

**The College of New Jersey
Board of Trustees
February 28, 2012
Paul Loser Hall 201/106
3:00pm**

Minutes of the Public Meeting

Present: Christopher Gibson, Chair; Brad Brewster, Vice Chair; Eleanor Horne, Secretary; Robert Altman; Jorge Caballero; Rosie Hymerling; Gayle Matthei-Meredith; Susanne Svizeny; Joshua Zeitz; Randi Lynn Veenstra, Student Trustee; Mike Martinovic, Faculty Representative; John McCarty, Faculty Representative; Lynette Harris, Staff Representative; Stephanie Shestakow, Staff Representative; R. Barbara Gitenstein, President

Not Present: Barbara Pelson; Miles Powell; Megan Coburn, Alternate Student Trustee

I. Announcement of Compliance

It is hereby announced and recorded that the requirements of the Open Public Meetings Act as to proper notification as to time and place of meeting have been satisfied.

II. Motion to go into closed session

It is moved by Mr. Caballero, seconded by Ms. Svizeny, that the Board go into closed session to discuss personnel actions including Faculty Promotions, Appointments, Reappointments, Retirements Emeritus, and Resignations, Staff New Appointments, New Appointments Temporary, Change of Status, Change of Status Temporary, Resignations, and Retirements, all pending litigation including *Fiocco v. TCNJ*, *William Rogers v. TCNJ*, and *William Rudeau, Estate of Florian Smith v. TCNJ*, et al, anticipated litigation, items exempt under the Open Public Meetings Act

III. Closed Session

IV. Resumption of Public Session/Pledge of Allegiance

V. Swearing in of New Trustees

Tom Mahoney swore in Mr. Brian Markison and Mr. Albert Stark.

VI. Approval of the Minutes of the December 6, 2011 Public Meeting

It was moved by Mrs. Hymerling, seconded by Ms. Svizeny, that the resolution be approved. The motion carried unanimously.

VII. Approval of the Minutes of the January 24, 2012 Public Meeting

It was moved by Mrs. Hymerling, seconded by Ms. Meredith, that the resolution be approved. The motion carried unanimously.

VIII. Report of the President

Dr. Gitenstein gave her report.

IX. Report of the Board Officers

Mr. Gibson appointed the following trustees to the Board Officers Nominating Committee: Robert Altman, Chair; Rosie Hymerling; Barbara Pelson.

It was moved by Mr. Gibson, seconded by Ms. Meredith, that the resolution be approved. The motion carried unanimously.

X. Report of the Trustee member of the TSC Corporation

Ms. Meredith gave her report.

XI. Report of the Trustee member of the TCNJ Foundation

Ms. Horne gave her report.

XII. Report of the Trustee Liaison to the New Jersey Association of State Colleges and Universities

Mr. Altman gave his report.

XIII. New Business

A. Executive Committee

1. Faculty Actions – Attachment A

It was moved by Ms. Svizeny, seconded by Mr. Caballero, that the resolution be approved. The motion carried unanimously.

2. Staff Actions – Attachment B

It was moved by Dr. Altman, seconded by Mr. Caballero, that the resolution be approved. The motion carried unanimously.

B. Academic Affairs Committee

Dr. Altman gave his report.

C. Finance and Investments Committee

Mr. Caballero gave his report.

1. Resolution Approving Waivers of Advertising for College Business Purposes – Attachment C

It was moved by Mrs. Hymerling, seconded by Ms. Svizeny, that the resolution be approved. The motion carried unanimously.

D. Audit, Risk Management and Compliance Committee

Ms. Svizeny gave her report.

1. Resolution Approving Waivers of Advertising for College Business Purposes – Attachment D

It was moved by Mrs. Hymerling, seconded by Ms. Meredith, that the resolution be approved. The motion carried unanimously.

E. Building and Grounds Committee

Mr. Brewster gave his report.

1. Resolution Approving Waivers of Advertising (Buildings and Grounds) – Attachment E

It was moved by Ms. Svizeny, seconded by Mrs. Hymerling, that the resolution be approved. The motion carried unanimously.

2. College Advancement Committee

Ms. Horne gave her report.

3. Student Life and Enrollment Management Committee

Ms. Horne reported for Mrs. Pelson.

