

TRENTON STATE COLLEGE BOARD OF TRUSTEES

Thursday, December 6, 1990
Brower Student Center, Room 202

MINUTES

Present: Mrs. Dierdre Barz, Chair; Mr. Walter Chambers; Dr. Harold W. Eickhoff; Dr. Carlos Enriquez; Ms. Abby Fader; Mr. William Feliciano; Dr. Erna Hoover; Ms. Eleanor Horne; Dr. Michael Iannone; Mr. Robert Kaye; Dr. Lyndon Kibler; Dr. Lawrence Marcus; Mr. Arnold Mohel; Dr. Regina Sanchez-Porter; Mr. John Wandishin

The meeting was called to order at 4:34 P.M.

I. Announcement of Compliance:

Mrs. Barz read the following statement:

It is hereby announced and recorded that the requirements of the Open Public Meetings Act as to proper notification of time and place of meeting have been satisfied.

The Open Public Meetings Act, or Sunshine Law, requires that the Board notify the public of impending meetings, and that it conduct those meetings in public. It does not require public participation in those meetings.

The Board has published procedures to offer members of the public and members of the campus community opportunities to address issues relevant to the Board's powers and duties. Requests to speak to agenda items must be registered at least 24 hours in advance of the meeting. Requests to speak to other items relevant to the Board's powers and duties must be submitted in writing one week prior to the Board meeting, and should specify in detail the nature of the topic and comments. Forms to register are available in the Office of the President. These procedures are designed to encourage the orderly conduct of the Board's business, to support duly established College relationships, and to ensure that thoughtful discourse characterizes the Board's deliberation.

Comments from persons registered to speak are limited to a reasonable length of time. Members of the public may not make motions. The Board may choose, after hearing a comment, to refer the issue to committee, to refrain from action entirely, or to defer discussion to a more appropriate time.

Mrs. Barz stated that a number of people had registered to speak at this meeting.

II. Pledge of Allegiance

The Pledge of Allegiance was recited.

III. Approval of the Minutes of September 27, 1990 Public Board Meeting.

It was moved and seconded that the minutes be approved. The motion was approved unanimously.

IV. Approval of the Minutes of October 20, 1990 Public Board Meeting.

It was moved and seconded that the minutes be approved. The motion was approved unanimously.

V. Report of the President

The President made his report to the Trustees.

VI. Report of the Board Officers

There was no report of the Board Officers.

VII. Unfinished Business

A. Report of the PIC Committee

1. Resolution Considering the Recommendations for Amendments to the Trenton State College Promotions Criteria, Standards, and Procedures (ATTACHMENT A)

It was moved and seconded that the resolution be approved. Dr. Alan Waterman, Mr. Arthur Steinman, who had registered to speak to the agenda item on promotions, and Dr. Charles Goldberg, Dr. Ellen Friedman, and Dr. Nadine Shanler, who had registered to speak to nonagenda matters related to promotions, made their statements. The motion was approved unanimously.

VIII. New Business

A. Report of the Executive Committee

1. Personnel Actions

It was moved and seconded that the following personnel actions be approved. The motion was approved unanimously.

a. Appointments--Faculty

Minkel, Sue	Nursing
Assistant Professor	One semester, Temporary
	1/21/91

b. Faculty Reappointments to a Third Year (ATTACHMENT B)

c. Faculty Reappointment to a Sixth Year: 1991-1992

Hickman, Suzanne Assistant Professor
Music

d. Appointments--Staff

DeGennaro, Ann Project Specialist
Student Life
Temporary, 10/22/90

e. One-Year Reappointments--Staff (ATTACHMENT C)

f. Multiple-Year Reappointments--Staff (ATTACHMENT D)

g. Appointments--Graduate Assistants (ATTACHMENT E)

B. Report of the Academic Affairs Committee

C. Report of the Budget and Finance Committee

1. Resolution Approving Prequalification of Printing Vendors
(ATTACHMENT F)

It was moved and seconded that the resolution be approved. The motion was approved unanimously.

2. Resolution Approving Waivers of Advertising for College Business Purposes (ATTACHMENT G)

It was moved and seconded that the resolution be approved. The motion was approved unanimously.

3. Resolution Appointing Members to the Board of Directors of the Trenton State College Development Corporation (ATTACHMENT H)

It was moved and seconded that the resolution be approved. The motion was approved unanimously.

