statistics
Mary Jane Vinch	Math Lab
Rachell Yudell	Nursing

**Resolution Changing
The College of New Jersey
Graduate Class Schedule**

Whereas: The Standing Committee on Graduate Programs, Practices and Standards recommends that graduate class times be changed from two hours and fifty minutes to two hours and thirty minutes, and

Whereas: Student scholarship at the graduate level differs from undergraduate study in a number of ways, compelling students to be independent scholars engaged in research and scholarly activities outside of the regular class schedule, and

Whereas: The current graduate schedule is based on paralleling the undergraduate schedule, and

Whereas: Those agencies accrediting The College of New Jersey graduate programs focus their requirements on course content and do not mandate a specific number of clock hours for academic instruction, and

Whereas: No certification or licensing requirements of the State of New Jersey mandate a specific number of clock hours for graduate instruction, and

Whereas: The results of a telephone survey of graduate scheduling practices at nine peer institutions revealed no consistent pattern of class lengths and none offered graduate instruction for a period as long as two hours and fifty minutes,

Therefore Be It Resolved That: Graduate classes at The College of New Jersey be scheduled to meet for a total of two hours and thirty minutes for fifteen weeks beginning in the Fall, 1999 semester.

And Be It Further Resolved That: An exception will be granted to the School of Nursing to retain a two hour and fifty minute schedule for its Nurse Practitioner program in light of the mandate of its professional organizations.

RESOLUTION APPROVING WAIVERS
OF ADVERTISING
FOR COLLEGE BUSINESS PURPOSES
(Professional and Other Services)

WHEREAS: State College Contracts Law permits waivers of advertising for specified purchases in excess of \$17,700, and

WHEREAS: The Law provides that such waivers shall be approved by The College of New Jersey Board of Trustees, and

WHEREAS: Waiver requests have been reviewed and are recommended by the Finance and Construction Committee, a subcommittee of The College of New Jersey Board of Trustees,

NOW, THEREFORE,
BE IT RESOLVED: The College of New Jersey Board of Trustees approves waivers to the following vendors for purposes as designated herein:

VENDOR	PURPOSE	FUNDING SOURCE
Arthur Andersen \$46,500.00	External auditing services	College Operating with Charge-Back to Functional Units
E.R. Moore \$33,024.00	Cap and gowns for commencement	College Operating
Barnes and Noble No Cost to the College	Bookstore contract	Student Center Revenue
Empress Travel \$32,250.00	Air and ground transportation and accommodations for the summer business program in Europe	Self Funded

**RESOLUTION APPROVING WAIVERS
OF ADVERTISING
FOR COLLEGE BUSINESS PURPOSES
(Computing and Technical)**

WHEREAS: State College Contracts Law permits waivers of advertising for specified purchases in excess of \$17,700, and

WHEREAS: The Law provides that such waivers shall be approved by The College of New Jersey Board of Trustees, and

WHEREAS: Waiver requests have been reviewed and are recommended by the Finance and Construction Committee, a subcommittee of The College of New Jersey Board of Trustees,

**NOW, THEREFORE,
BE IT RESOLVED:** The College of New Jersey Board of Trustees approves waivers to the following vendors for purposes as designated herein:

VENDOR	PURPOSE	FUNDING SOURCE
SCT Corporation \$57,000.00	Software to provide faculty access to student records via the World Wide Web	College Operating
IMPEX Micro, Inc. \$36,654.00	Twenty-nine laser jet printers	College Operating
Advanced Audio Visual \$46,720.00	Classroom presentation projectors/screens	College Operating
Touch Net, Inc. \$107,500.00	Y2K upgrade to voice response system	College Operating
PCM Computers \$159,125.00	Ninety-five desktop pentium computers	College Operating
Alltell Supply \$210,000.00	Network enhancements spare parts	College Operating
Novell/Strategic Link \$22,000.00	Network software upgrades	College Operating
PeopleSoft Corporation \$1,500,000.00	Network software upgrades	College Operating/ Institutional Reserves
SUN Microsystems \$485,000.00	Hardware and operating systems software	College Operating/ Institutional Reserves
Oracle Corporation \$131,000.00	Relational database mangement system	College Operating/ Institutional Reserves

February 25, 1999

**RESOLUTION APPROVING WAIVERS
OF ADVERTISING
FOR COLLEGE BUSINESS PURPOSES
(Printing and Publications)**

WHEREAS: State College Contracts Law permits waivers of advertising for specified purchases in excess of \$17,700, and

WHEREAS: The Law provides that such waivers shall be approved by The College of New Jersey Board of Trustees, and

WHEREAS: Waiver requests have been reviewed and are recommended by the Finance and Construction Committee, a subcommittee of The College of New Jersey Board of Trustees,