XIV. Adjournment

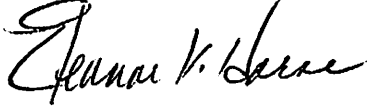
It was moved by Mr. Brewster, seconded by Mr. Caballero, that the following resolution be approved. The motion carried unanimously. Meeting adjourned at 4:55pm

Be It

Resolved: That the next public meeting of The College of New Jersey Board of Trustees, the annual tuition hearing, will be held on Tuesday, April 17, 2012 at a time and location to be announced.

Be It
Further
Resolved: That this meeting be adjourned.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Eleanor V. Horne".

Eleanor Horne
Secretary

Faculty – Promotions (Effective September 1, 2012)

Associate Professor

- | | |
|--------------------|------------------------------------|
| 1. Margaret Benoit | Physics |
| 2. Benny Chan | Chemistry |
| 3. He Chung | Psychology |
| 4. Jason Dahling | Psychology |
| 5. Margaret Leigey | Criminology |
| 6. Nathan Magee | Physics |
| 7. Leeann Thornton | Biology |
| 8. Piper Williams | English & African American Studies |

Professor

- | | |
|----------------------|--|
| 1. Cassandra Jackson | English |
| 2. John Sisko | Philosophy, Religion & Classical Studies |
| 4. Michelle Tarter | English |
| 5. Yenfeng Wang | Mechanical Engineering |

New Appointments – Faculty – Temporary

Lisa Abrams	Psychology Assistant Professor Effective: January 14, 2012 End date: May 19, 2012
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Edward Cascio	Psychology Assistant Professor Effective: January 14, 2012 End date: May 19, 2012
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Kathleen Freeman	Nursing Instructor Effective: January 14, 2012 End date: June 30, 2012
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Reappointment – Faculty – Temporary

Sharen Clugston	Nursing Instructor Effective: January 14, 2012 End date: June 30, 2012
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Carol Mendenko	Nursing Instructor Effective: January 14, 2012 End date: June 30, 2012
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Retirements Emeritus – Faculty

Patricia Beaber

Library
Librarian 1 – 12 months
Effective: January 1, 2012

Alexander Czeto

Electrical & Computing Engineering
Associate Professor
Effective: January 14, 2012

Boosang Lee

Mathematics & Statistics
Associate Professor
Effective: June 30, 2012

Resignations - Faculty

Dashia Magee

Education Administration & Secondary Education
Assistant Professor
Effective: January 14, 2012

Noreen Moore

Special Education, Language & Literacy
Assistant Professor
Effective: December 10, 2011

Konstantinos Mountrakis

Sociology & Anthropology
Assistant Professor
Effective: January 14, 2012

Michael Shenoda

Civil Engineering
Assistant Professor 25
Effective: January 14, 2012

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New Appointments – Staff

Monica Jacobe	Humanities & Social Sciences Associate Director Effective: January 23, 2012
Kiran Taunk	Human Resources Assistant Director Effective: February 1, 2012
Dawn Wilson	Admissions Professional Services Specialist 4 Effective: January 9, 2012
Rachel Wolf	Community Relations & Special Campus Events Professional Services Specialist 4 Effective: January 9, 2012

New Appointments – Staff - Temporary

Vicky Triponey	Student Affairs Interim Vice President Effective: January 26, 2012
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Change of Status – Staff

Frank Cooper	Records & Registration From: Director To: Executive Director Effective: February 1, 2012
Matthew Golden	College Advancement From: Vice President To: Associate Vice President Effective: January 3, 2012
Lori Thompson	From: Director (Student Affairs) To: Director (Grants & Sponsored Research) Effective: February 1, 2012

Change of Status – Staff - Temporary

Pete Manetas	From: Associate Vice President (Development) To: Interm Vice President (College Advancement) Effective: January 3, 2012
James Norfleet	From: Vice President (Student Affairs) To: Special Assistant to the President(President's Office) Effective: January 3, 2012

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Resignations – Staff

Dennis Colon

Human Resources
HRIS Analyst
Effective: January 21, 2012

Jacqueline Deitch – Stackhouse

Student Affairs
Professional Service Specialist 3
Effective: December 31, 2011

Paula Maas

Center for Institutional Effectiveness
Director
Effective: January 3, 2012

Retirements - Staff

Ann (Terri) Yamiolkowski

Student Affairs
Professional Service Specialist 2
Effective: September 21, 2011

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**Resolution Approving Waivers
Of Advertising
For College Business Purposes**

Whereas: State College Contracts Law permits waivers of advertising for specified purchases in excess of \$30,700, and