D. Report of the College Relations Committee

X. Mrs. Barz invited those individuals who had registered to speak to nonagenda matters to make their statements. The following individuals addressed the Board: Dr. Audrey O'Brien; Dr. Gale Drukier; Dr. Charles Hill; Mr. Arthur Steinman; Dr. Alan Waterman; Dr. Ralph Edelbach; Dr. Joseph Smith; Mr. David Valeri; Dr. Pauline Jenson

Members of the Board made statements to the public:

Mrs. Dierdre Barz; Mr. Robert Kaye; Ms. Eleanor Horne; Dr. Erna Hoover; Mr. Walter Chambers; Dr. Carlos Enriquez

The Faculty Representatives made statements:
Dr. Regina Sanchez-Porter; Dr. Michael Iannone

~~IX~~
XI. Adjournment

The following resolution was moved seconded, and unanimously approved:

RESOLVED: The Board of Trustees will hold closed session on Thursday, February 21, 1991 and at any other time as necessary to consider personnel matters, labor relations, any pending litigation, and any other matters specifically exempted by the Open Public Meetings Act. It is anticipated that decisions made in closed session will be made public at future meetings.

BE IT

FURTHER

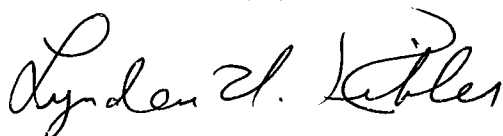
RESOLVED: The next public meeting of the Trenton State College Board of Trustees will be held at 1:30 P.M. on Thursday, February 21, 1991, in the Clayton R. Brower Student Center.

BE IT

FURTHER

RESOLVED: That this meeting is adjourned.

The meeting was adjourned at 7:55 P.M.



RESOLUTION CONSIDERING THE RECOMMENDATIONS FOR AMENDMENT TO THE
TRENTON STATE COLLEGE
PROMOTIONS CRITERIA, STANDARDS, AND PROCEDURES

WHEREAS: At the Special Public Meeting of October 20, 1990, the Board of Trustees of Trenton State College directed the President to implement the procedures described in the Trenton State College Promotion Criteria, Standards, and Procedures, excepting from the implementation of the document the following nonnegotiable sections: Page 33, Section VIII-A-4; Page 39, Section IX-A-8; and Page 44, Section IX-F-1,2, and 3; and

WHEREAS: The Board of Trustees directed the President to bring the excepted sections to the Promotions Implementation Committee to reconsider and discuss those sections; and

WHEREAS: The Promotions Implementation Committee has reconsidered and made recommendations on those excepted sections; and

WHEREAS: Those recommendations have been circulated to the campus community, the President hereby makes the following recommendations to the Trustees:

I. Recommendations Pertaining to Procedures Excepted on October 20, 1990:

Paragraph VIII-A-4: The dean of the school shall serve, as a participating member of the School Promotions Committee, *ex officio* without vote.

Paragraph IX-A-8: The Academic Vice President shall serve, as a participating member of the College Promotions Committee, *ex officio* without vote.

Paragraph IX-F-1: Voting shall involve selective elimination, with rounds of voting by secret ballot. The required number of votes to be considered at each round is:

1st round	6 votes
2nd round	7 votes (if needed)
3rd round	8 votes (if needed)
4th round	9 votes (if needed)

Results of each round will not be announced until all candidates in that round have been voted upon.

Paragraphs IX-F-2 and IX-F-3 should be retained as they appeared in the document approved by the Board of Trustees on October 20, 1990.

II. Recommendations for corrections and clarifications emerging from discussions held by the Promotions Implementation Committee on the matters within their charge:

Paragraphs VIII-L-1: Upon receipt of the School Committee's Recommendations and ranking, the Dean shall take the Committee's report and ranking into consideration and shall prepare a separate written statement indicating his or her concurrence or areas of non-concurrence with the School Promotions Committee's recommendations. The Dean's comments shall indicate how the application materials demonstrate that the recommended candidates meet the criteria and standards for promotion.

Paragraph IX-D-1: The College Promotions Committee shall evaluate applications received from the School Promotions Committee and recommend promotions.

Paragraph IX-D-2: The College Promotions Committee shall issue a single evaluative report for each candidate, recommended and nonrecommended, which shall be forwarded as set forth below to the College President.

III. Recommendations for the creation of a process to assess the new promotions process:

The President recommends that an interim assessment be conducted after completion of the 1990-1991 promotions process to identify any major concerns that arise and that recommendations to address such concerns be made at that time. Additionally, the President recommends that a full assessment of all aspects of the process be made after completion of the 1991-1992 promotions process, and that the Promotions Implementation Committee conduct that assessment and make recommendations for changes to approve the process, as necessary.

