

**The College of New Jersey  
Board of Trustees  
December 3, 2013  
201/106 Paul Loser Hall  
3:00pm**

**Public Meeting Minutes**

**Present:** Christopher Gibson, Chair; Brad Brewster, Vice Chair; Robert Altman; Eleanor Horne; Rosie Hymerling; Miles Powell; Albert Stark; Susanne Svizeny; Treby Williams, Ryan Boyne, Alternate Student Trustee; Matthew Wells, Student Trustee; Tim Grant, Staff Representative to the Board; Lynette Harris, Staff Representative to the Board; David Blake, Faculty Representative Board; Mike Martinovic, Faculty Representative to the Board; R. Barbara Gitenstein, President

**Not Present:** Jorge Caballero; Fred Keating; Brian Markison; Josh Zeitz;

**I. Announcement of Compliance**

*It is hereby announced and recorded that the requirements of the Open Public Meetings Act as to proper notification as to time and place of meeting have been satisfied.*

**II. Motion to go into closed session**

It is moved by Mrs. Hymerling, seconded by Mr. Brewster, that the Board go into closed session to discuss personnel actions including Faculty–New Appointments – Temporary, Retirements – Emeritus; Staff– New Appointments, New Appointments – Temporary, Change of Status, Retirements – Emeritus, Resignations, Emeritus Status, One Year Reappointments, Three Year Reappointments, all pending litigation including William Rogers v. TCNJ, and William Rudeau; Susan Guerrini v. TCNJ, anticipated litigation, and presidential evaluation, items exempt under the Open Public Meetings Act

**III. Closed Session**

**IV. Resumption of Public Session/Pledge of Allegiance**

**V. Approval of the Minutes of the October 8, 2013 Public Meeting**

It was moved by Mr. Altman, seconded by Ms. Svizeny, that the minutes be approved. The motion passed unanimously.

**VI. Report of the President**

President Gitenstein gave her report.

**VII. Report of the Board Officers**

No Report was given.

VIII. Report of the Trustee member of the TSC Corporation

Mr. Gibson reported for Mr. Markison.

IX. Report of the Trustee member of the TCNJ Foundation

Ms. Horne gave her report.

X. Report of the Trustee member of the TCNJ Alumni Association

Mrs. Hymerling gave her report.

XI. Report of the Trustee Liaison to the New Jersey Association of State Colleges and Universities

Dr. Altman gave his report.

XII. New Business

A. Report of the Executive Committee

1. Faculty Actions – New Appointments – Temporary, Retirements – Emeritus – Attachment A

It was moved by Mr. Brewster seconded by Ms. Svizeny that the Faculty Actions be approved. The motion passed unanimously.

2. Staff Actions – New Appointments, New Appointments – Temporary, Change of Status, Retirements – Emeritus, Resignations, Emeritus Status, One Year Reappointments, Three Year Reappointments - Attachment B

It was moved by Ms. Svizeny seconded by Mr. Powell that the Staff Actions be approved. The motion passed unanimously.

3. Resolution Honoring Barbara Pelson for Service to The College of New Jersey Board of Trustees– Attachment C

It was moved by Dr. Altman, seconded by Ms. Svizeny, that the resolution be approved.

It was moved by Mr. Gibson, seconded by Mrs. Hymerling that the resolution be amended to change "Barbara Pelson" to "Barbara Myers Pelson." The motion passed unanimously.

B. Report of the Student Affairs Committee

Ms. Horne reported for the committee.

C. Report of the Academic Affairs Committee

Dr. Altman reported for the committee.

**D. Report of the Building and Grounds Committee**

Mr. Brewster reported for the committee.

1. Resolution Approving Waivers of Advertising (Buildings and Grounds) – Attachment D

It was moved by Mr. Brewster seconded by Mrs. Hymerling that the resolution be approved. The motion passed unanimously.

**E. Report of the Finance and Investments Committee**

Mr. Gibson reported for the committee.

1. The College of New Jersey Resolution Approving the Woodrow Wilson National Fellowship of Princeton Tuition Waiver– Attachment E

It was moved by Dr. Altman, seconded by Ms. Horne, that the resolution be approved. The motion passed unanimously.

2. Resolution Approving Waivers Of Advertising For College Business Purposes (Finance and Investments) – Attachment F

It was moved by Mrs. Hymerling, seconded by Ms. Svizeny, that the resolution be approved. The motion passed unanimously.

**F. Audit, Risk Management and Compliance**

Ms. Svizeny reported for the committee.

