

**The College of New Jersey
Board of Trustees
December 19, 2006
3:00 p.m.
201 Loser Hall/106 Paul Loser Hall**

Minutes

Present: Stacy Holland, Chair; Robert Altman; Hazel Gluck; Jimmy McAndrew; Anne McHugh; Tricia Mueller; Barbara Pelson; Daria Silvestro, Student Trustee; Jenna Klubnick, Alternate Student Trustee; Ruth Palmer, Faculty Representative; Amanda Norvell, Faculty Representative; Lisa McCarthy, Staff Representative; Dawn Willan, Staff Representative

Not Present: Susanne Svizeny, Vice Chair; Chris Gibson, Secretary; Poonam Alaigh; Brad Brewster; Robert Kaye

I. Announcement of Compliance

Ms. Holland announced that the requirements of the Open Public Meetings Act concerning public notice of this meeting had been met.

II. Motion to go into closed session

It is moved by Ms. Mueller, seconded by Ms. Gluck, that the Board go into closed session to discuss personnel actions including Faculty Appointments, Retirements and Staff New Appointments, Change of Status (temporary), Change of Status, Resignations, One-year Reappointments, Three-year Reappointments; Honorary Degree; all pending litigation including Pasternack v TCNJ et al., Hayes v TCNJ, Syska & Hennessy v TCNJ, Stony Brook v TCNJ, and Travelers Insurance v TCNJ, and anticipated litigation, items exempt under the Open Public Meetings Act.

III. Closed Session

IV. Resumption of Public Session/Pledge of Allegiance

V. Approval of the Minutes of the October 3, 2006 Public Meeting

It was moved by Ms. Gluck, seconded by Mrs. Pelson, that the minutes be approved. The motion carried unanimously.

VI. Swearing in of New Trustee

Chief Justice Deborah Poritz swore in Trustee Robert A. Altman, Ph.D.

VII. Report of the President

Dr. Gitenstein gave her report.

VIII. Report of the Board Officers

A. Report of the Nominating Committee

Ms. McHugh reported for the committee and announced the following slate of officers for 2006 – 2007:

Stacy Holland, Chair
Susanne Svizeny, Vice Chair
Chris Gibson, Secretary

It was moved by Mrs. Pelson, seconded by Ms. Gluck, that the motion be approved. The motion carried unanimously.

IX. Report of the Trustee member of the TSC Corporation

President Gitenstein gave her report.

XII. Report of the Trustee member of the TCNJ Foundation

No report was given.

XIII. Report of the Trustee Liaison to the New Jersey Association of State Colleges and Universities

No report was given.

XIV. New Business

A. Report of the Executive Committee

Ms. Holland reported for the committee.

1. Personnel Actions

a. Faculty – Appointments, Resignations, Retirements - Attachment A

It was moved by Mr. McAndrew, seconded by Ms. Gluck, that the resolution be approved. The motion carried unanimously.

b. Staff – Appointments, Appointments (Temporary), Extension of Temporary Appointment, Change of Status, Resignations – Attachment B

It was moved by Mr. Altman, seconded by Ms. Gluck, that the resolution be approved. The motion carried unanimously.

c. Honorary Degree Recipient – Attachment C

It was moved by Mr. McAndrew, seconded by Ms. McHugh, that the resolution be approved. The motion carried unanimously.

B. Report of the Academic Affairs Committee

Mrs. Pelson reported for the committee.

C. Report of the Student Life and Enrollment Management Committee

Ms. Holland reported for the committee.

D. Report of the Audit, Risk Management and Compliance Committee

Ms. McHugh reported for the committee.

1. Resolution Approving Waivers of Advertising for College Business – Attachment D

It was moved by Tricia Mueller, seconded by Mr. McAndrew, that the resolution be approved. The motion carried unanimously.

E. Report of the Finance and Investment Committee

Mr. McAndrew reported for the committee.

1. Resolution Concerning the Submission of the Fiscal Year 2008 State Budget Request – Attachment E

It was moved by Mr. Altman, seconded by Ms. Mueller, that the resolution be approved. The motion carried unanimously.

2. Resolution Approving Waivers of Advertising for College Business Purposes – Attachment F

It was moved by Mrs. Pelson, seconded by Ms. Gluck, that the resolution be approved. The motion carried unanimously.

F. Report of the Building and Grounds Committee

Mr. McAndrew reported for the committee.

1. Resolution Approving Waivers of Advertising for College Business Purposes (Buildings and Grounds) – Attachment G

It was moved by Mrs. Pelson, seconded by Mr. Altman, that the resolution be approved. The motion carried unanimously.