BE IT

RESOLVED: That the Trenton State College Board of Trustees does hereby adopt these amendments to the Trenton State College Promotion Criteria, Standards, and Procedures.

Faculty Reappointments to a Third Year
1991 - 1992

Alves, Carlos	Assistant Professor Mathematics and Statistics
Arvanitis, Georgia	Assistant Professor Chemistry
Brock, Patricia	Assistant Professor Elementary/Early Childhood Education
Frye, Paul	Assistant Professor Communication and Theatre
Hilbert, Gail	Professor Nursing
Hirsch, Steven	Assistant Professor Art
Mackie, Elizabeth	Assistant Professor Art
Quinton, Alfred	Assistant Professor Management/Marketing
Shenkle, Ann	Assistant Professor Special Education
Shih, Ching-Tai	Assistant Professor Engineering
Spera, Francis	Assistant Professor Elementary/Early Childhood Education
Walsh, C. Eamon	Assistant Professor Law and Justice

ONE YEAR REAPPOINTMENTS--STAFF
 *=10 month contract

7/91-6/92:

Asher, Timothy	✓	Program Coordinator, Campus Life
Bacani, Paul	✓	Project Architect, Campus Planning
Barrett-Kobes, Violet	✓	Academic Advisor, EOF
Baumert, Judith	✓	Assistant Director, Payroll
Bishop, Brian	✓	Program Assistant, Athletics
Bittner, Bob	✓	Dean, School of Technology
Bravo, Catherine	✓	Project Engineer, Campus Planning/Construction
Brinkley, G. Pomeroy	✓	Project Coordinator, Campus Life
Brodowski, Joyce	✓	Associate Director, Library Services
Brooks, Leon	✓	Data Base Coordinator
Butcher, Patricia	✓	Assistant Director for Readers Services, Library
Campbell, Brenda	✓	Coach, Athletics
Chapman, Barbara	✓	Dean, School of Nursing
Christofferson, MaryJane	✓	Asst. Director for Publications, College Relations
Clerico, Ann F.	✓	Assistant Director, Personnel Services
Cotman-Hogan, Carol	✓	Director, Career Services
Coyle, Elizabeth	✓	Development Officer, Develop. and Alumni Affair
Cubberley, Richard	✓	Assistant Director, Accounting/Business Services
Czajka, William	✓	Support Specialist, Facilities
Daniels, Shirley	✓	Academic Evaluator, Records and Registration
Dewitt, Paul	✓	Director, Business Services
Dubois, Paul	✓	Director, Library Services
Esposito, Anthony	✓	Associate Director, Residence Life

Fleming, Delsia	✓	Counselor, EOF
Gage, Larry	✓ (10 mos)	Counseling Psych., Psych. Counseling Services
Graber, Maura		AV Coordinator, Media Services
Hantjis, Anthony	✓	Dean, School of Business
Hardgrove, Claire A.	✓	Dean, Graduate Studies
Ireland, Marcia		Program Assistant, Vehicle Registration
Jas, Margaret	✓	Administrative Assistant, Campus Planning and Construction
Kamber, Richard	✓	Dean, School of Arts and Sciences
Kelly, Kimberly		Assistant Director, Personnel Services
Kerswell, Jeff	✓	Computer Lab Coordinator, Information Management
Kilcher-Reilly, Michelle		Executive Assistant to the VP for Admin. & Finance
King, John	✓	Associate Vice President, Information Management
Lankford, Walter	✓	Director, Computer Technical Services
Lee, Joanna	✓	Affirmative Action Officer
Lemelin, Ruth	✓	Purchasing Manager, Purchasing
Leverton, Kathryn		Assistant Director, Facilities Mngmt. and Planning
Marsh, Donald	✓	Coach, Athletics
Matelson, Henry	✓	Assistant Director, Information Management
Matheison, Alice	✓	Assistant Director, Library Services
McConnell, Charles		Asst. Certification Officer, School of Education
McHugh, Kevin	✓	Director, Athletics
Milavsky, Robert		Project Assistant, Bursar's Office
Moyer, Margaret H.		Scheduling Officer, Records and Registration
North, Bonnie	✓	Psych. Counselor, Psych. Counseling Services
Ollio, Phillip		Dean, School of Education
Pandya, Dilip	✓	Assistant Director, Grants/Restricted Funds