**NOW, THEREFORE,
BE IT RESOLVED:** The College of New Jersey Board of Trustees approves waivers to the following vendors for purposes as designated herein:

VENDOR	PURPOSE	FUNDING SOURCE
Phototype Color Graphics \$32,502.75	Printing of Search Mini Viewbook	College Operating

**RESOLUTION APPROVING WAIVERS
OF ADVERTISING
FOR CONSTRUCTION CONTRACTING PURPOSES**

WHEREAS: State College Contracts Law permits waivers of advertising for specified purchases in excess of \$17,700, and

WHEREAS: The Law provides that such waivers shall be approved by The College of New Jersey Board of Trustees, and

WHEREAS: Waiver requests have been reviewed and are recommended by the Finance and Construction Committee, a subcommittee of The College of New Jersey Board of Trustees,

NOW, THEREFORE,
BE IT RESOLVED: The College of New Jersey Board of Trustees approves waivers to the following vendors for purposes as designated herein:

VENDOR	PURPOSE	FUNDING SOURCE
Cambridge Construction Management, Inc. \$585,411.00	Construction management services for the Science Complex project	1996A Bond Issue
Cambridge Construction Management, Inc. \$38,600.00	Construction management services for the Chiller Improvement project	1996A Bond Issue
Hoisington Azmy Constant Bell Mailer, Inc. \$30,275.00	Architectural and engineering services for the Holman Hall fourth floor renovation project	College Operating
Southwest Recreational Industries, Inc. \$550,000.00	Replacement of the Synthetic Turf System at the Lions Stadium	College Reserves

**Resolution Honoring
Faculty Fellows
for Outstanding Service
to The College of New Jersey**

- Whereas: Faculty and staff serving as Faculty Fellows exhibit exemplary support and service to the First Year Experience at The College of New Jersey; and
- Whereas: Faculty Fellows provide a unique and crucial component to the objectives of the First Year Experience program at The College of New Jersey; and
- Whereas: Faculty Fellows devote a significant amount of time and energy to developing a relationship with the first year student members of their community, thus supporting these students through the challenges of their new identity as college students; and
- Whereas: Faculty Fellows model excellence, service and an appreciation for diverse communities for first year students, thereby promoting the mission of The College of New Jersey.
- Therefore,
Be It
Resolved: That the Board of Trustees of The College of New Jersey commends the Faculty Fellows for their service to The College.

February 25, 1999

Resolution Conferring Emeritus Status

Whereas: The following faculty members with faculty rank have faithfully served The College of New Jersey, have retired, and have met the criteria for emeritus status; and

Whereas: The College and Community Relations Committee has recommended through the governance process the individuals listed below for emeritus status.

**Therefore,
Be It
Resolved:**

That the Board of Trustees of The College of New Jersey confers upon the individuals below the title of Professor Emeritus, with all the privileges accorded therewith, in recognition of long and distinguished service to The College.

Professor Emeritus:

Kenneth Everard, Business

Jerome Goodkin, Chemistry

Professor Emerita:

Jane-Ann McLaughlin, Mathematics and Statistics

February 25, 1999

1999 NOMINEES FOR EMERITUS STATUS

Professor Kenneth Everard received his Ed.D. from Indiana University. He came to The College of New Jersey in 1968 to serve as a professor and was instrumental in the establishment of the **School of Business**. Much of the School's growth and reputation is a direct result of the policies Professor Everard developed years ago. He was a distinguished researcher, author of many publications, and co-author of a leading business textbook. Professor Everard also distinguished himself both as a phenomenal teacher and a caring mentor; a man truly interested in the welfare of his students, colleagues, and the college.

Professor Jerome Goodkin earned his Ph.D. from Rensselaer Polytechnic Institute and was hired as the college's first Professor of **Physical Chemistry** in 1968. Dr. Goodkin used years of experience in industry to establish the college's chemistry major. His work resulted in the American Chemistry Society's accreditation of the major and the college now produces the 25th largest number of accredited chemistry majors in the country. Professor Goodkin was also an excellent teacher and colleague, spending much time advising both students and faculty. He is a prolific researcher, a national expert on the development of batteries, and the author of dozens of technical reports.

Professor Jane Ann McLaughlin joined the faculty at The College of New Jersey in 1961. Drawing on her extensive formal education, which included a bachelors degree and two masters degrees, and an Ed.D. from Columbia University, she taught in the **Mathematics and Statistics** department for over thirty years. Through the hundreds of mathematics teachers she has trained, Professor McLaughlin has been a pivotal force in shaping how mathematics is taught in New Jersey's schools. A model teacher herself, Professor McLaughlin's work in mathematics education was recognized nationally through many workshops she was asked to lead. Locally, she served as a consultant for New Jersey school districts and a friend and role model for our state's mathematics educators.