2. Resolution Approving Waivers of Advertising for Construction Contracting Purposes - Attachment H

It was moved by Mr. McAndrew, seconded by Ms. Gluck, that the resolution be approved. The motion carried unanimously.

G. Report of the College Advancement Committee

Ms. Mueller reported for the committee.

XV. Adjournment

The following resolution was moved by Ms. Silvestro, seconded by Mr. Altman. The motion carried unanimously.

Be It

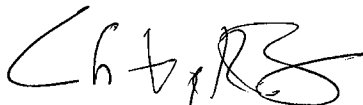
Resolved: That the next public meeting of The College of New Jersey Board of Trustees will be held on Tuesday, February 27, 2007 at a time and location to be announced.

Be It

Further

Resolved: That this meeting be adjourned.

Respectfully submitted,



Chris Gibson
Secretary

Appointments – Faculty

Alexander Skolnick
Psychology
Assistant Professor
Temporary
Effective: January 20, 2007 – June 30, 2007

Retirements – Faculty

John Hutchinson
Technological Studies
Professor
Effective: January 20, 2007

James Liu
School of Business
Professor
Effective: January 20, 2007

David Rose
Biology
Assistant Professor
Effective: Mar 17, 2007

Appointments

Donna Green Development and Alumni Affairs
Program Assistant-10 month
Effective: October 25, 2006

Janice Huang School of Business
Assistant Dean 6
Effective: October 19, 2006

Changes in Status (Temporary)

Ryan Farnkopf Residential and Community Development
From: Professional Services Specialist 4-10 month
To: Professional Services Specialist 3
Effective: September 30, 2006

Changes in Status

Rebecca Breese Admissions
From: Program Assistant (Temporary)
To: Professional Services Specialist 4
Effective: September 16, 2006

Debra Frank Elementary and Early Childhood Education
From: Assistant Professor
To: Professional Services Specialist 2 - 10 month
Effective: August 19, 2006

Germaine Hill Admissions
From: Professional Services Specialist 4
To: Managing Assistant Director 4
Effective: September 16, 2006

Erica Kalinowski School of Business
From Professional Services Specialist 4
(Records and Registration)
Effective: October 23, 2006

Patricia Karlowitsch School of Business
From: Program Assistant
To: Professional Services Specialist 4
Effective: October 14, 2006

December 19, 2006

Changes in Status (continued)

Jeffrey Kerswill

User Support Services
From: Associate Director 1
To: Director X
Effective: December 23, 2006

Megan Krause

Development and Alumni Affairs
From: Program Assistant
To: Managing Assistant Director 4
Effective: October 14, 2006

Grecia Montero

Admissions
From: Managing Assistant Director 3
To: Director 4
Effective: September 16, 2006

Resignations

Frances Bradley

Academic Grants and Sponsored Research
Program Assistant
Effective: November 9, 2006

Cheryl Golia

International and Off-Campus Programs
Program Assistant
September 30, 2006

Kelly Hands

Residential and Community Development
Professional Services Specialist 4-10 month
October 28, 2006

Jonathan LeBeouf

Records and Registration
Associate Director 3
November 18, 2006

Rochelle Patterson

Admissions
Professional Services Specialist 4
October 28, 2006

Wendy Pearman

Trenton State College Corporation
Project Specialist N18
October 5, 2006

Joseph Sullivan

Facilities
Director X
October 14, 2006

December 19, 2006

Staff Emeritus

| | |
|------------------|---|
| James Chianese | Campus Police Services Effective: November 1, 2006 |
| Phyllis Lawryk | Records and Registration Effective: November 1, 2006 |
| Judith Masterson | School of Art, Media and Music Effective: July 1, 2006 |
| Leona McNeal | Facilities Management, Construction & Campus Safety Effective: September 1, 2006 |
| Mark Yaple | Building Repairs Effective: August 1, 2006 |

One Year Reappointments (Effective July 1, 2007 to June 30, 2008)

| | |
|------------------|--|
| Hue-Sun Ahn | Psychological Counseling Services Professional Services Specialist 2-10 month |
| Elizabeth Alcaro | Records and Registration Professional Services Specialist 4 |
| Marc Ashbock | Student Center Professional Services Specialist 4 |
| Rebecca Breese | Admissions Professional Services Specialist 4 |
| Norma Brown | School of Nursing Professional Services Specialist 1 |
| James Conroy | School of Business Professional Services Specialist 2 |
| John D'Amico | Network and Technical Services Professional Services Specialist 3 |
| Lisa DeMarsico | Graduate Studies Professional Services Specialist 4 |
| Michael Dennis | Student Financial Assistance Professional Services Specialist 3 |