Whereas: The Law provides that such waivers shall be approved by The College of New Jersey Board of Trustees, and

Whereas: Waiver requests have been reviewed and are recommended by the Finance and Investments Committee, a subcommittee of The College of New Jersey Board of Trustees,

Therefore,
Be It

Resolved: The College of New Jersey Board of Trustees approves waivers to the following vendors for purposes as designated herein:

	FY 2012	
VENDOR	PURPOSE	FUNDING SOURCE
DiRoma Events T/A Impact Entertainment LLC \$41,200	Spring 2012 Comedy Show sponsored by the College Union Board	Student Activity Fees Ticket Sales
Inners Amusement Company, Inc. \$75,000	2012 Annual Carnival sponsored by the College Union Board	Student Activity Fees Ticket Sales
Bellver International College \$36,500	Summer Graduate Program	Self-Funded Revenue
ECSI \$40,000	Student Loan Processing	College Operating
Palas Atnea Hotel \$34,500	Faculty housing in Palma de Mallorca, Spain	Self-Funded Revenue
<u>Annual Services for the Period July 1, 2012 to June 30, 2013</u>		
Assessment Technologies Institute \$39,105	Nursing Testing Package	Student Charges
Barnes and Noble \$4,064,115	Bookstore and Academic Attire	College Operating
Common Application \$85,000	On-line admissions application manager	College Operating
J & J Staffing \$200,000	Temporary Staffing	College Operating with charge back to functional units

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SAP- Business Objects \$32,000	Software Maintenance and Support	College Operating
SeatAdvisor (SABO) Ticketing System \$35,000	Online Box Office	Self-Funded Revenue
Sodexo \$14,073,159	Dining Services	Housing - 89% Student Center - 3% Camps/Conferences - 8%
<u>Inter-Agency for the Period July 1, 2012 to June 30, 2013</u>		
Ewing Township \$75,000	Contribution to township's equipment replacement fund	Housing
NJ Association of State Colleges & Universities \$175,099	Association membership dues	College Operating
U.S. Postal Service \$198,750	Postage expenses and fees	College Operating with Charge- Back to Functional Units
Annual Maintenance Contracts		
<u>Computing and Technical for the Period July 1, 2012 to June 30, 2013</u>		
Canon \$314,000	Lease, services and supplies for multifunction copiers	College Operating with Units Charge Back to Functional units
Ex-Libris/Voyager \$60,300	Maintenance for automated card catalog system in the Library	College Operating
NJEdge \$215,000	Annual dues, internet access network line, Disaster Recovery, VMWare, and Zimbra	College Operating
Novell, Inc. \$134,400	Master license agreement, support and service	College Operating
Oracle Database \$93,400	Site license for Relational Database Platform	College Operating
Oracle PeopleSoft \$406,600	Maintenance, services and support for the Enterprise Resource Planning System	College Operating
Siemens \$133,600	Maintenance for voice communications systems	College Operating – 30 % Student Fee – 70 %
Software House International Inc. \$71,100	Microsoft Software- Campus License Agreement	College Operating

Annual Leases, Purchases and Utilities

Library Acquisitions for the Period July 1, 2012 to June 30, 2013

Baker and Taylor \$ 35,000	Books and library materials	College Operating
EBSCO Subscription Services \$ 750,000	Materials and electronic information services	College Operating
Elsevier \$ 37,000	Electronic information services - Scientific, Medical & Technical Information	College Operating
IEEE (The Institute of Electrical & Electronic Engineers) \$40,000	Electronic information services	College Operating
LYRASIS \$50,000	Online bibliographic services and electronic Information services	College Operating
OCLC (Online Computer Library Center, Inc.) \$60,000	Online Bibliographic Services	College Operating
ProQuest \$40,000	Electronic information, books and periodical materials	College Operating
VALE \$200,000	Electronic information services	College Operating
WALDO \$75,000	Electronic information services	College Operating
Yankee Book Peddler \$ 265,000	Books and library materials	College Operating

Utilities for the Period July 1, 2012 to June 30, 2013

Comcast Cable Television \$160,000	Cable television to the campus	Housing - 88 % TSC Corp - 3 % Student Center - 1 % College Operating - 8 %
Verizon \$213,700	Local, long distance and cell telephone services	Student Revenue - 6 % College Operating - 94 % With charge back to functional areas