1. Resolution Approving Waivers Of Advertising For College Business Purposes (Audit, Risk Management and Compliance) – Attachment G

It was moved by Ms. Svizeny seconded by Mr. Powell, that the resolution be approved. The motion passed unanimously.

**G. Report of the College Advancement Committee**

Ms. Horne reported for the committee.

**XIII. Adjournment**

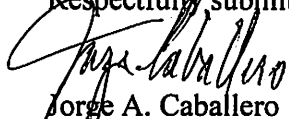
Be It

Resolved: That the next public meeting of The College of New Jersey Board of Trustees will be held on Tuesday, February 25, 2014 at a time and location to be announced.

Be It  
Further  
Resolved: That this meeting be adjourned.

It was moved by Mr. Stark, seconded by Mrs. Hymerling, that the meeting be adjourned.

Respectfully submitted,

  
Jorge A. Caballero  
Secretary

**New Appointment – Temporary - Faculty**

Karen Deaver

The Liberal Learning Program  
Instructor  
Effective: January 1, 2014  
End date: June 30, 2014

**Retirement Emeritus – Faculty**

Daryl Fair

Political Science  
Professor  
Effective: February 1, 2014

Ruane Miller

Art and Art History  
Professor  
Effective: October 1, 2013

**New Appointments-Staff**

Guy Calcerano

Assistant Director  
Development  
Effective: October 1, 2013

Christen Jones

Assistant Director  
Development  
Effective: October 1, 2013

Amy Hecht

Vice President  
Student Affairs  
Effective: January 2, 2014

David Muha

Associate Vice President  
College Advancement  
Effective: October 1, 2013

Christopher Murphy

Associate Provost  
Office of Academic Affairs  
Effective: January 6, 2014

**New Appointments – Temporary - Staff**

Marina Muncan

Athletics  
Professional Services Specialist 3-10  
Effective: August 5, 2013  
End date: June 1, 2014

**Change of Status – Staff**

Sharon Clugston

Nursing  
From: Assistant Professor  
To: Assistant Director 1-10  
Effective: August 10, 2013

Katherine DeSieno

Admissions  
From: Professional Services Specialist 4 (AFT)  
To: Assistant Director (NU)  
Effective: October 21, 2013

Wayne Dickens

Athletics  
From: Interim Head Football Coach  
Assistant Director 2 – 10 (AFT)  
To: Head Football Coach  
Assistant Director 2 (AFT)  
Effective: November 18, 2013

December 3, 2013

**Change of Status – Staff - continued**

Heather Fehn

Presidents Office  
From: Assistant to the President  
To: Chief of Staff  
Effective: November 1, 2013

Ralph Hager

Athletics  
From: Interim Assistant Football Coach  
Assistant Director 3 - 10(AFT)  
To: Assistant Football Coach  
Assistant Director 3 (AFT)  
Effective: November 18, 2013

Rita King

The Liberal Learning Program  
From: Professional Services Specialist 1-10  
(CWA)  
To: Professional Services Specialist 1-10 (AFT)  
Effective: July 13, 2013

Brianna Lee

Athletics  
From: Program Assistant – 10Mo.  
To: Program Assistant – 10Mo. (Temporary)  
Effective: August 15, 2013

Justin Lindsey

Athletics  
From: Interim Head Coach, Cross Country  
Track & Field, Assistant Director 2 (AFT)  
To: Head Coach, Cross Country Track & Field  
Assistant Director 2 (AFT)  
Effective: November 18, 2013

Gregory Mueller

Human Resources  
From: HRIS Analyst  
To: Assistant Director  
Effective: October 5, 2013

Marina Muncan

Athletics  
From: Professional Services  
Specialist 3 - 10 (AFT)  
Interim Assistant Coach, Cross Country Track &  
Field  
To: Professional Services  
Specialist 3 (AFT)  
Assistant Coach, Cross Country Track & Field,  
Effective: November 16, 2013

Michael Wehrle

Professional Services Specialist 3  
From: User Support Services  
To: Network and Technical Services  
Effective: November 25, 2013

December 3, 2013

**Change of Status – Staff - continued**

Sharon Pfluger Athletics  
From: Assistant Director (NU)  
To: Assistant Director 2 (AFT)  
Effective: August 10, 2013

Nina Ringer The Liberal Learning Program  
From: Instructor  
To: Assistant Director 1-10  
Effective: September 9, 2013