December 19, 2006

One Year Reappointments (Effective July 1, 2007 to June 30, 2008) (continued)

| | |
|----------------------|---|
| Ryan Farnkopf | Residential and Community Development Professional Services Specialist 3 |
| Kevin Fay | Admissions Professional Services Specialist 4 |
| Lyle Fulton | Public Affairs Program Assistant |
| Ryan Gladysiewicz | User Support Services Professional Services Specialist 3 |
| Dean Glus | Student Development and Campus Programs Professional Services Specialist 2 |
| Mary Goldschmidt | English Assistant Director 1 |
| Barbara Harmon | EOF Professional Services Specialist 3 |
| Rosalyn Harris-Brown | International and Off-Campus Programs Program Assistant |
| Mary Hopps | Women In Learning and Leadership Assistant Director 3 |
| Philip Jennings | Student Development and Campus Programs Professional Services Specialist 3 |
| Mark Kalinowski | Music Professional Services Specialist 4 |
| Patricia Karlowitsch | School of Business Professional Services Specialist 4 |
| John Kuiphoff | User Support Services Professional Services Specialist 3 |
| Christopher Larthey | User Support Services Professional Services Specialist 3 |
| Thomas Mankovich | Development and Alumni Affairs Professional Services Specialist 2 |

December 19, 2006

One Year Reappointments (Effective July 1, 2007 to June 30, 2008) (continued)

| | |
|------------------|--|
| Mark Mehler | Finance and Business Services Assistant Director 2 |
| Michael Mensch | User Support Services Professional Services Specialist 3 |
| Eric Mobley | Student Development and Campus Programs Professional Services Specialist 3 |
| Lisa Monday | Student Center Professional Services Specialist 4 |
| Rasheed Muse | Development and Alumni Affairs Program Assistant |
| Susan O'Connor | Music Program Assistant |
| Christina Puglia | Admissions Professional Services Specialist 4 |
| Paula Rainey | Library Program Assistant |
| Elizabeth Spohr | Residential and Community Development Professional Services Specialist 4-10 |
| Stefanie Stopa | Records and Registration Professional Services Specialist 4 |
| Brunelle Tellis | Psychology Program Assistant |
| Michael Wehrle | User Support Services Professional Services Specialist 3 |
| Emily Weiss | Public Affairs Assistant Director 3 |
| Patrick Young | Career Services Professional Services Specialist 4 |

December 19, 2006

Three Year Reappointments (Effective July 1, 2007 to June 30, 2010)

| | |
|---------------------|--|
| Ann Fallon | School of Nursing Project Specialist U22 |
| Erica Geiman | School of Business Professional Services Specialist 4 |
| Jason Neely | Student Life Professional Services Specialist 4 |
| Lisa Panella | Student Accounts Program Assistant |

December 19, 2006

Honorary Degree

Thomas Gerard McCarthy

**Doctor of Laws
To be awarded: May 18, 2007**

December 19, 2006

**RESOLUTION APPROVING WAIVERS
OF ADVERTISING
FOR COLLEGE BUSINESS PURPOSES
(Audit, Risk Management and Compliance Committee)**

WHEREAS: State College Contracts Law permits waivers of advertising for specified purchases in excess of \$26,200, and

WHEREAS: The Law provides that such waivers shall be approved by The College of New Jersey Board of Trustees, and

WHEREAS: Waiver requests have been reviewed and are recommended by the Audit, Risk Management and Compliance Committee, a subcommittee of The College of New Jersey Board of Trustees,

**NOW, THEREFORE,
BE IT RESOLVED:** The College of New Jersey Board of Trustees approves waivers to the following vendors for purposes as designated herein:

| VENDOR | PURPOSE | FUNDING SOURCE |
|--------------------------|------------------|---|
| KPMG LLP \$109,200.00 | Audit Engagement | College Operating with Charge-backs to Functional Units |

December 19, 2006

The College of New Jersey
Resolution Concerning Submission of the
FY 2008 Budget Request
Totaling \$197,626,000

- Whereas:** Under P.L. 1994, C.48, The College of New Jersey Board of Trustees has the power and duty to “Submit a request for state support to the Office of Management and Budget in the Department of Treasury and to the Commission on Higher Education in accordance with the provisions of the law;” and
- Whereas:** This budget request must be submitted in accordance with planning guidelines promulgated by the Office of Management and Budget; and
- Whereas:** The Treasurer has reviewed with the Finance and Investment Committee of The College of New Jersey Board of Trustees the FY 2008 operating budget request prepared in accordance with the FY 2008 Office of Management and Budget planning guidelines; and
- Whereas:** The Finance and Investment Committee of the Board has recommended its approval;
- Therefore, Be It Resolved:** That the Board of Trustees approved the FY 2008 operating budget request of \$197,626,000 of which \$53,004,000 would be state appropriations.