Pereira, Janice	✓	Administrative Asst., Graduate and Continuing Studies
Perry, Mary Elaine	✓	Director, Community Development Services
*Poock, Michael	✓	Area Director, Residence Life
Potucek, Kevin		Technical Director, Communication & Theatre
Radonsky, Arlene		Administrative Asst., Administration and Finance
Ripans, Steven	✓	Admissions Representative, Admissions
Romspert, Mary		Confidential Assistant to the President
Roth, Karen	✓	Assistant Director, Auxiliary Services
*Rottenberg, Andrea	✓	Residence Director, Community Development Services
Sanchez-Lazer, Teresa	✓	Executive Assistant to the President
*Santos, Leslie Ann	✓	Residence Director, Community Development Services
Simpson, Deborah	✓	Program Coordinator, Intramurals
Snyder, Miles	✓	Manager of Administrative Data Processing
Taylor, Diane	✓	Program Assistant, Development and Alumni Affairs
Tola, Ronald	✓	Director, Facilities
Trotta, Melissa	✓	Admissions Representative, Admissions
Vasile, Annemarie		Assistant to the VP for College Advancement
Vytacil, David	✓	Manager, Residence/Dining Services
Walker, June	✓	Associate Director, Athletics
Washko, Judith		Assistant Director, Accounts Payable/Plant Funds
Weinstein, Seymour		Assistant Director, Library Services
Wheeler, Ray	✓	Director, Professional Lab Experience
Williams, Charlie	✓	EOF Advisor, Academic Support
Woods-Russo, Cate	✓	News writer/Coordinator, College Relations
Zamborsky, Jane	✓	Associate Director, Admissions

12/6/90

MULTIPLE-YEAR REAPPOINTMENTS--STAFF

THREE-YEAR REAPPOINTMENTS--STAFF: 7/91-6/94

Allen-Collins, Lynet	Assistant Director of Employee Benefits, Personnel Services
Aynat, Lori	Director of Employee Services, Personnel
Boatwright, James	Director, EOF
Maguire, Nancy	Area Director, Residence Life
McGowan, Joan	Research Assistant, Development and Alumni Affairs
Modica, Beth	Coordinator, Community and Summer Programs
Ostrander, Paul	Associate Director, Facilities
Pachuta, Michelle	Laboratory Assistant, Clinical Learning
Perkins, Joyce	Associate Director, EOF
Rodman, Glenn	Director, Governor's School/Coord. Community Service Programs
Scarpati, Antinino	Associate Director, CDS Campus Life
Suchanic, Angela	Coordinator, Institutional Studies

FOUR-YEAR REAPPOINTMENT--STAFF: 7/91-6/95

Jenkins-Gaines, Sandra	Assistant Director, Cooperative Education
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FIVE-YEAR REAPPOINTMENTS: 7/91-6/96

Davis, Bert	Associate Director, Recreation and Intramurals
Fleishman, Sheila	Dir. of Student Services, Division of Student Life
Gottesman, Karl	Asst. to the Vice President for Academic Affairs
Klepper, William M.	Dean of Student Life
Mills, Peter L.	Vice President for Administration and Finance
Sgroi, Angela	Executive Assistant, Grants and Sponsored Research
Valentin, Jose A.	Academic Advisor, Hispanic Affairs
Worthington, Donald	Registrar

November 1, 1990

Final List of Graduate Assistants

Al-Hazza, Tami Reading and Language Arts	Altamura, Ruth Media
Andrews, Paula Counseling & Pers. Svcs.	Angeline, Vincent Music
Bachman, Rachel Community Development	Balassi, Deborah Admissions
Brenly, Joyce Academic Support	Ciempola, Barbara Music
Contiliano, Christine Speech Pathology	Cunning, Meg Community Development
Doran, Sharon Athletics	Gibbon, Theresa Graduate Studies
Glus, Dean Athletics	Gravel, Mary Ann History
Heenan, Charlotte Athletics	Hogan, Hilary I O T A
Howat, Juliet Chemistry	Jaffe-Brous, Lori Art
Johnson, Jennifer Special Education	Johnson, Virginia Special Education
Kienzle, Cinda School of Business	Kulpa, Susan Community Development
Laird, Cheryl School of Business	LeComte, Kelly Athletics
Levitt, Adrian Cooperative Education	Lewis, Jodi Academic Support
Maggio, Vincent Athletics	Mallepalle, Sujata Mathematics
McCreesh, Pam Athletics	Moffatt, Barbara Science Technology
Mortimer, Jeannine Elem/ECE	Muller, Susan Athletics