**Resolution Approving Waivers
Of Advertising
For College Business Purposes
(Audit, Risk Management and Compliance Committee)**

Whereas: State College Contracts Law permits waivers of advertising for specified purchases in excess of \$30,700, and

Whereas: The Law provides that such waivers shall be approved by The College of New Jersey Board of Trustees, and

Whereas: Waiver requests have been reviewed and are recommended by the Audit, Risk Management and Compliance Committee, a subcommittee of The College of New Jersey Board of Trustees,

Therefore,
Be It

Resolved: The College of New Jersey Board of Trustees approves waivers to the following vendors for purposes as designated herein:

VENDOR	PURPOSE	FUNDING SOURCE
NJ Educational Facilities Authority \$32,500	Liability insurance coverage for properties bonded/ titled through NJEFA	College Operating - 48 % Housing - 48 % Student Center - 4 %
Rowan University \$475,107	TCNJ's share of insurance related costs	College Operating - 70 % Housing - 27 % Student Center - 3 %
Office of the Attorney General \$150,000	Legal services provided by the Deputy Attorney General	College Operating

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**Resolution Approving Waivers
Of Advertising
(Building and Grounds Committee)**

Whereas: State College Contracts Law permits waivers of advertising for specified purchases in excess of \$30,700, and

Whereas: The Law provides that such waivers shall be approved by The College of New Jersey Board of Trustees, and

Whereas: Waiver requests have been reviewed and are recommended by the Building and Grounds Committee, a subcommittee of The College of New Jersey Board of Trustees,

Therefore,
Be It
Resolved: The College of New Jersey Board of Trustees approves waivers to the following vendors for purposes as designated herein:

VENDOR	PURPOSE	FUNDING SOURCE
Besam Automated Entrance Systems, Inc. \$38,000	Full service and preventative maintenance program for all automatic door operators	College Operating – 53% BSC Operating – 5% Housing Operating – 42%
Blackboard, Inc. \$149,750	Annual card access system maintenance and hardware	Housing Operating
Solar Turbines, Inc. \$382,656	Service agreement for the integrated combustion turbine generator system and controls	College Operating – 55% BSC Operating – 9% Housing Operating – 36%
Scales Industrial Technologies \$93,000	Rebuild and replace valves on gas compressors	College Operating – 55% BSC Operating – 9% Housing Operating – 36%
Johnson Controls \$70,286	Annual service contract for chiller plant and computerized chiller controls and Art and IMM Building energy management system	College Operating – 76% BSC Operating – 5% Housing Operating – 19%
Siemens Fire Safety \$77,234	Fire alarm service agreement	College Operating – 50% Housing Operating – 50%
SimplexGrinnell \$97,290	Fire alarm service agreement	College Operating – 43% Housing Operating – 57%
Honeywell International, Inc. \$480,200	Service contract for energy management, fire alarm and security systems	College Operating – 55% BSC Operating – 9% Housing Operating – 36%

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<p>Enerwise Global Technologies \$38,190</p>	<p>Maintenance contract for campus metering system</p>	<p>College Operating – 55% BSC Operating – 9% Housing Operating – 36%</p>
<p>GE Infrastructure Water and Process Technologies \$90,571</p>	<p>Water treatment and testing services for the Central Utilities Plant</p>	<p>College Operating – 55% BSC Operating – 9% Housing Operating – 36%</p>
<p>UTC Power, A United Technologies Company \$132,513</p>	<p>Maintenance contract for fuel cells</p>	<p>College Operating – 20% Housing Operating – 80%</p>
<p>Ewing Township \$504,947</p>	<p>Sewage disposal services</p>	<p>College Operating – 55% BSC Operating – 9% Housing Operating – 36%</p>
<p>Public Service Electric and Gas \$5,230,232</p>	<p>Purchase of regulated utility service – natural gas and electric</p>	<p>College Operating – 55% BSC Operating – 9% Housing Operating – 36%</p>
<p>Trenton Waterworks \$375,426</p>	<p>Water services</p>	<p>College Operating – 55% BSC Operating – 9% Housing Operating – 36%</p>
<p>Colonial Energy 2012 \$774,220</p>	<p>Natural gas marketer services for fiscal year 2012</p>	<p>College Operating – 55% BSC Operating – 9% Housing Operating – 36%</p>
<p>Windels Marx Lane & Mittendorf \$55,000</p>	<p>Legal services associated with Campus Town Project</p>	<p>Institutional Reserves</p>