December 19, 2006

**RESOLUTION APPROVING WAIVERS
OF ADVERTISING
FOR COLLEGE BUSINESS PURPOSES
(Finance and Investments Committee)**

WHEREAS: State College Contracts Law permits waivers of advertising for specified purchases in excess of \$26,200, and

WHEREAS: The Law provides that such waivers shall be approved by The College of New Jersey Board of Trustees, and

WHEREAS: Waiver requests have been reviewed and are recommended by the Finance and Investments Committee, a subcommittee of The College of New Jersey Board of Trustees,

**NOW, THEREFORE,
BE IT RESOLVED:** The College of New Jersey Board of Trustees approves waivers to the following vendors for purposes as designated herein:

| VENDOR | PURPOSE | FUNDING SOURCE |
|--|---|-------------------------------|
| Lane Press \$31,122.32 | Printing of The College of New Jersey Magazine | College Operating |
| Corporate Technologies \$30,311.00 | Software maintenance & support for the SA system Reporting Business Intelligence Tool | College Operating |
| Maya Cosmos Transportistas \$37,905.00 | Summer study tour in the Yucatan Peninsula | Self Funded Revenue |
| Harlaxton College \$59,586.00 | Summer study tour in the Harlaxton Manor, England | Self Funded Revenue |
| International Studies Abroad \$38,625.00 | Summer study tour in Paris, France | Self Funded Revenue |
| International Creative Management \$85,000.00 | Celebration of the Arts: George Carlin | Ticket Sales, SFB and College |
| National Center for Smart Growth, University of Maryland \$28,736.90 | Professional consulting services for New Jersey Smart Choice Leadership Institute | Grant |
| BioCrest Manufacturing \$34,585.00 | Real Time PCR Machine | Grant |

December 19, 2006

**Resolution Approving Waivers
Of Advertising
For College Business Purposes
(Buildings and Grounds)**

WHEREAS: State College Contracts Law permits waivers of advertising for specified purchases in excess of \$26,200, and

WHEREAS: The Law provides that such waivers shall be approved by The College of New Jersey Board of Trustees, and

WHEREAS: Waiver requests have been reviewed and are recommended by the Buildings and Grounds Committee, a subcommittee of The College of New Jersey Board of Trustees,

NOW THEREFORE,
BE IT RESOLVED: The College of New Jersey Board of Trustees approves waivers to the following vendors for purposes as designated herein:

| VENDOR | PURPOSE | FUNDING SOURCE |
|---|--|---|
| AirRECON \$40,000 | Environmental services associated with the Title V Operating Permit Stack Test | College Operating - 61% Housing - 35% Student Center - 4% |
| Tri-State Industrial Air Compressor \$12,350 | Rebuild gas compressor | College Operating - 61% Housing - 35% Student Center - 4% |
| Sadat Associates, Inc. \$40,300 | Professional engineering services associated with the fuel oil remediation project | College Operating - 61% Housing - 35% Student Center - 4% |

December 19, 2006

**Resolution Approving Waivers
Of Advertising
For Construction Contracting Purposes**

WHEREAS: State College Contracts Law permits waivers of advertising for specified purchases in excess of \$26,200, and

WHEREAS: The Law provides that such waivers shall be approved by The College of New Jersey Board of Trustees, and

WHEREAS: Waiver requests have been reviewed and are recommended by the Buildings and Grounds Committee, a subcommittee of The College of New Jersey Board of Trustees,

NOW THEREFORE,
BE IT RESOLVED: The College of New Jersey Board of Trustees approves waivers to the following vendors for purposes as designated herein:

| VENDOR | PURPOSE | FUNDING SOURCE |
|---|---|--|
| DomeTech Group \$93,720 | Commissioning Agent for Art and Interactive Multimedia Building | 2002D Bond |
| DomeTech Group \$90,750 | Commissioning Agent for New Student Apartments Project | 2002D Bond |
| Einhorn Yaffee Prescott \$39,000 | Additional architectural services related to the academic and administrative master plan | 2002D Bond |
| HACBM Architects and Engineers \$56,600 | Engineering services related to the central fire pump system. | 50% Housing Reserves 50% Capital Reserves |
| TBS Services, Inc. \$5,650 | Additional construction administration services associated with the New Residence Hall basement waterproofing project | Housing Reserves |
| TBS Services, Inc. \$49,000 | Additional design services related to the roof replacement projects | Capital Reserves |
| Tompkins, McGuire, Wachenfeld and Barry \$35,000 | Legal services associated with construction projects | Capital Reserves |
| Wagner-Hohns-Inglis, Inc. \$30,000 | Expert witness services associated with construction projects | Capital Reserves |

December 19, 2006