Tiffani Warren EOF  
From: Associate Director  
To: Director  
Effective: November 16, 2013

**Retirement – Emeritus - Staff**

Nancy Freudenthal Academic Affairs  
Assistant Provost  
Effective: October 1, 2013

Eric Hamilton Athletics  
Assistant Director 2  
Effective: January 2, 2014

Peter Manetas Development  
Associate Vice President  
Effective: November 25, 2013

Nevolia Ogletree Career Center  
Assistant Director 3  
Effective: October 1, 2013

**Resignation – Staff**

Alexis Gettings Development  
Program Assistant  
Effective: October 20, 2013

Christine Kucha Admissions  
Assistant Director  
Effective: August 22, 2013

Deric Raymond Public Relations & Communications  
Professional Services Specialist 4  
Effective: August 31, 2013

Xiao-Ming Sun Enterprise Applications  
Associate Director  
Effective: October 16, 2013

December 3, 2013



**Emeritus Status**

Robert Alston-(Posthumously)

Student Financial Assistance  
Associate Director  
Effective: November 14, 2013

**One Year Reappointments (Effective July 1, 2014 – June 30, 2015) – AFT Staff**

Michelle Aellen

Residential Education & Housing  
Professional Services Specialist 4

Benjamin Akuma

User Support Services  
Professional Services Specialist 3

Valerian Anderson

User Support Services  
Professional Services Specialist 3

Gwendyln Auckloo

Residential Education & Housing  
Professional Services Specialist 4

Erin Barnard

Admissions  
Professional Services Specialist 4

Lindsay Barndt

Admissions  
Professional Services Specialist 4

Jamie Caponera

Admissions  
Professional Services Specialist 4

Marvin Carter

Residential Education & Housing  
Professional Services Specialist 4

Curtis Chan

Residential Education & Housing  
Professional Services Specialist 4

Sharen Clugston

Nursing  
Assistant Director 1-10

Melissa DiMeglio

Center for Global Engagement  
Professional Services Specialist 3

Kathleen Dolly

Student Accounts  
Program Assistant

Kimberley Fawkes

Records & Registration  
Professional Services Specialist 4

December 3, 2013

**One Year Reappointments (Effective July 1, 2014 – June 30, 2015) – AFT Staff – continued**

Richard Galante	Athletics Assistant Director 3
Elizabeth Gallus	Office of the Dean of Students Assistant Director 2
Jennifer Harris	College Advancement Professional Services Specialist 4
Katie Hooven	School of Nursing, Health & Exercise Science Professional Services Specialist 2
Rita King	The Liberal Learning Program Professional Services Specialist 1-10
Debra Klokis	Career Center Professional Services Specialist 4
Karissa Kozlak	Student Center Professional Services Specialist 4
Eileen Kurowski	Counseling & Psychological Services Professional Services Specialist 1-10
Alexandra Lefebvre	Alumni Affairs Program Assistant
Melissa Lide	Development Professional Services Specialist 3
Robbin Loonan	Counseling & Psychological Services Professional Services Specialist 3-10
John Marshall	EOF Professional Services Specialist 3
Ashwani Mukheja	Student Financial Services Professional Services Specialist 3
Emily Nagele	Admissions Professional Services Specialist 4
Sharon Pfluger	Athletics Assistant Director 2
Kim Quick	EOF Professional Services Specialist 3

December 3, 2013

**One Year Reappointments (Effective July 1, 2014 – June 30, 2015) – AFT Staff – continued**

Rachel Reinhart	Communications Relations & Special Campus Events
Nina Ringer	Professional Services Specialist 4 The Liberal Learning Program Professional Services Specialist 1-10
Meghan Sooy	Disability Support Services Assistant Director 2
Emma Steurer	Residential Education & Housing Professional Services Specialist 4
Christopher Sutton	Residential Education & Housing Professional Services Specialist 4
Robby Varghese	Records & Registration Professional Services Specialist 4
Madeline Weinland	Psychology Professional Services Specialist 4
Dawn Wilson	Admissions Professional Services Specialist 4

**Three Year Reappointments (Effective July 1, 2014 – June 30, 2017) – AFT Staff**

Lynette Harris	Career Center Assistant Director 3
Justin Lindsey	Athletics & Recreation Professional Services Specialist 3
Yakima Melton	Student Center Professional Services Specialist 4
Allison Montgomery	Residential Education & Housing Professional Services Specialist 4
Judith Obenhaus	Records & Registration Professional Services Specialist 4
Jennifer Sizoo	Records & Registration Professional Services Specialist 4
Paul Smisek	User Support Services Professional Services Specialist 3