Musialik, Barbara Community Development	Nelson, Virginia Athletics
Palmucci, Donald Athletics	Paz, Miguel I O T A
Peobody, Carol School of Education	Prince, Susan Community Development
Rahman, Ann Mary Special Education	Reed, Bruce Biology
Reed, Robert Graduate Studies	Rulon-Miller, Cathy Women's Studies
Rumler, Lisa Nursing	Schwartz, Robin H P E & R
Spinak, Aaron Academic Support	Steinert, Melissa Institutional Studies
Suabedissen, Ann Psychology	Talpos, John Music
Teplitzky, Deborah H P E & R	Terpening, Danielle Library
Thomson, Gregory Technology	Thornburg, Jerry Elen/ECE
Torres, Aileen I O T A	Tziarri, Stephanie Community Development
Wallace, Rita Academic Support	Wesley, Jeffrey Music
Westervelt, Todd Career Services	Whitehead, Katherine Community Development
Zhao, Suibua Student Life	Zhou, Dahua Biology
Walsh, David J. Graduate Studies	

November 1, 1990

Final List of Non-Stipend Graduate Assistants

Baer, Debra School of Nursing	Blyskal, Dawn Physics
Borden, Scott Counseling & Pers. Svcs.	Cannulli-Ferry, Denise School of Business
Chiola, Thomas Art	Cornwall, Alexandra Academic Support
Davis, Sally Music	Demiraydin, Vildan Mathematics
Fitzpatrick, Margaret Ed. Admin. & Sec. Ed.	Golazeski, Richard Music
Grasso, Kathleen Ed. Admin. & Sec. Ed.	Levenson-Fortsch, Hope Ed. Admin. & Sec. Ed.
Marquette, Kim History	Ozbeki, Taghi School of Business
Pratt, Karen History	Robinson, Lella Academic Support
Tokash, Valerie Academic Support	Tressel, Jill Ed. Admin. & Sec. Ed.
Warren, Tanny Graduate Studies	Zhou, Xiaoqian Academic Support

12/6/90

RESOLUTION APPROVING PREQUALIFICATION
OF PRINTING VENDORS

WHEREAS: Trenton State College is committed to a high standard in the presentation of printed publications, and

WHEREAS: consistency and high quality are critical to the implementation of the College's mission, and

WHEREAS: responsiveness and quality of performance vary so widely in the printing industry

NOW, THEREFORE,
BE IT RESOLVED: the Trenton State College Board of Trustees approve the annual advertisement for the purpose of prequalifying vendors to produce printed materials.

December 6, 1990

RESOLUTION APPROVING WAIVERS
OF ADVERTISING
FOR COLLEGE BUSINESS PURPOSES

WHEREAS: State College Contracts Law permits waivers of advertising for specified purchases in excess of \$8400, and

WHEREAS: The Law provides that such waivers shall be approved by the Trenton State College Board of Trustees, and

WHEREAS: Waiver requests have been reviewed and are recommended by the Finance Committee, a subcommittee of the Trenton State College Board of Trustees,

NOW, THEREFORE,
BE IT RESOLVED: The Trenton State College Board of Trustees approved waivers to the following vendors for purposes as designated herein:

<u>VENDOR</u>	<u>PURPOSE</u>
American International School Mallorca, Spain (\$9,637.00)	Rental of School Buildings for the Mallorca Summer Programs
Sowers Printing Co. (\$35,200.00)	Printing of <u>Trenton State College Accent and Alumni Review</u>
Bateman Printing Service (\$14,000.00)	Printing of <u>This Week</u> Tabloid

December 6, 1990

Resolution Appointing Members to the Board of Directors
of the
Trenton State College Development Corporation

Whereas: On December 10, 1987, the Trenton State College Board of Trustees approved the creation of the Trenton State College Development Corporation, for the purposes of 1) assisting the Board of Trustees in the development and growth of College facilities, to the end that broader educational opportunities and services may be provided to its students and the citizens of the State of New Jersey; 2) acquiring, managing, administering and disposing of properties; 3) encouraging citizens, civic and other organizations, businesses and industries to make loans, grants, gifts, devises or bequests for research, instruction, the establishment of endowments, scholarships, and the development of College facilities; and 4) to act without profit as trustee of educational and charitable trusts established to advance the purposes of the College, and

Whereas: The Trenton State College Board of Trustees approves and appoints the members of the Board of Directors of the Trenton State College Development Corporation, and

Whereas: The Board of Directors of the Trenton State College Development Corporation shall be composed of one member of the Board of Trustees of the College, the President of the College, the President of the Corporation, and five citizens, of whom two shall be enrolled students at the College,

Therefore, Be It Resolved: That the Trenton State College Board of Trustees appoints the following persons, who are enrolled students, to the Board of Directors of the Trenton State College Development Corporation:

Mr. Michael McDermott -- for a term of two years
Ms. Tamara Catrombon -- for a term of two years