December 3, 2013

**Resolution Honoring  
Mrs. Barbara Pelson  
for Service to  
The College of New Jersey  
Board of Trustees**

Whereas: Mrs. Barbara Pelson was appointed to serve as a Trustee of The College of New Jersey in December of 1996, and

Whereas: In October of 1998 the Board of Trustees elected Mrs. Pelson to the position of Secretary of the Board, serving as a valuable member of the Board's Executive Committee, and

Whereas: During her time on the Board Mrs. Pelson served as Chair of the Development and College Relations Committee, the Academic Affairs Committee and the Student Life and Enrollment Management Committee, leading discussions on issues and policies that have helped to drive the mission of the institution, and

Whereas: As an alumna of the College, Mrs. Pelson has provided unique insight into the TCNJ experience from a variety of perspectives adding depth and understanding to the deliberations of the board, and

Whereas: Mrs. Pelson has led by example through her financial contributions to support the College's education and arts programs, and

Whereas: Mrs. Pelson has generously given of her time through her presence at and participation in board meetings, student activities, events and ceremonial occasions. Mrs. Pelson has been a strong advocate for the student experience on the campus.

Therefore,  
Be It

Resolved: That The College of New Jersey Board of Trustees extends its appreciation to Mrs. Barbara Pelson for her years of service to The College of New Jersey and to the citizens of New Jersey; and looks forward to her continuing contributions to the campus community.

**Resolution Approving Waivers  
Of Advertising  
(Buildings and Grounds Committee)**

Whereas: State College Contracts Law permits waivers of advertising for specified purchases in excess of \$32,100., and

Whereas: The Law provides that such waivers shall be approved by The College of New Jersey Board of Trustees, and

Whereas: Waiver requests have been reviewed and are recommended by the Buildings and Grounds Committee, a subcommittee of The College of New Jersey Board of Trustees,

Therefore,  
Be It

Resolved: The College of New Jersey Board of Trustees approves waivers to the following vendors for purposes as designated herein:

<b>VENDOR</b>	<b>PURPOSE</b>	<b>FUNDING SOURCE</b>
Windels Marx Lane Mittendorf \$50,000	Legal fees associated with the Campus Town Project	Institutional Reserves
Assa Abloy Automated Entrance Solutions \$14,000	Replace automatic power door operator and door at Travers and Wolfe main entrances	Housing Operating
Alfa Laval Air Cooled Exchangers \$45,000	Replace natural gas coolers at central plant	College Operating – 55% BSC Operating – 9% Housing Operating – 36%
KSS Architects LLP \$2,428,690	Design services related to the renovation and addition to the Brower Student Center	Housing Reserves (Sodexo contribution)
Horizon Engineering Associates, LLP \$149,520	Commissioning services related to the renovation and addition to the Brower Student Center	Housing Reserves (Sodexo contribution)
DLB Associates \$84,920	Design services related to the Bliss humidity project	E&G Capital Reserves
Settembrino Architects \$70,000	Design services related to the Holman Hall relocations	E&G Capital Reserves

**The College of New Jersey  
Resolution Approving the Woodrow Wilson  
National Fellowship of Princeton Tuition Waiver**

**Whereas:** The State College Autonomy Law vests the responsibility with the Board of Trustees to approve and adjust student charges as necessary; and

**Whereas:** The Woodrow Wilson Teaching Fellowship seeks to attract talented, committed individuals with backgrounds in the STEM fields – Science, Technology, Engineering, and Mathematics- into teaching in high-need secondary schools; and

**Whereas:** The Woodrow Wilson National Fellowship Foundation of Princeton has awarded TCNJ a multiyear grant in the amount of approximately \$400,000 to initiate a STEM Teacher Fellowship Program at The College of New Jersey, and

**Whereas:** Fellows in the program may include current undergraduates, recent college graduates, midcareer professionals, and retirees who have majored in, or had careers in STEM fields; and

**Whereas:** The College of New Jersey was selected to partner with the Woodrow Wilson Foundation in offering this fellowship; and

**Whereas:** Each partnering institution is required as a condition of the grant, to match the grant award, with at least 50% of the match used for tuition remission.

**Whereas:** To honor TCNJ's matching requirement, the President is recommending a 50% waiver of tuition and fees to each fellow who enrolls in this program at The College of New Jersey, and

**Whereas:** The cumulative amount of tuition and fee waivers for this grant shall not exceed \$280,000 beginning summer 2014 and ending spring 2016

**Whereas:** The total cost for the 33 credit hours master's program based on the FY14 Board of Trustees approved rates would be \$13,512.60 for in-state students and \$19,912.63 for out-of-state students.

**Therefore,  
Be It**

**Resolved:** That the Board of Trustees approves 50% tuition and fees waiver for fiscal year 2014 to implement these programs.

**Be It**

**Further**

**Resolved:** That tuition rates for these programs will be established annually as part of the College's tuition and fee structure.

December 3, 2013

**Resolution Approving Waivers  
Of Advertising  
For College Business Purposes  
(Finance and Investments Committee)**

Whereas: State College Contracts Law permits waivers of advertising for specified purchases in excess of \$32,100, and

Whereas: The Law provides that such waivers shall be approved by The College of New Jersey Board of Trustees, and

Whereas: Waiver requests have been reviewed and are recommended by the Finance and Investments Committee, a subcommittee of The College of New Jersey Board of Trustees, and

Therefore,  
Be It  
Resolved: The College of New Jersey Board of Trustees approves waivers to the following vendors for purposes as designated herein:

VENDOR	PURPOSE	FUNDING SOURCE
Altrion Communications \$64,999	Equipment for Network Security Device Upgrade Project	Higher Education Technology – 50% Infrastructure Fund E&G Capital Reserves – 25% Housing Capital Reserves – 25%
Barnes and Noble \$4,065,400	Bookstore and Academic Attire	College Operating –1.6% Sales Revenue – 98.4%
Bellver International College \$38,500	Summer Graduate Program	Self Funded Revenue
Blackboard Analytics \$468,428	Student and Finance Reporting Solution	E&G Operating Reserves
CDW-G \$425,000	Hardware and Support for the College’s Computer Network Infrastructure Core and Distribution Upgrade	Higher Education Technology – 50% Infrastructure Fund E&G Capital Reserves – 25% Housing Capital Reserves – 25%
EC America Palo Alto Networks \$111,718	Equipment for Network Security Device Upgrade Project	Higher Education Technology – 50% Infrastructure Fund E&G Capital Reserves – 25% Housing Capital Reserves – 25%
Graybar \$75,000	Champion Optics for the College’s Computer Network Infrastructure Core and Distribution Upgrade	Higher Education Technology – 50% Infrastructure Fund E&G Capital Reserves – 25% Housing Capital Reserves – 25%

Harlaxton College \$37,440	Summer study tour in Harlaxton Manor, England	Self Funded Revenue
Hotel Costa Azul \$36,000	Faculty Housing in Palma de Mallorca, Spain	Self Funded Revenue
J.L. Solomen Consulting \$48,400	Athletics Department Consultant	College Operating
Kristy E. Ranieri \$45,000	Professional Consulting Services for Communication Consultant- Sustainable Jersey Program	NJ State Grant
Lyneer Staffing Solutions \$107,000	Temporary Staffing Services	College Operating
NWN Corporation \$34,974	Equipment for Network Security Device Upgrade Project	Higher Education Technology – 50% Infrastructure Fund E&G Capital Reserves – 25% Housing Capital Reserves – 25%
PeopleAdmin \$75,282	Talent and Performance Management System	E&G Operating Reserves
Target Analytics \$33,000	Prospect Research Software Licenses, Training and Maintenance	College Operating
Transylvania Live \$36,220	Summer Study tour in Transylvania	Self Funded Revenue



**Resolution Approving Waivers  
Of Advertising  
For College Business Purposes  
(Audit, Risk Management and Compliance Committee)**

Whereas: State College Contracts Law permits waivers of advertising for specified purchases in excess of \$32,100, and

Whereas: The Law provides that such waivers shall be approved by The College of New Jersey Board of Trustees, and

Whereas: Waiver requests have been reviewed and are recommended by the Audit, Risk Management and Compliance Committee, a subcommittee of The College of New Jersey Board of Trustees, and

Therefore,  
Be It  
Resolved: The College of New Jersey Board of Trustees approves waivers to the following vendors for purposes as designated herein:

<b>VENDOR</b>	<b>PURPOSE</b>	<b>FUNDING SOURCE</b>
KPMG LLP \$25,500	Additional Audit Services for FY 2013	College Operating with Charge-Backs to Functional Units
KPMG LLP \$147,000	Audit Engagement	College Operating with Charge-Backs to Functional Units